

**CITY OF ALEXANDRIA  
TRAFFIC AND PARKING BOARD PUBLIC HEARING  
MONDAY, JANUARY 23, 2023 7:00 P.M.  
IN-PERSON AND VIRTUAL**

The January 23, 2023 meeting of the Traffic and Parking Board is being held in person in the City Council Chambers at 301 King Street, Alexandria, VA and electronically. All the members of the Board and staff are participating either in-person or from remote locations through a Zoom meeting. The meeting can be accessed by the public via Zoom through:

Register in advance for this webinar:

[https://zoom.us/webinar/register/WN\\_jY2fLjZuSFGDm\\_6CbGK1fQ](https://zoom.us/webinar/register/WN_jY2fLjZuSFGDm_6CbGK1fQ)

Or an H.323/SIP room system:

H.323: 162.255.37.11 (US West) or 162.255.36.11 (US East)

Meeting ID: 987 4233 9696

Passcode: 915805

SIP: 98742339696@zoomcrc.com

Passcode: 915805

After registering, you will receive a confirmation email containing information about joining the webinar.

Public comment will be received at the meeting. The public may submit comments in advance to Katy North at [Katy.North@alexandriava.gov](mailto:Katy.North@alexandriava.gov) no later than 24 hours before the meeting or make public comments through the conference call or in person on the day of the hearing.

For reasonable disability accommodation, contact Jackie Cato at [jackie.cato@alexandriava.gov](mailto:jackie.cato@alexandriava.gov) or 703.746.3810, Virginia Relay 711.

**CITY OF ALEXANDRIA  
TRAFFIC AND PARKING BOARD PUBLIC HEARING  
MONDAY, JANUARY 23, 2023 7:00 P.M.  
IN-PERSON AND VIRTUAL**

**D O C K E T**

1. Announcement of deferrals and withdrawals.
2. Approval of the November 14, 2022 Traffic and Parking Board meeting minutes.
3. **PUBLIC DISCUSSION PERIOD**  
[This period is restricted to items not listed on the docket]
4. **WRITTEN STAFF UPDATES & PUBLIC HEARING FOLLOW-UP**
  - Parklets
- 4A. **Update from Alexandria Police Department on Parking Enforcement – Sgt. Dan Shultz**

**CONSENT ITEMS**

5. Residential Permit Parking – 2100 Block of Potomac Avenue

**PUBLIC HEARING ITEMS**

6. Residential Pay by Phone – 300 block of Duke Street
7. City Code Amendment – Taxi Updates

**INFORMATION ITEMS**

8. **STAFF UPDATES**
9. **COMMISSIONER UPDATES**

**Next Meeting: Monday, February 27, 2023**

**CITY OF ALEXANDRIA  
TRAFFIC AND PARKING BOARD PUBLIC HEARING  
MONDAY, NOVEMBER 14, 2022, 7 P.M.  
IN-PERSON AND VIRTUAL MEETING**

**MINUTES**

**BOARD MEMBERS PRESENT:**

- Chair James Lewis
- Vice Chair Ann Tucker
- Lavonda Bonnard
- Annie Ebbers (virtual)
- Casey Kane
- Ashley Mihalik

**BOARD MEMBERS ABSENT:**

- Jason Osborne

**STAFF MEMBERS PRESENT:**

- Katye North, Division Chief, T&ES
- Sean Martin, Urban Planner II, T&ES

1. Announcement of deferrals and withdrawals: no deferrals and withdrawals.
2. Approval of the October 24, 2022, Traffic and Parking Board meeting minutes: No comments from the Board.

**BOARD ACTION:** Mr. Kane moved to approve the October 24, 2022 minutes. Ms. Tucker seconded the motion, and the minutes were adopted 6-0.

3. Approval of updated Electronic Meeting Policy

**BOARD ACTION:** Mr. Kane moved to approve the Electronic Meeting Policy. Ms. Mihalik seconded the motion, and the minutes were adopted 6-0.

4. **WRITTEN STAFF UPDATES:** The Board received written staff updates on the King Callahan Russell project, Complete Streets, the Duke and West Taylor Run Project, Parklets, and the Seminary Road Report.

5. **PUBLIC DISCUSSION PERIOD:**

No speakers.

