



# Carshare Alexandria!

## Reimbursement Request – Business Account

The City of Alexandria provides a monetary incentive to encourage City of Alexandria businesses to use carsharing services. Please complete the following to request reimbursement for corporate and employee membership fees associated with joining Zipcar or Flexcar. Usage fees and security deposits are not eligible for reimbursement.

### Please print

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: (\_\_\_\_\_) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Number of employees at this location: \_\_\_\_\_

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Through Carshare Alexandria!, The City of Alexandria's Office of Transit Services and Programs will reimburse businesses for corporate and employee annual and membership fees for **first-time memberships**. Usage fees and future member fees are not eligible for reimbursement.

Carshare company of which you are a member (circle one):                  Zipcar                  Flexcar

How did you learn about Carshare Alexandria!? \_\_\_\_\_

By signing below, you agree that your company and employees will participate in a carsharing program in the City of Alexandria for a minimum of one year. To help us determine the effectiveness of the program, you are providing an initial survey of travel routines with this reimbursement request and agree to complete a follow-up survey in approximately nine months.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date