



City of Alexandria, Virginia
 Office of Real Estate Assessments
Mailing Address Change Form

Return completed form to: Office of Real Estate Assessments
 301 King Street, Room 2600
 Alexandria, VA 22314
 or **realestate@alexandriava.gov**

Note: This mailing address will remain on file until the property is sold, or until a new address change request is received.

Date: _____

Owner(s) Name(s): _____

Property Address: _____

New Mailing Address: _____

Signature: _____
Signature of owner or authorized representative required to process

Printed Name: _____

Phone Number: _____ Email: _____
Please provide a phone number or email address where you may be reached for further clarification or questions.

If you require a change of mailing address for additional properties, please use the space below:

Property Address: _____

Property Address: _____

Property Address: _____

For Office Use Only:			
Account Number(s): _____			
Change Made:	Date: _____	Initials:	_____
Confirmation Sent:	Date: _____	Scanned:	_____