**PUBLIC HEARING ITEMS**

6. **ISSUE:** Taxis – Biennial Review

**DISCUSSION:** Ms. North provided an overview of the Biennial Review and the proposed changes that staff recommended.

**PUBLIC TESTIMONY:**

Fassil Berhe, with Union Cab, spoke in support of the changes to the age requirements and fares and asked that there be an extension for any vehicles that reach the maximum age before Council reviews the amendment to the City Code.

Yassin Meri spoke in support of the changes to the age requirements and fares.

Kyle Summers, with Yellow Cab, spoke in support of the staff recommendations for changes to the age requirements and fares.

Daniel Woldegiorgis spoke in support of the changes noting this will help with competition with Uber and Lyft.

Abdul Karim, with King Cab, spoke in support of the changes and noted the signatures of support from drivers.

**BOARD ACTION:** Mr. Kane moved to approve the staff recommendations in the Biennial Review with the following modifications: (1) Increase the taxi fare to \$3.50, but recommend the City Manager approve a \$0.50 surcharge once the current surcharge expires and the Board should discuss changes to fares in Fall 2023 taking into consideration any fare changes in neighboring jurisdictions; and (2) Eliminate the age requirement for taxis and extend the current authorizations for any vehicles who reach the age limit prior to the City Code amendment being reviewed by City Council. Ms. Bonnard seconded, and the motion was approved 6-0.

**INFORMATION ITEMS**

**7. STAFF UPDATES**

No staff updates

**8. COMMISSIONER UPDATES**

Mr. Kane noted the upcoming meetings in November for the Transportation Commission and the Duke Street at West Taylor Run Project and he provided an update on the Duke Street in Motion project and upcoming steps.

**ADJOURNMENT**

Mr. Kane moved to adjourn the meeting; Ms. Tucker seconded. The motion was adopted unanimously. The meeting adjourned at 7:55 PM.

# City of Alexandria, Virginia

---

## Traffic and Parking Board

**DATE:** January 23, 2023

**DOCKET ITEM:** 4

**ISSUE:** Written Staff Updates & Public Hearing Follow-up

---

### **A. Parklet Program**

A total of 24 parklets are permitted and operating in the City and 10 other businesses are interested in participating in the program starting this spring. The majority of these parklets (21) are located in Old Town, while 2 are located in North Old Town and 1 in North Ridge/Fairlington.

Staff is working with each business to ensure they meet the Parklet Requirements, which includes constructing a platform to provide a level connection to the sidewalk. Almost all parklets have platforms and are furnished according to the Outdoor Dining Design Guidelines and the Parklet Requirements. City staff are currently collaborating internally to update the Parklet Requirements to address additional feedback received from business owners and other stakeholders since the Requirements were last updated and approved by the Board in May 2022. This update is intended to make the Requirements clearer and easier to navigate for all parties. Staff plans to bring this update with tracked changes before the Board at their February 27 meeting as a public hearing item for their approval.

# City of Alexandria, Virginia

---

## Traffic and Parking Board

**DATE:** January 23, 2023

**DOCKET ITEM:** 5

**ISSUE:** Residential Permit Parking – 2100 Block of Potomac Avenue

---

**REQUESTED BY:** Residents of the 2100 block of Potomac Avenue

**LOCATION:** 2100 block of Potomac Avenue (Residential Permit Parking District 13)

**STAFF RECOMMENDATION:** That the Board recommend that the Director of T&ES install *2-hour parking restrictions from 8:00 AM to 5:00 PM, Monday through Saturday, Residential Permit Parking (RPP) District 13 permit holders exempt* on the 2100 block of Potomac Avenue.

**BACKGROUND:** In 2021, the Board reviewed the creation of RPP District 13 for the Potomac Yard neighborhood which was later approved by the City Council. Following the district creation, residents submitted petitions for installing signage on their blocks, which were approved by the Traffic and Parking Board in July 2022. A total of 16 blocks were approved for restrictions from 8:00 AM to 5:00 PM, Monday through Saturday. However, City staff did not receive a complete petition from residents of the 2100 block of Potomac Avenue until recently.

