

MINUTES

INDEPENDENT COMMUNITY POLICING REVIEW BOARD

JANUARY 17, 2022 - VIRTUAL MEETING -6:00 p.m.

MEETING MINUTES

(Minutes approved by Board on March 2, 2022.)

Present: Members of the Board: Dr. Francisco Duran, Darrlynn Franklin, Rob Krupicka, Christopher Lewis, Ingris Moran, Jeanne O'Toole and Todd Pilot.

Absent: Emily Flores.

Also Present: Debra Collins, Deputy City Manager; Robert Porter, Assistant City Attorney; Meghan Roberts, Deputy City Attorney, and Dana Wedeles, Special Assistant to the City Manager.

Recorded by: Gloria Sitton, City Clerk and Clerk of Council.

1. Call to order and roll call.

The meeting was called to order and all the members of the board were present, with Mr. Pilot arriving later in the meeting. Ms. Flores was absent.

2. Welcome/Brief Introduction.

Deputy City Attorney Roberts welcomed everyone to the meeting and began the introductions of the board members.

3. Introductions by Members of the Independent Community Policing Review Board.

Each member gave an introduction of themselves and stated what they hoped to contribute to the work of this newly established board.

4. Initial Discussion of the Goals of the Board and Review of Policies and Procedures that Will Advance those Goals.

Assistant City Attorney Porter gave an overview of the ordinance that establishes the Board, noting the purpose of the Board was to provide oversight of the Alexandria Police Department investigations and police and procedures, as well as conduct limited investigations. Mr. Porter noted that the Board needed to select an Independent Auditor/Investigator and develop a Memorandum of Understanding with the Alexandria Police Department (APD). Mr. Porter noted that the Board needed to draft a set of bylaws to govern the operations of the body and process for the investigations. Mr. Porter noted that there are training that the Board needs to complete. Deputy City Manager Collins noted that staff will work with the Police Department to coordinate trainings that are needed by the Board. Mr. Porter and Ms. Collins responded to questions from members of the Board regarding the training and the auditor position.

Deputy City Manager Collins stated that staff is working to get the position posted and work on process for the Board to do interviews of the applicants and make a recommendation to the Council. Deputy City Manager Collins also noted that this meeting is for organizational purposes and introductions and staff would get the Board more substantive information for upcoming meetings.

Deputy City Manager Collins responded to questions about the hiring process for the independent auditor and the level of involvement from the Board, noting that staff will work with the Board to get the process started and vetting of the applications received for the position. The board also had questions about the timeline for meeting key requirements set by the ordinance, like the resolution of readiness and training with the APD.

Staff agreed to send the members examples of bylaws from other jurisdictions to review and help formulate their own bylaws. Staff also will reach out to Council to get their input on how the process for hiring the independent auditor as well as work with APD to get training setup for the members. Staff will also send the members a draft copy of the job description for the independent auditor.

The Board suggested that the meeting time for the next meeting begin at 7 p.m. The next meeting will be scheduled for February 2, 2022 at 7:00 p.m. and will be virtual.

The meeting was adjourned at 7:12 p.m.