

City of Alexandria, Virginia
BUDGET AND FISCAL AFFAIRS ADVISORY COMMITTEE (BFAAC)

Monthly Meeting

Tuesday, February 22, 2022, 7 p.m.

* Zoom call due to COVID-19 and City guidelines *

Summary Minutes

Committee Members:

Chris Ferrara, Tom Gates, Janet Blair-Fleetwood (Chair), Amy Friedlander (Vice Chair), Karen Graf, Nicholas Lee, Rob Rapanut (Secretary), Kathy Stenzel

Excused/Absence: Skip Maginniss

Office of Management and Budget (OMB) Staff:

Morgan Routt, Arthur Wicks

Agenda:

1. **Call to Order: Chair Blair-Fleetwood** called the meeting to order at 7:03 p.m. with a quorum present as well as read a legal notice designating the virtual meeting need. She also welcomed Mr. John Ruthinoski, Councilwoman Gaskins' representative as a new BFAAC member.
2. **Approval of the Minutes from the January 18, 2022 meeting:** **Gates** moved to approve the minutes; **Lee** seconded the motion. The motion carried by unanimous voice vote.
3. **Economic Tools and Public Private Partnerships (P3s): Chair Blair-Fleetwood** introduced Assistant City Manager Julian Gonzales considering the mayor's interest in BFAAC studying economic development tools. Mr. Gonzales addressed the P3 concept as an alternate procurement process, its relationship to the Alexandria Economic Development Partnership (AEDP), and recent P3 projects including Landmark Mall land acquisition and the construction of the new Potomac Yard Metrorail Station.
4. **BFAAC Workplace Items/Updates:**
 - **BFAAC and BAC (or Budget Affairs Committee) Joint Subcommittee Recap: Chair Blair-Fleetwood** turned over the discussion to **Stenzel** to address the four themes from a draft memo produced by the subcommittee. The key points centered on Financial Planning, Maximizing Use of Key Assets, Empowering Staff and Looking Forward. Members gave feedback including a discussion on institutionalizing Council and School Board responsibility for prioritizing Alexandria City Public School (ACPS) budget

and capital improvement requirements.

5. **BFAAC Next Meeting Preparations:** The group identified priority items for discussion with the new City Manager at BFAAC's March 15th Regular Monthly Meeting. BFAAC will also invite staff to address the collective bargaining topic at the April 2022 BFAAC meeting.
6. **OMB Report:** Routt mentioned OMB's preparations for the City Manager's formal budget submission to the City Council.
7. **Adjournment: Vice Chair Friedlander** moved the meeting be adjourned; **Lee** seconded the motion. The motion carried by unanimous vote. The meeting was adjourned at 9:01 p.m.
8. **Next Meeting/Significant Dates:**
 - Regular Monthly Meeting, April 19, 2022, 7 p.m.
 - Council Budget Work session (BFAAC agenda), April 6, 2022, 7 p.m.
 - Regular Monthly Meeting, March 15, 2022, 7 p.m.
 - Budget Public Hearing, March 7, 2022, 5:30 p.m.