

City of Alexandria, Virginia
Commission on Information Technology

October 20, 2022 IT Commission Meeting Minutes
7:00 – 9:00 PM
City Hall Room 2000

In attendance: Ricardo Alfaro (RA), Catharine Rice (CR), Steve Davidson (SD), Stephen Morris (SM), Timothy Casey (TC), Brandon Mosoriak (BM), Sara Crifasi (SC), Chris Soghoian (CS), Sundar Kanagarajan (SK), Amy Jackson (AJ)

Staff: Tori Butler, Patrick Eze, Steve Chozick, Yemisrach Demeke, Stacey Campbell, Ebony Fleming, Dana Wedeles

Others (From PRR): Lori Sharp, Bruce Brown, Keri Shoemaker

1. Introductions and Welcome

2. Approval of September 22, 2022 Minutes: unanimous (motion by CR, seconded by SD).

3. Announcements, Meeting Schedule and Projects

- Discussion about moving meetings to Wednesdays. It was decided to keep them on Thursdays.

4. Digital Equity Action Plan

- Dana Wedeles and PRR staff shared a presentation regarding the Digital Equity Action Plan.
- CR: Will citizens be able to use the telephone to complete the survey as an option? Yes
- Ebony Fleming: Will we reach out to citizens via text to complete the survey? Not at this point, there are laws against sending text messages without consent.
- SM: Are we partnering with retail organizations? We will work with community-based organizations (CBOs), working with retail can be difficult.
- SD: Who have survey questions been tested with? Computer novices.
- SC: When will focus groups take place? Typically in the evening but adjustments will be made as needed.
- Ebony Fleming: How many survey results are we expecting? A minimum of 400.
- AJ: Please ensure senior citizens are included in this outreach.

5. Closed Meeting

6. City Deliverables

A: Discussion on the Commission priorities feedback to the City Manager

- Commission will support CIO/staff recommendations for staffing.
- City IT has plans in outyear budgets for staffing for engineers to maintain the fiber network plus funding to contract with an outside company for network monitoring.
- Waiting for new CISO to onboard to make specific recommendations for IT security staffing/projects.
- TC: what is the timeline for hiring the new CISO? It's currently advertised.
- RA: Any thoughts of somehow coordinating all the ongoing projects, with the different vendors, under some sort of equity umbrella?

- TC/CS: Can City data be made available in a usable format? This is on City IT's road map.

B: Discussion of the 2023 Legislative Priorities

- Tabled to next meeting due to length of previous discussions.

7. Adjourn by unanimous vote at 9:15 pm (next meeting November 17, 2022).