

City of Alexandria, Virginia
BUDGET AND FISCAL AFFAIRS ADVISORY COMMITTEE (BFAAC)

Monthly Meeting
Thursday, March 24, 2022, 7 p.m.
City Hall, Sister Cities Conference Room

Summary Minutes

Committee Members:

Deb Derrick, Chris Ferrara, Tom Gates, Janet Blair-Fleetwood (Chair), Amy Friedlander (Vice Chair), Karen Graf, Laurie MacNamara, Skip Maginniss, Rob Rapanut (Secretary), John Ruthinoski, Kathy Stenzel

Excused/Absence: Nicholas Lee

Office of Management and Budget (OMB) Staff:

Morgan Routt, Arthur Wicks

Agenda:

1. **Call to Order: Chair Blair-Fleetwood** called the meeting to order at 7:03 p.m. with a quorum present.
2. **Approval of the Minutes from the March 15, 2022 meeting:** **Gates** moved to approve the minutes; **Stenzel** seconded the motion. The motion carried by unanimous voice vote.
3. **BFAAC Workplace Items/Updates:**
 - **Memo on Proposed Budget and CIP** (or Capital Improvement Program): **Chair Blair-Fleetwood** opened the discussion on final comments on memo. **Stenzel** highlighted suggestions to the revenue, schools, communications and CIP memo sections. **Secretary Rapanut** moved to approve the BFAAC Memo on FY2023 Proposed Budget and CIP with necessary editorial changes and stated suggestions; **Derrick** seconded the motion. The motion carried by unanimous voice vote.
 - **Memo on State Revenues** (assessing effects of state administration changes on city budget): **Chair Blair-Fleetwood** highlighted no significant changes in the state's top-level funds nor by funding topic after a review of the city's budget from FY2012 through FY2021. **Graf** moved to approve BFAAC Memo #8 – City of Alexandria State Funding Assessment; **Ruthinoski** seconded the motion. The motion carried by unanimous voice vote.

4. **BFAAC Next Meeting Preparations:** Chair **Blair-Fleetwood** introduced questions compiled by **Gates** for city staff on collective bargaining including the city's specific scope, process, and timelines along with an overall collective bargaining topical primer. The update is scheduled for the April 19th BFAAC meeting.
5. **OMB Report:** **Routt** mentioned fiscal highlights during council work sessions including adjustments on personal property tax thresholds, priority of law enforcement body-worn cameras and increases in employee medical insurance premiums.
6. **Adjournment:** **Stenzel** moved the meeting be adjourned; **Derrick** seconded the motion. The motion carried by unanimous vote. The meeting was adjourned at 7:51 p.m.
7. **Next Meeting/Significant Dates:**
 - Council Tax Rate Public Hearing, April 23, 2022, 9:30 a.m.
 - Regular Monthly Meeting, April 19, 2022, 7 p.m.
 - Council Budget Work Session (BFAAC briefing), April 6, 2022, 7 p.m.