

City of Alexandria, Virginia
Commission on Information Technology

November 17, 2022 IT Commission Meeting Minutes
7:00 – 8:45 PM
City Hall Room 2000

In attendance: Ricardo Alfaro (RA), Catharine Rice (CR), Steve Davidson (SD), Stephen Morris (SM), Timothy Casey (TC), Brandon Mosoriak (BM), Sara Crifasi (SC), Amy Jackson (AJ)

Staff: Tori Butler, Patrick Eze, Steve Chozick, Smail Farid, Bryan Smith

- 1. Introductions and Welcome**
- 2. Approval of October 20, 2022 Minutes:** unanimous (motion by TC, seconded by SD).
- 3. Announcements, Meeting Schedule and Projects**
 - Verified meeting dates for the rest of the FY.
 - Data Access and Digital Equity
- 4. Digital Equity Action Plan**
 - Discussion around the Digital Equity Survey feedback we gave to PRR.
 - Go through survey question by question, send feedback to Dana Wedeles.
 - It may be too late to impact the survey, but not the focus groups.
- 5. Open Data**
 - Timothy Casey performed some research on existing local policies around open data.
 1. Make sure anyone can use it (no license required) for any purpose.
 2. Make it technically open: no registrations/fees, open-source formats, available in a structured format, being searchable, correct metadata.
 3. Ensure that the primary sources are listed
 - Steve Chozick: The City currently has GIS open data portal. GIS acts as a clearinghouse for City data. Portal could easily house non-spatial data. Correct policies and funding need to be put in place if it is to become a true open data portal.
 - Stephen Morris and Tim Casey are on subcommittee for open data.
- 6. City Council Referrals**
 - None at this time.
- 7. City Council Deliverables**

City municipal fiber project update, Patrick Eze

 - Since last meeting, 0.73 miles of conduit and 51 handholds have been installed.
 - Project is still on schedule.
 - Updated map of project presented.

Adjourn by unanimous vote at 8:45 pm (next meeting December 15, 2022).