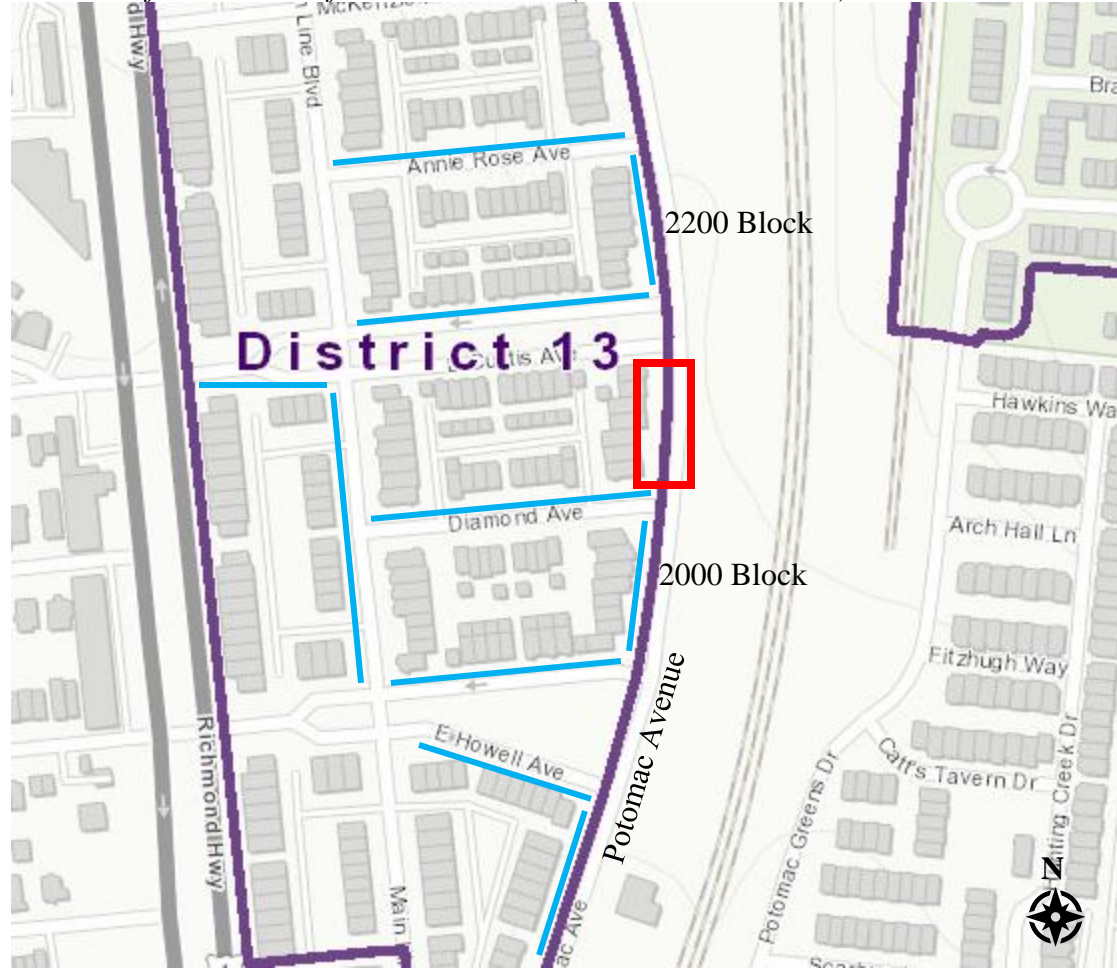
The 2100 block of Potomac Avenue has 7 parking spaces, all on the west side of the street, and is located between Diamond Avenue and E. Custis Avenue, across from Potomac Yard Park. The abutting blocks of both Diamond Avenue and E Custis Avenue already have posted Residential Permit Parking restrictions. The location of the 2100 block of Potomac Avenue is shown in Attachment 1.

**DISCUSSION:** In order to add signage within an existing District, Section 5-8-75 of the Code requires a petition be submitted by more than 50% of the residents on the block. The requestor garnered signatures from 7 out of 12 households on this block (Attachment 2). The requested signage is consistent with the signage posted on adjacent blocks in this district.

**OUTREACH:** Staff notified the Potomac Yard Homeowners Association of this petition on January 5, 2023. The HOA indicated that they would not take an official position on the signage for each block in Potomac Yard. Rather, they would leave it up to each block to obtain the required number of signatures and demonstrate a majority want the restrictions on their block.

