

City of Alexandria, Virginia
BUDGET AND FISCAL AFFAIRS ADVISORY COMMITTEE (BFAAC)

Monthly Meeting
Tuesday, April 19, 2022, 7 p.m.
City Hall, Sister Cities Conference Room

Summary Minutes

Committee Members:

Deb Derrick, Chris Ferrara, Tom Gates, Janet Blair-Fleetwood (Chair), Amy Friedlander (Vice Chair), Karen Graf, Laurie MacNamara, Rob Rapanut (Secretary), John Ruthinoski, Kathy Stenzel

Excused/Absence: Skip Maginniss

Office of Management and Budget (OMB) Staff:

Morgan Routt, Arthur Wicks

Agenda:

1. **Call to Order: Chair Blair-Fleetwood** called the meeting to order at 7:00 p.m. with a quorum present.
2. **Approval of the Minutes from the March 24, 2022: Stenzel** moved to approve the minutes; **MacNamara** seconded the motion. The motion carried by unanimous voice vote.
3. **(City) Employee Compensation and Collective Bargaining Discussion: Chair Blair-Fleetwood** introduced Assistant City Manager and Labor Relations, Mr. Kevin Stokes and Ms. Jen Jenkins from the City’s Human Resources Department to lead the discussion. Mr. Kevin Stokes outlined the City Council’s authority and philosophy on compensation and negotiations. He also responded to BFAAC questions including representation of Alexandria City Public Schools (ACPS) employees and other State-funded city employees.
4. **BFAAC Work Session Debrief: Chair Blair-Fleetwood** outlined the highlights from the BFAAC and City Council work session including ACPS and the City’s excess operating fund balance targets. The BFAAC discussion led to studying a joint BAC (ACPS Budget Advisory Committee) and BFAAC excess fund balance memorandum to the City Council upon a recent suggestion from the Mayor.
5. **BFAAC Workplan Items: Chair Blair-Fleetwood** outlined a discussion on

defining long-term projects including employee compensation trends, affordable housing, affordable fiscal policies, and cash capital contributions.

6. **Adoption of Updated Electronic Meetings Policy:** **Stenzel** moved the motion and **Lee** seconded the motion after a discussion outlining City's revised electronic meeting guidance. The motion carried by unanimous voice vote. A subsequent reminder was given on electronic communications in between BFAAC meetings and the State's open meeting policies.
7. **OMB Report:** **Routt** mentioned work on the general fund and capital improvement program comparison, and personal property tax rate. He reported the City Council dedicating one cent (an increase of 0.6 cent from the prior year) of the personal property tax for affordable housing initiatives. The Council proposed it without a sunset provision.
8. **Adjournment:** **Friedlander** moved the meeting be adjourned; **Ruthinoski** seconded the motion. The motion carried by unanimous vote. The meeting was adjourned at 8:55 p.m.
9. **Next Meeting/Upcoming Significant Dates:**
 - Council Tax Rate Public Hearing, April 23, 2022, 9:30 a.m.
 - Regular Monthly Meeting, May 2, 2022, 7 p.m.
 - Regular Monthly Meeting, September 22, 2022, 7 p.m.