

**City of Alexandria, Virginia**  
**Commission on Information Technology**

**September 22, 2022 IT Commission Meeting Minutes**  
**7:00 – 8:30 PM**  
**City Hall Room 2000**

In attendance: Brandon Mosoriak (BM), Sara Crifasi (SC), Ricardo Alfaro (RA), Catharine Rice (CR), Chris Soghoian (CS), Steve Davidson (SD), Stephen Morris (SM)

Staff: Smail Farid, Tori Butler, Patrick Eze, Steve Chozick, Yemisrach Demeke

- 1. Introductions and Welcome**
- 2. Approval of May 19, 2022 Minutes:** unanimous (motion by SM, seconded by SD) with request by RA to add link to Ting presentation to website.
- 3. Update on City's Fiber Backbone Project (Patrick Eze and Steve Chozick)**
  - Updated map was shared.
  - 8.37 miles of conduit has been installed since the last meeting, there is 8.12 miles to go.
  - 24 handholes installed since the last meeting, 469 to go. Continuing supply chain issues have slowed down install.
  - Conduit and handholes scheduled to be completed by August 2024. Fiber install and splicing scheduled to be completed by August 2025. Go-live is TBD.
  - RA: Does the City plan on building new entryways to the City building? Smail: It depends on in if building is new, old or leased. There already is plan for each building.
  - CS: Will fiber in Potomac Yard area extend to Arlington line? Smail: There currently is a connection where Glebe Rd., Richmond Hwy and Potomac Ave. meet for NCRnet connectivity.
  - CS: Do we have an overall fiber map of the City? Steve Chozick is going to look into putting one together.
- 4. Digital Equity Committee Update (Catharine Rice)**
  - As part of the City's Digital Equity Plan, Computer CORE received funding for a Help Desk for citizens. Computer CORE also recycles donated computer hardware.
  - A consultant has been hired to decipher broadband needs in the City, focusing on citizens to may not otherwise get noticed.
- 5. Cybersecurity/Disinformation Committee Update (Stephen Morris and Steve Davidson)**
  - CISO has left City employment. City IT is currently recruiting for a new one.
  - It is possible to do a closed portion of a meeting to discuss sensitive topics if needed.
  - SM: will find out if there is a City channel available for sending out IT security tips.
- 6. Charter Rewrite Committee Update (Catharine Rice, Chris Soghoian)**

- Committee is currently working on a draft, updates to follow soon.

**7. New Business (Catharine Rice): Manager's letter to commissions requesting feedback**

- Network/cybersecurity monitoring is needed.
- From Vanetta Pledger: There is no dedicated staff for municipal broadband project. Also in need of hardware, someone to manage the franchise agreement, and a digital navigator to work with Ting.

**8. Officer Elections**

- Ricardo Alfaro – Chair
- Sara Crifasi – Vice Chair
- Brandon Mosoriak – Secretary
- Motion to elect is unanimous

**9. Other Business**

- RA: Brought up something for City IT to investigate: Governor's K-12 Digital Mapping program.

**10. Adjourn by unanimous vote at 8:30 pm (next meeting October 20, 2022).**