

**City of Alexandria, Virginia**  
**BUDGET AND FISCAL AFFAIRS ADVISORY COMMITTEE (BFAAC)**

**Monthly Meeting**

Tuesday, January 17, 2022, 7 p.m.

\* Zoom call due to COVID-19 and City guidelines \*

**Summary Minutes**

**Committee Members:**

Christopher Ferrara, Tom Gates, Janet Blair-Fleetwood (Chair), Amy Friedlander (Vice Chair), Karen Graf, Nicholas Lee, Skip Maginniss, Rob Rapanut (Secretary), Kathy Stenzel

**Absent:** Kirk McPike

**Office of Management and Budget (OMB) Staff:**

Morgan Routt, Arthur Wicks

**Agenda:**

1. **Call to Order: Chair Blair-Fleetwood** called the meeting to order at 7:02 p.m. with a quorum present as well as read a legal notice designating the virtual meeting need.
2. **Approval of the Minutes from November 16, 2021 meeting: Lee** moved to approve the minutes; **Vice Chair Friedlander** seconded the motion. The motion carried by unanimous voice vote.
3. **BFAAC Work Plan Items (Memos 4/5): Chair Blair-Fleetwood** led a discussion on refining BFAAC two draft memos addressing residential and commercial tax burden analysis requested by Mayor/City Council and a separate study on DASH no-fare budgetary implications. **Chair Blair-Fleetwood also covered** draft memos from the FY2022 BFACC work plan. She invited speaker suggestions that will help advise BFAAC on topics such as collective bargaining, economic development, and park and recreation fees in response to Councilman Chapman's request.
  - **Motion on Draft Memo #4: Stenzel** moved to approve memo #4 including minor refinements on metrics language; **Vice Chair Friedlander** seconded the motion. The motion carried by unanimous voice vote.
  - **Motion on Draft Memo #5: Maginniss** moved to approve memo #5 after a brief discussion on Metro's [SmartBenefits](#) effect on DASH; **Secretary Rapanut** seconded the motion. The motion carried by unanimous voice vote.

4. **BFAAC/Budget Advisory Committee (BAC) Joint Subcommittee Prep: Chair Blair-Fleetwood** turned the discussion to **Stenzel** who highlighted their focus on topics such as capital projects, co-location of school and city services, and after school programming. The subcommittee session would result in the development of a joint memo to the City Council/School Board.
5. **OMB Report: Routt** reported on preliminary budget submission preps including hosting of a town hall meeting, budget survey results from the community and a Capital Improvement Plan work session. **Wicks** reported on a new bond issuance rate of 1.5 percent, which will reduce the City's long-term capital project costs. The latest bond assurance included \$20M in funds for the Inova Hospital/Landmark Mall site acquisition.
6. **Adjournment: Gates** moved the meeting be adjourned; **Vice Chair Friedlander** seconded the motion. The motion carried by unanimous vote. The meeting was adjourned at 7:51 p.m.
7. **Next Meeting/Significant Dates:**
  - Regular Monthly Meeting, February 22, 2022, 7 p.m.
  - FY2022 Budget Submission to City Council, February 15, 2022
  - BFAAC/BAC Subcommittee, January 26, 2022