

**CITY ATTORNEY'S OFFICE
ORGANIZATIONAL CHART
AS OF JANUARY 9, 2023**



**CITY ATTORNEY
JOANNA ANDERSON**

**OPERATIONS MANAGER
JAMES HATLEY**

**OPERATIONS - RECEPTION
SAUL CAMACHO OJEDA**

**OPERATIONS - FOIA
VACANT (01/13/23)**

**SENIOR ASSISTANT CITY ATTORNEY
KAREN SNOW**

**SENIOR ASSISTANT CITY ATTORNEY
TRAVIS MACRAE**

**DEPUTY CITY ATTORNEY
COMMUNITY SERVICES
JILL SCHAUB**

**DEPUTY CITY ATTORNEY
INTERNAL SERVICES
MEGHAN ROBERTS**

**DEPUTY CITY ATTORNEY
LAND USE & LEGISLATIVE
CHRISTINA ZECHMAN BROWN**

**GENERAL LAW CLERK
TIFFANY ROSENHAGEN**

**ASSISTANT CITY ATTORNEY
HELEN CLEMENS**

**ASSISTANT CITY ATTORNEY
DEAN KIME**

**HR LAW CLERK
LORNA GERLT**

**ASSISTANT CITY ATTORNEY
SARAH McELVEEN**

**ASSISTANT CITY ATTORNEY
ROBERT PORTER**

**ASSISTANT CITY ATTORNEY
CHRISTINA HAMILTON**

**ASSISTANT CITY ATTORNEY
DAVID LANIER**

**ASSISTANT CITY ATTORNEY
JACQUELINE CULLOM**

**ASSISTANT CITY ATTORNEY
SHAWN LASSITER**

**ASSISTANT CITY ATTORNEY
LINDSAY DUBIN**

**ASSISTANT CITY ATTORNEY
BRYAN MACAVOY**

Note: attorney department assignments are listed on the back

Attorney Department Assignments

Updated 012023

Community Services
Jill Schaub, Manager

Internal Services
Meghan Roberts, Manager

Land Use & Legislative
Christina Zechman Brown, Manager

| Department | Attorney |
|--|---|
| Animal Control | Helen Clemens |
| <i>Court Services</i> | Dean Kime |
| DCHS | Jill Schaub |
| DCHS: Child Welfare | Jill Schaub Helen Clemens Dean Kime |
| DCHS: Community Services Board | Dean Kime |
| DCHS: Adult Protective Services | Helen Clemens |
| DCHS: Domestic Violence/Sexual Assault | Helen Clemens |
| DECC | Travis MacRae |
| Fire | Travis MacRae |
| <i>Health</i> | Dean Kime |
| Human Rights Office | Karen Snow |
| <i>Library</i> | Helen Clemens |
| Parking Adjudication | Dean Kime |
| Police | Travis MacRae |
| Probation and Pretrial Services | Dean Kime |
| RPCA | Karen Snow |

| Department | Attorney |
|---|---|
| Alternative Dispute Resolution Program | Lorna Gerlt |
| Finance (including Risk Management/Claims Litigation) | Sarah McElveen |
| Finance: Real Estate Assessments | Karen Snow |
| Human Resources | Meghan Roberts Christina Hamilton Robert Porter |
| ITS | Karen Snow |
| Internal Audit | Robert Porter |
| OMB | Meghan Roberts |
| Police Review Board | Robert Porter |

| Department | Attorney |
|---------------------------------------|-------------------------|
| Boards & Commissions | David Lanier |
| City Clerk | David Lanier |
| CMO: Communications | David Lanier |
| CMO: Climate Action | Shawn Lassiter |
| CMO: Economic Dev. | David Lanier |
| CMO: Public Private Partnerships/PPEA | Shawn Lassiter |
| Code Administration | Shawn Lassiter |
| DPI | Shawn Lassiter |
| FOIA Responses including BWC | Jaqueline Cullom |
| FOIA/COIA/Public Records Compliance | David Lanier |
| General Services | Bryan MacAvoy |
| Historic Alexandria | David Lanier |
| Housing | Christina Zechman Brown |
| Planning and Zoning | Christina Zechman Brown |
| Planning and Zoning Litigation | Travis MacRae |
| Registrar of Voters | Shawn Lassiter |
| TES | Lindsay Dubin |
| TES: Surveys | Bryan MacAvoy |
| TES: Right of Way | Karen Snow |

Note: Sheriff, Circuit Court Clerk, and Commonwealth Attorney are not represented by this office but to the extent issues overlap this division will assist.

Note: Italicized departments are state departments with some city employees. CAO representation is limited.