

Map-Blk-Lot _____

Property Address _____

Office Building Tenant Information Form (use additional copies if necessary)

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1. Tenant Name and Unit Number	2. Sq. Ft. Leased	3. Lease Dates Mo/Yr-Mo/Yr	Rent		6. Rent Escalations Fixed or CPI	Additional Amounts					Adjustments			
			4. Original Annual Base Rent Amount	5. Current Annual Rent Amount		7. Parking (if any)	Expense Reimbursements and Pass Throughs				12. Mo. Free Rent	13. Total Leasing Commission	14. Landlord Paid Build Out Costs	
							8. Expense Stop	9. Amount Paid in Excess of Expense Stop	10. Common Area Maintenance	11. R. E. Taxes (if separate)				