

**CITY OF ALEXANDRIA
TRAFFIC AND PARKING BOARD PUBLIC HEARING
MONDAY, NOVEMBER 27, 2023, 7 P.M.
IN-PERSON AND VIRTUAL MEETING**

MINUTES

BOARD MEMBERS PRESENT: Chair James Lewis, Vice Chair Ann Tucker, Annie Ebbers, Jason Osborne, Lavonda Bonnard, Casey Kane, and Ashley Mihalik.

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: T&ES – Katy North, Division Chief; Sheila McGraw, Principal Planner; Daniel Scolese, Civil Engineer IV; and Max Devilliers, Urban Planner II.

1. Announcement of deferrals and withdrawals: City staff deferred Item 6 “All-Way Stop Sign – Intersection of East Monroe Avenue and Leslie Avenue” until a future meeting.
2. Approval of the October 23, 2023, Traffic and Parking Board meeting minutes:

BOARD ACTION: Mr. Kane made a motion, seconded by Ms. Ebbers to approve the minutes of the October 23, 2023, Traffic and Parking Board meeting. The motion carried unanimously.

3. **WRITTEN STAFF UPDATES:** The Board received written staff updates on:
 - 311 Process for Connecting with City Services
 - Mr. Kane stated that he has experienced communication issues from 311 ticket respondents citing tickets that are closed prior to task or project completion. Mr. Kane stated that he would provide staff with examples.
 - King/Callahan/Russell Intersection Improvement Project Update
 - Ms. Mihalik asked when the project is estimated to be complete, specifically when the pedestrian detour on the south side sidewalk of King, due to the lack of signalized intersection at King & Callahan, will be completed, to which Mr. Scolese responded that he would check and notify the Board.
 - Duke Street Projects
 - Dockless Corrals Installation Update
 - Mr. Kane asked if educational signs about micromobility device parking in corrals will be installed at every corral, to which Ms. McGraw responded that those signs are only being installed wherever signposts are readily available and in close proximity. Mr. Kane stated that the educational sign near the Mount Vernon School needs to be moved closer to its respective corral.
 - Annual Reports and Program Workplans
 - Traffic and Parking Board Schedule for 2024

4. **PUBLIC DISCUSSION PERIOD:** None.

BOARD ACTION: None.

PUBLIC HEARING ITEMS

5. **ISSUE:** All-Way Stop Sign – Cameron Street and North Payne Street

DISCUSSION: This item was removed from consent agenda. Mr. Scolese presented the item to the Board.

PUBLIC TESTIMONY: Dino Drudi testified in support. Mr. Kane asked Mr. Drudi how he notifies his association's members, to which Mr. Drudi responded that his secretary uses email and Twitter.

BOARD ACTION: Ms. Mihalik made a motion, seconded by Ms. Bonnard, to recommend the Director of T&ES install an all-way stop at the intersection of Cameron Street and North Payne Street. The motion carried unanimously.

6. **ISSUE:** Loading Zone – 1100 Block of Oronoco Street

DISCUSSION: Mr. Devilliers presented the item to the Board. Mr. Kane asked if the American Day School has a Special Use Permit requiring that they use off-street facilities to conduct pick-up and drop-off operations, to which Mr. Devilliers said he would check with the Department of Planning & Zoning. Chair Lewis asked if the City had developed a formal shared parking agreement that private property owners could make use of to meet minimum off-street parking requirements, to which Ms. North responded she would check.

PUBLIC TESTIMONY: None.

BOARD ACTION: Ms. Tucker made a motion, seconded by Ms. Ebbbers, to recommend the Director of T&ES install 'Loading Zone 7 to 9 a.m. 4 to 6 p.m. Monday-Friday' signage for the two parking spaces in front of 1108 Oronoco Street and provide City staff with administrative approval to install identical signage for up to four more parking spaces on the 1100 block of Oronoco Street if demand proves to warrant the additional spaces. The motion carried unanimously.

7. **ISSUE:** Curbside Pick-up and Loading Zone – 2100 Block of Mount Vernon Avenue

DISCUSSION: Mr. Devilliers presented the item to the Board. Mr. Kane asked that staff work with the City Arborist to ensure the street trees adjacent to the proposed pickup/dropoff zone is trimmed in such a way to avoid damage from tractor trailers using the zone. Mr. Kane also stated that the zone would be too small for tractor trailers. Ms. Ebbbers stated she has witnessed the issues of deliveries in the 7-11 parking lot as well as on East Custis Avenue.

PUBLIC TESTIMONY: None.

BOARD ACTION: Ms. Ebbers made a motion, seconded by Ms. Tucker, to recommend the Director of T&ES install ‘Active Loading and Curbside Pickup Only’ signage for the two parking spaces in front of 2104 Mount Vernon Avenue.

INFORMATION ITEMS

8. **STAFF UPDATES:** Ms. McGraw provided the Board with an update regarding the parking enforcement contractor and taxicab subcommittee. Ms. Tucker asked if the parking enforcement contractor would begin working prior to December 24, to which Ms. McGraw responded that that is the plan. Chair Lewis asked for the timeline of the pilot, to which Ms. McGraw responded that she would check and share the updated timeline with the Board. Ms. Mihalik asked who the parking enforcement contractor is, to which Ms. North responded it is Republic Parking.

Mr. Devilliers provided the Board with an update for staff’s intent to request administrative approval from the Board to implement new and remove existing pickup/dropoff zones in the city per staff-proposed and Board-approved criteria. Mr. Kane requested that staff include blocks with one or more senior citizen-focused centers, businesses, and facilities as a criterium for administratively implementing new pickup/dropoff zones. Mr. Kane also asked that West End examples be included in the proposed criteria. Mr. Kane requested that staff conduct outreach prior to the removal of any pickup/dropoff zones, which Ms. Tucker added that targeted enforcement should also be conducted prior to removal to see if that results in the zone being used as intended more often. Mr. Kane also requested that an option to appeal City staff’s decision to remove a zone be included as part of that process. Chair Lewis noted that the current criteria for implementing new pickup/dropoff zones are too restrictive, to which Mr. Devilliers responded that these zones are different from traditional loading zones and should be treated and used as such (i.e., need the correct conditions to operate as a true conveyor belt). Ms. Mihalik asked which sign would be used for these zones, to which Mr. Devilliers responded by showing the Board the mock-up on the presentation. Ms. Mihalik requested that City staff do what they can to ensure drivers using these zones don’t block crosswalks and curb ramps, citing that geofencing could be a useful tool.

9. **COMMISSIONER UPDATES:**

- Ms. Tucker asked for an update on the City Code amendment to allow caregivers to obtain Residential Parking Permits, to which Ms. McGraw responded that the City Code amendment would go before City Council in December.
- Mr. Kane provided the Board with a Smart Mobility Program update, that City Council will be considering a Code amendment that states drivers must stop for pedestrians in the roadway, and that the City Council will explore opportunities for rainbow crosswalks around City Hall with installation occurring in June 2024.

ADJOURNMENT

Ms. Tucker moved to adjourn the meeting, seconded by Ms. Mihalik. The motion carried unanimously. The meeting adjourned at 8:16 PM.