

Attachment B

**Fire Department, City of Alexandria, Virginia
Firefighter/Rescuer I Recruitment
Schedule of Events for Candidate Evaluation**

Evaluation Step No.	Candidate Action	Action Date	Fire Department Action	Candidate Notification Date	<i>If Successful, Candidate Proceeds to...</i>
1.	Candidate submits application	09/28/2009	Department undertakes first screening of applications	10/08/2009	Evaluation Step No. 2
2.	Candidate takes basic writing and mathematical skills test	10/24/2009	Tests scored	11/02/2009	Evaluation Step No. 3
3.	Preliminary Background packets due.	11/02/2009	Department screens for incomplete packets	11/09/2009	Evaluation Step No. 4
4.	Candidate takes Ergo-Metrics Test	11/14/2009	Tests scored	11/20/2009	Evaluation Step No. 5
5.	<ul style="list-style-type: none"> ○ CPAT Training Commences ○ Candidate takes CPAT exam 	11/18/2009 01/16/2010	First Practice Session Tests scored	01/26 – 01/30/10	Evaluation Step No. 6
6.	Candidates Interviewed by Assistant Chiefs	01/25 – 2/12/10	Interviewers will make recommendations to Fire Chief	03/8 – 03/12/10	Evaluation Step No. 7
7.	Candidates complete background, polygraph, psychological, and medical tests	03/15 – 03/19/2010	Forward eligible candidates to the Fire Chief for Interviews	03/20/2010	Evaluation Step No. 8
8.	Candidates will be interviewed by Fire Chief	03/22 – 03/26/2010	Fire Chief will make recommendations	03/26/2010	Evaluation Step No. 9
9.	Recruit School start date	04/05/2010	Candidates will start recruit school	04/05/2010	Recruit School