**Attachment 1:**

*Location of 2100 block of Potomac Avenue (circled in red below)*



- Posted RPP Restrictions
- RPP District Boundary

**Attachment 2:**  
*Residents' Petition*



**Petition for Adding, Modifying, or Removing  
Residential Permit Parking Signage in an Existing District**

**Block Contact:** Andrea Battaglia  
**Address:** 2104 Potomac Avenue, Unit 101, Alexandria VA 22301  
**Telephone:** 703-599-3259      **Email:** andrea\_battaglia@hotmail.com  
**District:** 13

**Proposed Change (Select one)**

- Add new signage       Modify existing signage       Remove existing signage

**Block (e.g. the 100 block of Main Street):**

2100 block of Potomac Avenue

**Current Restrictions (e.g. 2 hours, 8AM-5PM, Monday-Friday):**

Currently no restrictions. Request to match the restrictions on Diamond Avenue.

**Proposed Restrictions (Select an option on each line):**

- Two Hours       Three Hours  
 8AM-5PM       8AM-11PM       8AM-2AM (next day)\*  
 Monday-Friday       Monday-Saturday  
 No Sunday Restrictions       Sunday 11AM-11PM       Sunday 11AM-2AM (next day)\*

\*Must receive prior approval by the Director of T&ES per Sec. 5-8-72

**Submit Completed Petition to:**

Mail: Department of Transportation and Environmental Services  
Mobility Services Division - Parking Planner  
421 King Street, Suite 235  
Alexandria, VA 22314

Email: [max.devlillers@alexandriava.gov](mailto:max.devlillers@alexandriava.gov)  
Phone: (703) 746-4245



We the undersigned residents hereby request that the City change the existing signage on the following blocks within residential permit parking district number 13: 2100 block of Potomac Avenue (e.g. the 100 block of Main Street, the 200 block of Main Street, and east the 500 block of Side Street). We propose restrictions for the days and times indicated above. We understand that the restrictions will apply to all non-residents of the district, residents will be required to pay an annual fee for resident parking stickers for each vehicle, and we will also need to obtain guest passes to allow guests/contractors to park on the street beyond the posted restrictions.

Resident Name (Printed)	Resident Signature	Address	Email (Optional)	Date	
Andrea Battaglia	<i>Andrea Battaglia</i>	2104 Potomac Ave #101 Alexandria VA	andrea_battaglia@ potomac.com	10/26/22	
Carlos Escobar	<i>Carlos Escobar</i>	2110 Potomac Ave #101 Alex. VA	caescobars@ gmail.com	10/26/22	renter
GARO NALABANDZAN	<i>GARO NALABANDZAN</i>	2104 POTOMAC AVE #102 ALEXANDRIA	garo.nalabandrian@ gmail.com	10/26/22	
JENNIFER AL-KER	<i>JENNIFER AL-KER</i>	2108 Potomac Ave Unit 102 Alexandria		10/27/22	
TACY SUMMERSSETT	<i>Tacy Summerssett</i>	2106 Potomac Ave Unit 102 Alex. VA 22301	tacysummerssett@ gmail.com	10/27/22	
Stephen Simplicity	<i>Stephen Simplicity</i>	2102 Potomac Ave Alex VA 22301	stephen.simplicity@ julios.com	1/14/23	renter
Nicole Dezenborf	<i>Nicole Dezenborf</i>	2108 Potomac Ave #101 Alexandria, VA 22301		1/17/23	

Please note signatures from residents who are not the listed owner of the residence.

# City of Alexandria, Virginia

---

## Traffic and Parking Board

**DATE:** January 23, 2023

**DOCKET ITEM:** 6

**ISSUE:** Residential Pay by Phone – 300 block of Duke Street

---

**REQUESTED BY:** Residents of the 300 block of Duke Street

**LOCATION:** 300 block of Duke Street

**STAFF RECOMMENDATION:** That the Board recommend the Director of T&ES implement a residential pay by phone requirement (\$1.75 per hour) for the 300 block of Duke Street

**BACKGROUND:** The Residential Pay by Phone Program allows residents to request parking restrictions that require non-residents to pay a fee to park. Pay stations are not generally installed on Residential Pay by Phone blocks; instead, signage referring to the available payment methods on these blocks replaces existing signage. Consistent with the existing residential permit parking program, residents who wish to add this signage must initiate the request through a petition signed by the residents of the block. To be eligible for Residential Pay by Phone signage, a block must meet the parking occupancy threshold, must already have posted parking time restrictions for non-residents, and must be directly adjacent to another pay by phone block.

