

MINUTES

**INDEPENDENT COMMUNITY POLICING REVIEW BOARD
February 1, 2023 – BOARD MEETING - 7:00 p.m.**

MEETING MINUTES

Present: Todd Pilot, Chair
Emily Flores, Vice Chair
Darrlynn Franklin, Secretary
Francisco Duran
Christopher Lewis
Rob Krupicka
Ingris Moran
Jeanne O’Toole

Also Present: Kim Neal, Independent Policing Auditor
Gloria Sitton, City Clerk
Robert Porter, Assistant City Attorney
Meghan Roberts, Deputy City Attorney

Recorded by: Robert Porter, Assistant City Attorney

1. Call to order and roll call.

The meeting was called to order by Chair Pilot at approximately 7:00 pm

2. Approval of the Meeting Agenda

Upon motion by Member Lewis, which Member Moran seconded, the meeting agenda was unanimously approved by those present.

Chair Pilot recognized the arrival of Member Duran.

3. Approval of Minutes from January 4, 2023 Meeting.

Upon motion by Member Krupicka, which Member Lewis seconded, the January 2023 meeting minutes were unanimously approved by those present.

Member Franklin arrived at the Board meeting.

4. Training Update – Kim Neal.

Kim Neal informed the Board that they were almost in compliance with 2022 training requirements, and a contract with NACOLE to provide 2023 training to the Board was going through the City’s approval process.

Kim Neal also recommended to the Board an all-day continuing education training session on a Saturday in 2023 as part of their required law enforcement training and informed the Board she is working with APD Academy to create a proposal. She asked that Board members consider possible Saturdays in September 2023 to complete the all-day training.

5. Discussion regarding the forms: Standards of Professional Conduct Agreement and 2022 Attestation: Completion of Independent Community Policing Review Board Training.

Kim Neal presented two forms to the Board – revised versions of the standards of professional conduct form and the attestation of training completion form that she previously provided to the Board in the January 2023 meeting. During a discussion on the standards of professional conduct form, Chair Pilot raised concerns about FOIA compliance related to the Board’s executive session. Robert Porter offered that David Lanier was the FOIA expert in the City Attorney’s Office. Chair Pilot requested that David Lanier review the form for compliance. Member Krupicka recommended, upon David Lanier’s review, that a clean copy of the form be brought to the Board meeting in order for Board members to approve and execute at the March meeting.

After a brief discussion of the training requirements form, Member Krupicka moved that the Board members adopt the attestation of training completion form, which Member Franklin seconded, and it was unanimously approved by those present. Board members executed their forms and submitted to Kim Neal.

6. Discussion of Board Member’s comments regarding its enabling ordinance due to City Manager pursuant to City Code Section 2-4-230, which requires the City Manager to submit a review to City Council on the “Independent Community Policing Review” Article in the Alexandria City Code (Article AA, Chapter 4, Title 2 of the City Code).

Kim Neal advised the Board that the City Manager’s Office was in the process of creating a form to receive feedback and recommendations from community members and APD personnel regarding the subject ordinance.

Member Krupicka clarified that the feedback and recommendations should be provided to the City Manager by the Board as well as the Policing Auditor. Member Krupicka noted that he believed the Board did not have sufficient experience, except for the training requirements, to provide feedback or recommendations. Regarding training requirements, Member Krupicka noted that continuing education was needed, and the Board may want to offer recommendations regarding continuing education requirements.

Member O'Toole noted she had comments regarding the flow of the ordinance.

Kim Neal was asked to present examples of potential proposed changes to the ordinance, which the Board discussed.

After further discussion, the Board agreed to submit proposed recommendations regarding the ordinance to Member Franklin at the next meeting. Upon motion by Member Franklin, which was unanimously approved, the Board members agreed to individually submit their proposed changes and comments to Member Franklin, who will organize and compile the comments for review at the Board's March 2023 meeting. Also, at the March meeting, the Board will adopt and approve any proposed recommended changes and comments to be sent to the City Manager.

The Board requested that the proposed recommendations and feedback collected by the City Manager's Office be shared with the Board.

7. New Business.

Chair Pilot noted that Vice Chair Flores is resigning from the Board due to her family's relocation.

Kim Neal stated that draft bylaws would be distributed for Board discussion at the March 2023 meeting.

8. Public Comments.

No public comments.

Member Krupicka suggested that the public comments portion of the meeting be moved to the start of meetings to allow the public to speak earlier. The Board concurred.

9. Scheduling Next Meeting

The next meeting was confirmed for **March 1, 2023, at 7:00 p.m.**

10. Meeting Adjournment.

The meeting adjourned at approximately 8:30 p.m.