


City of Alexandria, Virginia

MEMORANDUM

DATE: SEPTEMBER 12, 2022

TO: DON HAYES, CHIEF OF POLICE

FROM: ROBERT SNYDER, CHIEF INTERNAL AUDITOR 

THROUGH: KUSH PATEL, INTERNAL AUDITOR

SUBJECT: APD VIRGINIA DIVISION OF MOTOR VEHICLES HIGHWAY SAFETY GRANT (FS23-04)

The Virginia Highway Safety Office (VAHSO) performed a monitoring visit of the Alexandria Police Department's (APD) Highway Safety Grant program.

Background

The APD works in conjunction with the VAHSO to administer the Highway Safety Grant for the City of Alexandria. The VAHSO provides grants for programs which are designed to reduce the number of fatalities, injuries and related economic losses resulting from traffic crashes on Virginia's roadways. Local governments, law enforcement agencies, state agencies, academic institutions, and private non-profits can apply for National Highway Traffic Safety Administration pass-through funding for projects related to various areas of highway safety.

Program Highlights

The APD uses funds from the Highway Safety Grant to pay for overtime for officers charged with highway safety assignments. The APD has applied for grants in the following areas:

- **Selective Enforcement Alcohol**
- **Selective Enforcement Speed**
- **Selective Enforcement Pedestrian & Bike Safety**

Audit Summary

The APD's fiscal staff informed OIA that they had received no major findings. There was one minor discrepancy which was discovered by the APD Fiscal Officer. Four (4) overtime slips were recorded under an incorrect grant. APD provided evidence which explained how the errors were corrected. Additionally, during the visit the APD provided all requested documents to the Highway Program Manager. The documents were organized, ready, and easily accessible for the VAHSO monitoring team. **No findings or corrective actions were required as a result of this monitoring visit.**

CC: Audit Committee
James Parajon, City Manager
Debra Collins, Deputy City Manager
Kendel Taylor, Director of Finance