The residents on the 300 block of Duke Street have submitted a petition requesting these restrictions. This block is located between S. Fairfax and S. Royal Streets and within 2 blocks of the heart of King Street and 3 blocks from the waterfront. Parking is only allowed on the north side of the block. There are approximately 8 spaces on this block. The block is residential except for St. Mary's Lyceum at 315 Duke Street. See Attachment 1 for more location information.

**DISCUSSION:** Staff reviewed the request per the requirements outlined in the City Code and found it is eligible for the signage. The table below summarizes the block's compliance with the requirements.

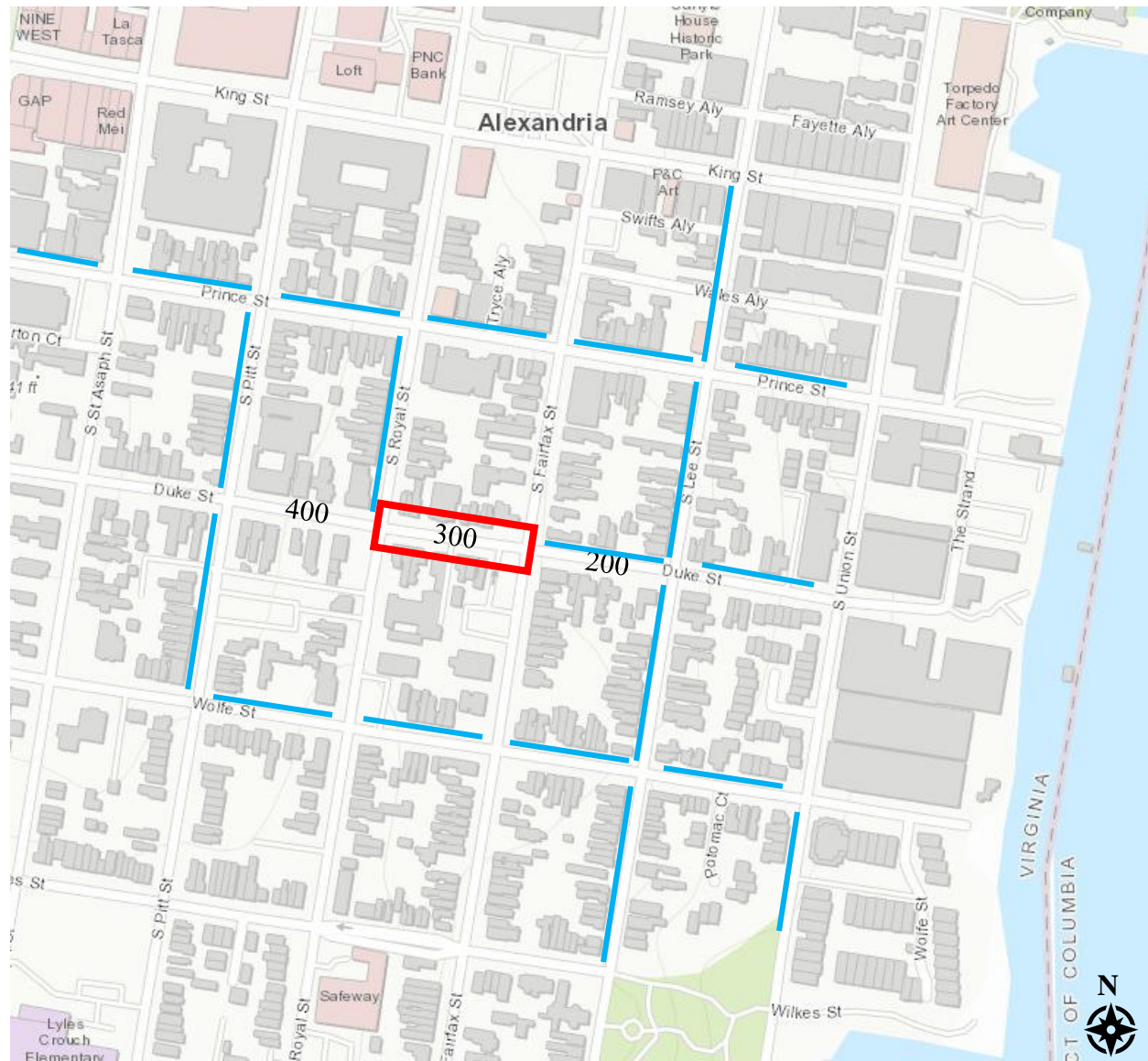
Requirement	Compliance
The area subject to parking fee must be on a block with existing metered spaces, adjacent to an existing metered block, or adjacent to a block where a residential pay by phone parking fee has also been approved.	The 300 block of Duke Street is adjacent to the 200 block of Duke Street, which has residential pay by phone parking fees implemented (see Attachment 1).
The area subject to parking fee must already be posted with residential parking restrictions.	Current restrictions ( <i>District 1 permit holders exempt</i> ): <ul style="list-style-type: none"> <li>• 2hr 8AM-2AM Mon-Sun</li> </ul>
The request to add a pay by phone parking fee must be initiated by the residents of the block through a petition signed occupants of more than 50% of the residential properties abutting the block.	The petition submitted was signed by 8 out of the 15 total households (53%) on the block (see Attachment 2).
The parking occupancy must be 75% or more.	A parking survey was conducted on Monday, January 9, 2023, and staff found that 7 out of 8 parking spaces (87.5%) were occupied at that time. Staff also observed that 3 of the vehicles parked on this block or 38% of the spaces were occupied by non-residents of the district.

