



# **2009 Hearing Dates and Filing Deadlines**

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**Planning Commission**

**Board of Zoning Appeals**

**Board of Architectural Review-  
Parker Gray**

**Board of Architectural Review-  
Old and Historic District**

**Department of Planning and Zoning  
301 King Street  
Alexandria, VA 22314  
Phone: 703-838-4666**



# City of Alexandria

## 2009 Planning Commission Hearing Schedule

(Scheduled dates are subject to change)

<b>Planning Commission</b> <u>Hearing Date</u>	<b>City Council</b> <u>Hearing Date</u>	<b><u>FILING DEADLINE</u></b> for non development related: <ul style="list-style-type: none"> <li>▪ SUP requests</li> <li>▪ Encroachments</li> <li>▪ Vacations</li> <li>▪ Subdivisions</li> </ul>	<b><u>NOTICE DEADLINES</u></b>  This is the time period between which applicants must send written notices to adjoining property owners.
Jan. 6, 2009	Jan. 24, 2009*	Oct. 21, 2008	Dec. 26 to Dec. 27
Feb. 3, 2009	Feb. 21, 2009*	Nov. 18, 2008	Jan. 22 to Jan. 24
Mar. 5, 2009*	Mar. 14, 2009	Dec. 18, 2008	Feb. 12 to Feb. 23
Apr. 7, 2009	Apr. 18, 2009	Jan. 16, 2009	Mar. 19 to Mar. 28
May 7, 2009*	May 16, 2009	Feb. 24, 2009	Apr. 16 to Apr. 27
June 2, 2009	June 13, 2009	Mar. 24, 2009	May 14 to May 23
July 7, 2009	RECESSED	Apr. 21, 2009	For requests heard by PC only in July – Jun. 7 to Jun. 27
Sept. 1, 2009	Sept. 12, 2009	Jun. 23, 2009	Aug. 13 to Aug. 22 (Including requests heard by PC in Jul.)
Oct. 6, 2009	Oct. 17, 2009	Jul. 21, 2009	Sept. 17 to Sept. 26
Nov. 5, 2009*	Nov. 14, 2009	Aug. 25, 2009	Oct. 15 to Oct. 26
Dec. 1, 2009	Dec. 12, 2009	Sep. 22, 2009	Nov. 12 to Nov. 21

Hearing dates are subject to change due to holidays and election days.

**Planning Commission Hearings:** Planning Commission public hearings are normally held the 1<sup>st</sup> Tuesday of each month, at 7:30pm in City Hall Council Chambers, 301 King Street (2<sup>nd</sup> floor).

**City Council Hearings:** Applicants should always call the City Clerk’s office to confirm City Council hearing dates. THE CITY COUNCIL HEARING SCHEDULE IS SUBJECT TO CHANGE.

**Filing Deadlines:** All required applications materials must be received by the filing deadline. Incomplete applications will not be accepted after a filing deadline. Projects involving complex analysis, extensive research and unresolved issues may require additional processing time and re-docketing.

**Noticing:** It is the applicant’s responsibility to send written notice to adjoining property owners in accordance with the scheduled timelines. Noticing instructions can be found on the Planning and Zoning website at [www.alexandriava.gov/planningandzoning/allforms.php](http://www.alexandriava.gov/planningandzoning/allforms.php) or by contacting staff at 703-838-4666.



**City of Alexandria**  
**2009 Board of Zoning Appeals**  
**Hearing Schedule**  
 (Scheduled dates are subject to change)

<u>Hearing Date</u>	<u>FILING DEADLINE</u>	<u>NOTICE DEADLINES</u>
		This is the time period between which applicants must send written notices to adjoining property owners.
January 8, 2009	November 25, 2008	Dec. 9 to Dec. 29
February 12, 2009	December 29, 2008	Jan. 13 to Feb. 2
March 12, 2009	January 29, 2009	Feb. 10 to Mar. 2
<u>April 16, 2009</u> <del>April 9, 2009</del>	<u>March 5, 2009</u> <del>February 26, 2009</del>	Mar. <u>17</u> to <u>Apr. 6</u> <del>Mar. 11 to Mar. 30</del>
May 14, 2009	April 2, 2009	April 14 to May 4
June 11, 2009	April 29, 2009	May 12 to Jun. 1
July 9, 2009	May 27, 2009	Jun. 9 to Jun. 29
September 10, 2009	July 29, 2009	Aug. 11 to Aug. 31
October 8, 2009	August 26, 2009	Sept. 8 to Sept. 28
November 12, 2009	September 30, 2009	Oct. 13 to Nov. 2
December 10, 2009	October 27, 2009	Nov. 10 to Nov. 30

Hearings dates are subject to change due to holidays and election days.

