

MEETING AGENDA MINUTES
Independent Community Policing Review Board
March 2, 2022 – 7:00 p.m.
Virtual Meeting
Approved by Board on May 9, 2022

- I. Call to Order
- II. Approval of Agenda
- III. Approval of the Minutes
- IV. Election of Officers: statements by candidates for Board offices, followed by votes for Chairperson, Vice-Chair, and Secretary.
- V. The ICPRB elected the following leaders to serve:
Todd Pilot – Chair
Emily Flores – Vice-Chair
Darryl Lynn Franklin – Secretary
- VI. Reports:
 - A. Update on progress in selecting an auditor. (Representative from City Manager's Office.)
 - o **Auditor.** Dana Wedeles with the City gave an update that we are actively looking for Auditor position which should be hired by Memorial Day to prepare for Council in September. We will be involved in April.
 - Candidates should be made aware by meeting with regional leaders who have done this type of work in the past to understand names that our available. If we know of someone who has leads, please *Polihire* Company.
 - Rob made a motion to changes table the minutes
 - Dana will ask the recruiter how candidates may get in touch with us.
 - B. Update on progress in arranging APD training and ride-alongs. (Representative from City Manager's Office and/or City Attorney's Office.)
 - o **Training.** Training will be held on Wednesday April 6, 2022, at 7 p.m. It will be a 90-minute training session on the Use of Force. Lt. Milner. This will be an in-person meeting. The training will be held at the Alexandria Police Department.
 - o **Ride Along.** The ride-along will be scheduled at the April 6 meeting.
 - C. Update on Board's webpage and email addresses. (Representative from City Manager's Office.)
 - o **Email:** Todd, Darryl Lynn and Jeanne are not able to get access to the city email address. Gloria has asked those who are not able to get access to provide her with an email with your telephone number and someone from the City's IT Department will be in touch.
 - o **Website:** Gloria will reach out to the communications department. We do have an interim webpage on the city manager's page.
 - D. Discussion of draft of bylaws.
 - i. **Draft Bylaws.** We will not vote on bylaws. Todd Pilot is editing the bylaws. The committee is responsible for reviewing and making edits to the bylaws. Rob recommended that we develop a subcommittee to review the bylaws. The subcommittee will consist of Todd, Rob and Emily who will take notes. The subcommittee will meet tentatively on March 30.
 - ii. **Complaint Form.** The APD already has a complaint form but the ICPRB should either edit the existing form or develop our own.

VII. Voting on Date of Next Meeting

- **April 6, 2022.** Training will be at 7 p.m. We will also meet at 8 p.m. as a regular meeting.

VIII. New Business

- **Permanent Meeting Space:** It shall be the practice of the Independent Community Policing Review Board to meet at City Hall in a meeting room. The meeting room should be consistent every month.
- **Meeting:** It shall be the practice of the Independent Community Policing Review Board to meet regularly on the first Wednesday of the month at 7 p.m., unless otherwise requested by the chair or determined unnecessary by the board.

IX. Adjournment at 8:06 p.m.

Individuals with disabilities who require assistance or special arrangements to participate in the meeting may call the City Clerk and Clerk of Council's Office at 703.746.4550 (TTY/TDD 838.5056). We request that you provide a 48-hour notice that the proper arrangements may be made.