

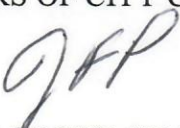
# City of Alexandria, Virginia

---

## MEMORANDUM

DATE: MAY 17, 2022

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES F. PARAJON, CITY MANAGER 

SUBJECT: DUKE STREET TRANSITWAY ADVISORY GROUP CHAIRPERSON SELECTION

---

The purpose of this memo is to inform City Council of my appointment of Leslie Catherwood as Chairperson to the Duke Street Transitway Advisory Group.

On March 8<sup>th</sup>, 2022, City Council adopted a resolution (Attachment 1) to create a temporary Duke Street Transitway Advisory Group whose mission was to provide a recommendation to City Council on a preferred alternative for transit and transit-related improvements for the Duke Street Transitway project. The Council also directed me to appoint a Chairperson to the Advisory Group.

After consultation with staff, and with multiple nominations from other members of the Advisory Group, I am appointing Leslie Catherwood, an At-Large Representative, as the Chairperson of the Advisory Group. I will also be asking Mindy Lyle, the Planning Commission representative on the Advisory Group, to serve as Vice-Chair and provide support should Ms. Catherwood be unable to attend a meeting.

The group held its first meeting on April 28 and will continue to meet approximately monthly for the next year to assist in the development of design recommendations for the transitway improvements along the Duke Street corridor.

### **ATTACHMENT:**

**Attachment 1: Resolution**

### **STAFF:**

Emily A. Baker, Deputy City Manager

Yon Lambert, Director, T&ES

Hillary Orr, Deputy Director, T&ES

Christopher Ziemann, Transportation Planning Division Chief, T&ES

Mark Schnauffer, Bus Rapid Transit Program Manager, T&ES

**RESOLUTION NO. 3058**

**RESOLUTION TO AUTHORIZE THE CITY MANAGER TO APPOINT AN AD HOC  
DUKE STREET TRANSITWAY ADVISORY GROUP**

**WHEREAS**, the City Council wishes to establish an Ad Hoc Duke Street Transitway Advisory Group, and

**WHEREAS**, the Duke Street Transitway Advisory Group will comment on the Duke Street Transitway alternatives, conceptual plans, and preferred plan, and conduct specified tasks outlined in this resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ALEXANDRIA,  
VIRGINIA:**

1. That there is hereby established the Duke Street Transitway Advisory Group (the "Advisory Group").

2. That the Advisory Group shall consist of eleven (11) members, and the composition of the group shall be as follows:

- Transportation Commission member (1)
- Planning Commission member (1)
- Alexandria Commission on Persons with Disabilities member or designee (1)
- DASH Bus Riders Group member or designee (1)
- Federation of Civic Association member or designee (1)
- At-large community representatives (4)
- Representative of the development community (1)
- Small independent business owner along the Duke Street corridor (1)

Two of the four at-large community representatives shall be residents located west of Quaker Lane. One representative shall be an apartment renter.

3. That the Chairs of the above-named groups shall nominate a member of their group to serve on the Advisory Group.

4. That the remaining four at-large, one development community, and one small independent business owner representatives will be appointed by the City Manager and represent interests unique to this project such as students, renters, businesses, minority communities, and non-driving households.

5. That the City Manager shall designate the Chair of the Advisory Group.
6. That the mission of the Advisory Group shall be to provide input on key deliverables and project recommendations related to the Duke Street Transitway planning and preliminary design.
7. That the Advisory Group's primary charge shall be to:
  - Represent the perspectives of their representative constituencies and communicate back to their respective groups as appropriate;
  - Consider and adopt the project vision and guiding principles;
  - Provide comments and recommendations for corridor design alternatives;
  - Recommend to Council to either adopt or reject the recommendation from the 2012 Transit Corridors Feasibility Plan; and
  - Provide an endorsement of a preferred alternative for City Council consideration.
8. That the Advisory Group shall work towards development of consensus provisions, brokered compromises and formal votes to the extent possible and, in cases where there are differing opinions, they shall be included in reports to City Council.
9. That staff assistance to the Advisory Group shall be managed by the Department of Transportation and Environmental Services (T&ES) with assistance from other City departments and offices as needed.
10. That pursuant to City Code Section 2-4-8, the Advisory Group shall meet on an ad hoc basis as needed for a limited duration of one year, unless otherwise extended by City Council.

Adopted: March 8, 2022



---

**JUSTIN M. WILSON** MAYOR

ATTEST:



---

Gloria A. Sitton, CMC City Clerk