Board of Zoning Appeals Hearings: Board of Zoning Appeals public hearings are normally held the 2<sup>nd</sup> Thursday of each month, at 7:30pm in City Hall Council Chambers, 301 King Street (2<sup>nd</sup> floor).

Filing Fees: Applicants should check with Planning and Zoning staff for current fee information.

Noticing: It is the applicant's responsibility to send written notice to adjoining property owners in accordance with the scheduled timelines by certified or registered mail. Noticing instructions can be found on the Planning and Zoning website at [www.alexandriava.gov/planningandzoning/allforms.php](http://www.alexandriava.gov/planningandzoning/allforms.php) or by contacting staff at 703-838-4666.



**City of Alexandria**  
**2009 Board of Architectural Review**  
**Parker Gray District**  
**Hearing Schedule**  
 (Scheduled dates are subject to change)

<u>Hearing Date</u>	<u>FILING DEADLINE</u>	<u>NOTICE DEADLINES</u> This is the time period between which applicants must send written notices to adjoining property owners.
January 28, 2009	December 29, 2008	Dec. 29 to Jan. 17
February 25, 2009	January 26, 2009	Jan. 26 to Feb. 14
March 25, 2009	February 23, 2009	Feb. 23 to Mar. 14
April 22, 2009	March 23, 2009	Mar. 23 to April 11
May 27, 2009	April 27, 2009	April 27 to May 16
June 24, 2009	May 25, 2009	May 25 to June 13
July 22, 2009	June 22, 2009	June 22 to July 11
September 23, 2009	August 24, 2009	Aug. 24 to Sept. 12
October 28, 2009	September 28, 2009	Sept. 28 to Oct. 17
November 18, 2009*	October 19, 2009	Oct. 19 to Nov. 7
December 9, 2009*	November 9, 2009	Nov. 9 to Nov. 28

Hearings dates are subject to change due to holidays and election days.

Board of Architectural Review – Parker Gray Hearings: BAR – Parker Gray public hearings are normally held the 4<sup>th</sup> Wednesday of each month, at 7:30pm in City Hall Council Chambers, 301 King Street (2<sup>nd</sup> floor).

Filing Fees: Applicants should check with Planning and Zoning staff for current fee information.

Note: Applicants must contact Planning and Zoning staff regarding requests in which BZA, Planning Commission, and/or City Council approval is also required.



**City of Alexandria**  
**2009 Board of Architectural Review**  
**Old and Historic District**  
**Hearing Schedule**

(Scheduled dates are subject to change)

<u>Hearing Date</u>	<u>FILING DEADLINE</u>	<u>NOTICE DEADLINES</u> This is the time period between which applicants must send written notices to adjoining property owners.
January 7, 2009 January 21, 2009	December 8, 2008 December 22, 2008	Dec. 8 to Dec. 27 Dec. 22 to Jan. 10
February 4, 2009 February 18, 2009	January 7, 2009 January 19, 2009	Jan. 7 to Jan. 24 Jan. 19 to Feb. 7
March 4, 2009 March 18, 2009	February 2, 2009 February 17, 2009	Feb. 2 to Feb. 21 Feb. 17 to Mar. 7
April 1, 2009 April 15, 2009	March 2, 2009 March 16, 2009	Mar. 2 to Mar. 21 Mar. 16 to April 4
May 6, 2009 May 20, 2009	April 6, 2009 April 20, 2009	April 6 to April 25 April 20 to May 9
June 3, 2009 June 17, 2009	May 4, 2009 May 18, 2009	May 4 to May 23 May 18 to June 6
July 8, 2009 July 29, 2009	June 8, 2009 June 29, 2009	June 8 to June 27 June 29 to July 18
September 2, 2009 September 16, 2009	August 3, 2009 August 17, 2009	Aug. 3 to Aug. 22 Aug. 17 to Sept. 5
October 7, 2009 October 21, 2009	September 8, 2009 September 21, 2009	Sept. 8 to Sept. 26 Sept. 21 to Oct. 10
November 4, 2009	October 5, 2009	Oct. 5 to Oct. 24
December 2, 2009 December 16, 2009	November 2, 2009 November 16, 2009	Nov. 2 to Nov. 21 Nov. 16 to Dec. 5

Hearings dates are subject to change due to holidays and election days.

Board of Architectural Review – Old and Historic District Hearings: BAR – Old and Historic public hearings are normally held the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month, at 7:30pm in City Hall Council Chambers, 301 King Street (2<sup>nd</sup> floor).

Filing Fees: Applicants should check with Planning and Zoning staff for current fee information.

Note: Applications for which BZA, Planning Commission, and/or City Council approval is also required must contact staff at 703-838-4666 about scheduling.