



## Board of Architectural Review (BAR) Calendar Year 2024 Hearing Schedule and Filing Deadlines

Old and Historic Alexandria District, Parker-Gray District, and 100-Year-Old Buildings

The BAR Public Hearings are typically held on the first and third Wednesday of the month at 7:00 p.m., unless otherwise noted.

Recommended Submission Date for Completeness Review	Deadline for Submission of a Complete Application	Hearing Date & Time		Public Notice Period Time period in which the legal notice must be posted and sent
November 20, 2023	December 4, 2023	Wednesday, January 3	7:00 p.m.	December 4, 2023 – December 23, 2023
December 4, 2023	December 18, 2023	Wednesday, January 17	7:00 p.m.	December 18, 2023 – January 6, 2024
December 27, 2023	January 8	Wednesday, February 7	7:00 p.m.	January 8 – January 27
January 8	January 22	Wednesday, February 21	7:00 p.m.	January 22 – February 10
January 22	February 5	Wednesday, March 6	7:00 p.m.	February 5 – February 24
February 5	February 20	Wednesday, March 20	7:00 p.m.	February 20 – March 9
February 20	March 4	Wednesday, April 3	7:00 p.m.	March 4 – March 23
March 4	March 18	Wednesday, April 17	7:00 p.m.	March 18 – April 6
March 18	April 1	Wednesday, May 1	7:00 p.m.	April 1 – April 20
April 1	April 15	Wednesday, May 15	7:00 p.m.	April 15 – May 4
April 22	May 6	Wednesday, June 5	7:00 p.m.	May 6 – May 25
May 7	May 21	<b>Thursday, June 20</b>	7:00 p.m.	May 21 – June 10
May 21	June 3	Wednesday, July 3	7:00 p.m.	June 3 – June 22
June 3	June 17	<b>Tuesday, July 16</b>	7:00 p.m.	June 17 – July 5
The Board of Architectural Review is in recess during the month of August				
July 22	August 5	Wednesday, September 4	7:00 p.m.	August 5 – August 24
August 5	August 19	Wednesday, September 18	7:00 p.m.	August 19 – September 7
August 19	September 3	<b>Tuesday, October 1</b>	7:00 p.m.	September 3 – September 20
September 3	September 16	<b>Tuesday, October 15</b>	7:00 p.m.	September 16 – October 4
September 23	October 7	Wednesday, November 6	7:00 p.m.	October 7 – October 26
October 7	October 21	Wednesday, November 20	7:00 p.m.	October 21 – November 9
October 21	November 4	Wednesday, December 4	7:00 p.m.	November 4 – November 23
November 4	November 18	Wednesday, December 18	7:00 p.m.	November 18 – December 7

Last updated: 10.30.23

- As of November 4, 2019, the City of Alexandria, VA has instituted a new land use management information system: APEX [https://apex.alexandriava.gov/EnerGov\\_Prod/SelfService#/login?redirectUrl=%2Fhome](https://apex.alexandriava.gov/EnerGov_Prod/SelfService#/login?redirectUrl=%2Fhome). For assistance, please contact the Boards and Commissions Unit (BCU) at [planapplications@alexandriava.gov](mailto:planapplications@alexandriava.gov) or 703.746.4666.
- Once an application is submitted through APEX, within one business day, staff will issue an acknowledgement receipt letter and invoice. Application fees must be paid within two business days from the date of the issued letter. Payment can be submitted online or in-person at the Department of Planning & Zoning.

- Applications will be reviewed for completeness before formally accepted by Planning & Zoning staff for a Board of Architectural Review Public Hearing. Applicants will be notified if the application is complete or if more information is required.
- Once the application has met all of the submission requirements, staff will issue a letter of acceptance with confirmation of the scheduled hearing date and noticing instructions.
- An application package that is submitted on the deadline for submission of a complete application (second column) will be reviewed for completeness for the anticipated hearing date. In a case where an anticipated hearing date cannot be achieved due to the extent of missing information, staff will work with the applicant to determine the appropriate timing for consideration before the Board of Architectural Review.