**OUTREACH:** Staff notified the Old Town Civic Association (OTCA) of this petition, who expressed similar concerns with this petition as with previous requests for residential pay by phone restrictions that have been heard by the Board. Specifically, OTCA noted that the City Code’s requirement for a parking study for these types of requests should be updated to require more than one survey. OTCA also suggested that the City consider whether a household has off-street parking when reviewing petitions for these restrictions on their block.

Staff also notified the Basilica of Saint Mary of this petition since the church owns property along this block but had not heard back prior to publishing this docket. Per the requestor, this requested change was opposed by the occupant of 321 Duke Street. Staff also received a phone call from an anonymous resident of Duke Street on January 17, 2023, who does not support this requested change and plans to attend the Board meeting to voice his concerns.

**Attachment 1:**

*Proposed Residential Pay by Phone Block Location – 300 Block of Duke Street*



— Posted RBPB Restrictions

**Attachment 2**

*Resident Petition*



**Petition for Adding Residential Pay by Phone Signage within a Residential Permit Parking District**


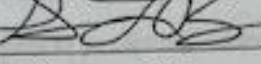

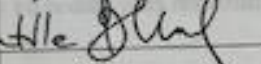
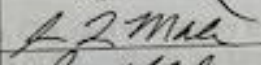
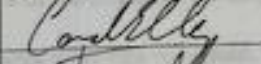
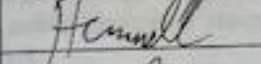
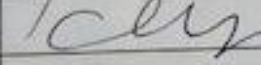
Block Contact: PATTI WILLIAMS  
Address: 308 DUKE STREET  
Telephone: (703) 548-9374  
Email: pattiwilliams.twg@gmail.com  
  
Requested Block: 300 block of Duke Street

**Submit Completed Petition to:**

Mail: Department of Transportation and Environmental Services  
Mobility Services Division  
Attn: Parking Planner  
421 King Street, Suite 235  
Alexandria, VA 22314

Email: max.devillicrs@alexandriava.gov  
Phone: (703) 746-4245

We the undersigned residents hereby request that the City add residential pay by phone signage on the 300 Block of DUKE Street. We understand that if this signage is posted, any vehicles without the applicable district sticker or guest/visitor pass will be subject to a parking fee to park on the block. We understand that residents will still be required to pay an annual fee for resident parking stickers for each vehicle and that we will also need to obtain guest or visitor passes to allow guests to park on the street.

Resident Name (Printed)	Resident Signature	Address	Date
PATRICIA WILLIAMS		308 Duke St. ALEX, VA	11/7/2022
GWYNDE BOOTH		318 DUKE ST. ALEXANDRIA	11/7/2022
Jenny Wheeler		306 Duke St Alexandria	11/7/2022
Barbara de Moutte		227 S Fairfax (corner of Duke)	11/7/22
Ann L. Male		307 Duke St	11/7/2022
CANDACE E. CLARY		305 DUKE ST	11/9/2022
John Fennell		309 Duke St	11/16/2022
Hannah Chung		311 Duke St	11/13/23

Please note signatures from residents who are not the listed owner of the residence.

