

## City of Alexandria



Docket

Thursday, September 21, 2023

7:00 PM

### **COMMISSION ON INFORMATION TECHNOLOGY**

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The Commission on Information Technology docket is subject to change.

The Commission on Information Technology reserves the right to vary the order of the meeting or reopen the public hearing on specific items, if so announced. The Commission on Information Technology reserves the right to recess and continue the public hearing to a future date, if so announced.

This meeting will be held in person at City Hall, 301 King Street, Alexandria, Virginia 22314 and electronically. General public may sign up to watch the proceedings over Zoom at <https://apps.alexandriava.gov/Calendar/Detail.aspx?si=53518>

**1 Call to Order****2 Closed Session**

Executive Session -- Consideration of a Closed Executive Session to discuss a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community, and the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected.

**3 Minutes**

Approval of the August 17, 2023 minutes

[Click here to read the minutes](#)

**4 Announcements, Meeting Schedule, and Projects****(a) Proposed Meeting Schedule**

- (i) Thursday, October 19, 2023
- (ii) Thursday, November 16, 2023  
*(Thursday, November 23 is Thanksgiving)*
- (iii) Thursday, December 21, 2023
- (iv) Thursday, January 18, 2024
- (v) Thursday, February 15, 2024
- (vi) Thursday, March 21, 2024
- (vii) Thursday, April 18, 2024
- (viii) Thursday, May 16, 2024
- (ix) Thursday, June 20, 2024
- (x) Thursday, July 18, 2024
- (xi) Thursday, August 15, 2024

**(b) Status of the Open Data Resolution memorandum**

## 5 City Council Referrals

### **Cybersecurity Awareness Month Proclamation**

*POC: Vice Mayor Amy Jackson*

Due date: September 22, 2023

[Click here to read the proposed draft](#)

## 6 Proposal for a new subcommittee: AI and Government

The current functions for the Commission on Information Technology are limited to information and telecommunications policy matters.

Proposal: expand the designated functions of the IT Commission to include artificial intelligence and public data access policies to address emerging policy areas. The addition of these areas also signals to residents and business within the City of Alexandria the Council's commitment to exploring how new technology can promote stronger government services and support workforce development in these areas.

## 7 October 2023 Workforce/Cybersecurity Awareness Event

Proposed date: October 14, 2023 from 10:00am-12:00pm

[Click here to read the event briefing](#)

- Venue
- Panelists
- Marketing

## 8 City Deliverables

### **Proposals for the City of Alexandria's 2024 General Assembly Legislative Package**

*POC: Sarah Taylor, Assistant City Manager*

Due date: October 6, 2023

[Click here to view the Commission on Information Technology 2022 submission](#)

Guidelines from the [City's website](#):

- Please focus proposals on needs rather than wants and prioritize proposals that will help us advance work that is already underway (deliver a service more efficiently, implement a project more quickly, etc).

- The Package will be crafted around the [City Council Priorities](#) – please focus on proposals that fall within and support our efforts to achieve the goals set forth in these Priorities.
- Please make your proposals as actionable as possible.
- If your proposals are scalable in any way, please indicate how they could be scaled up/down, depending on the political environment/budget picture/other unknown variables.
- If you submit more than one proposal, please prioritize them in some way.
- Note that our Legislative Package will, again, be broken out into Legislative Principles and Legislative Priorities. For reference, the 2023 Legislative Package is available [here](#) to refresh your memory.

## **9           Adjournment**