



Process for Adding Residential Pay by Phone Signage within a Residential Permit Parking District

The option to add residential pay by phone signage is outlined in the City Code ([Section 5-8-84](#)). Residents of eligible blocks can make the request through a petition signed by more than 50% of the residents on the block (e.g. both sides of the 100 block of Prince Street). Please use the petition on the following pages.

Minimum criteria:

- The block must be adjacent to an existing metered block or adjacent to a block approved for residential pay by phone signage.
- The block must be within a Residential Permit Parking District.
- The block must already be posted with residential parking restrictions.

After receiving a valid petition, City staff will survey the parking conditions on the proposed block to verify that at least 75% of the available parking spaces are occupied by vehicles.

If the surveyed parking conditions meet this threshold, the request will be reviewed by the Traffic and Parking Board at a public hearing for recommendation to the City Manager. Upon approval, the signs will be posted.

For more information on the Residential Pay by Phone Program, please refer to the Frequently Asked Questions (FAQs) or contact staff at max.devilliers@alexandriava.gov or (703)746-4034.

Residential Pay by Phone Program Frequently Asked Questions

I have a parking permit for the district—do I need to pay? *No, the payment requirement is only for vehicles without the applicable district parking permit.*

Do my guests have to pay the parking fee? *Guest and Visitor passes can be used to allow guests to park for free on these blocks. Passes can be printed online, or picked up at City Hall or a City library.*

Will a meter be installed on my street? *No, those who choose to pay to park on the block will have to use the City's pay by phone app, ParkMobile, call the ParkMobile toll free number, or purchase a receipt from a meter on an adjacent block.*

What is the cost to park on the block if signage is posted? *The cost will be consistent with the cost to park on a metered block, which is currently \$1.75 per hour.*

What are the hours and days of restriction? *The hours and days of restriction will match the existing posted hours and days of restriction (e.g. Mon-Saturday 8AM-2AM, Sunday 11AM-2AM).*

Can renters sign the petition requesting the signage? *Yes, the petition should be signed by residents of the block. Owners of buildings that do not reside on the block are not eligible to sign the petition.*

My block is not interested in this program—will the parking restrictions still change? *This signage will only be implemented at the request of the residents on the block through a petition signed by more than 50% of the residents. If no petition is submitted, no changes to the parking restrictions on the block will be made.*

Where can I find more information? *More information is provided online at www.alexandriava.gov/parking.*



Petition for Adding Residential Pay by Phone Signage within a Residential Permit Parking District

Block Contact: _____

Address: _____

Telephone: _____

Email: _____

Requested Block: _____

Submit Completed Petition to:

Mail: Department of Transportation and Environmental Services
Mobility Services Division
Attn: Parking Planner
421 King Street, Suite 235
Alexandria, VA 22314

Email:
max.devilliers@alexandriava.gov
Phone: (703) 746-4245