# City of Alexandria, Virginia

---

## Traffic and Parking Board

**DATE:** January 23, 2023  
**DOCKET ITEM:** 7  
**ISSUE:** City Code Amendment – Taxi Update

---

**REQUESTED BY:** City Staff

**LOCATION:** Citywide

**STAFF RECOMMENDATION:** That the Board recommend the City Council approve the amendment to the City Code.

**BACKGROUND:** The City is required by City Code to evaluate the regulations overseeing the taxi industry every two years and make recommendations for changes to those rules at that time. At the November 2022 Traffic and Parking Board meeting, the Board considered the Biennial Review and recommended the City Manager approve the report and implement the recommendations for changes to the maximum age of vehicles and an increase in fares. The City Manager has reviewed the Biennial Review and agreed with the Board's recommendation. In order to implement these regulations, an amendment to the City Code is required.

**DISCUSSION:** Attachment 1 provides the proposed changes to two sections of the City Code related to taxicabs. These changes include:

- ***Eliminate the maximum age for vehicles:*** Section 9-12-81 establishes the maximum age for vehicles permitted as 10 years for non-hybrid vehicles and 12 years for hybrid vehicles. As noted during the Biennial Review discussion, new car and truck sales are projected to be down almost 20% from pre-pandemic levels, resulting in supply issues for both new and used cars. Additionally, studies show that vehicles are lasting longer and the average age of all vehicles is increasing each year.

The proposed amendment would eliminate the age requirement altogether and allow the taxi companies to establish age requirements for their own fleets, similar to how the ride-hail companies operate. The annual state safety inspection is still required, which ensures a vehicle, regardless of age, meets state safety requirements. By eliminating this requirement, the City removes an additional regulatory burden on the industry.

Over the next two years, staff will monitor the impacts of removing this requirement. If problems arise, reinstating an age limit can be considered during the next Biennial Review.

- ***Increase Existing Fares:*** Section 9-12-132 establishes the fares taxis are permitted to charge. There have not been any permanent changes to taxi fares in over a decade yet, the costs to operate a vehicle have increased. The City Manager did approve a \$1 fuel surcharge in March 2022 to offset the rising cost of gasoline; however, this surcharge will expire in March 2023.

The proposed amendment would increase the Initial Meter Charge (or Drop Fee) by \$0.50, which brings this to \$3.50. This will partially offset the elimination of the meter surcharge when it expires and brings the fares in line with other counties and the District. Staff will continue to coordinate with the neighboring jurisdictions on any changes they are making in attempt to standardize rates for the region.

As part of the Traffic and Parking Board's review, the Board recommended staff also look at implementing a second \$0.50 fuel surcharge to offset the expiration of the full \$1 surcharge while allowing time for coordination with other jurisdictions on their fares. The City Code outlines specific criteria for the City Manager to consider when implementing a surcharge. Staff will review these criteria and work with the City Manager to approve this second surcharge.

**OUTREACH:** The Biennial Review was shared with the taxi companies that are currently operating in Alexandria prior to the November Board meeting. At that meeting, there were several speakers speaking in support of the proposed changes. Staff has notified the taxi companies about the next steps related to implementing these changes, including the required City Council action to adopt the City Code amendment and they remain supportive of the changes.



*Attachment 1 – Proposed City Code Amendment*

Section 9-12-81 - Requirements for vehicles.

Every taxicab and the equipment used in connection therewith, subject to a vehicle permit pursuant to this division, shall at all times comply with the following minimum standards

\*\*\*

(1) ~~Age of vehicles. Except for hybrid or alternative fuel vehicles, no vehicle permit shall be issued for a taxicab that is older than ten model years. No vehicle permit shall be issued for a hybrid or alternative fuel taxicab that is older than 12 model years. [Reserved];~~

\*\*\*

Section 9-12-132 - Amount of fare to be charged.

(a) The rates to be charged to passengers in taxicabs shall be as follows. It shall be unlawful to make any greater or lesser charge:

(1) For the initial meter charge, ~~\$3.00~~\$3.50.