

**MINUTES OF APRIL 13, 2023 RETIREMENT BOARD
CITY OF ALEXANDRIA
FIREFIGHTERS AND POLICE OFFICERS PENSION PLAN
INTERIM MEETING**

PRESENT:

<u>Members</u>	<u>Others</u>
Patrick Evans, (Fire)	Kadira Coley, Staff
Jean Kelleher ¹ (Management)	Denise Cummings, Staff
Dylan Kempton, (Fire), virtually	Catisha Jackson, Staff
Katherine Key, Secretary (Management)	Nicole LaPoint, Staff
Shirl Mammarella, (Police)	Arthur Lynch, Staff
Rick Muse (Fire),	
Jason North (Police), virtually	
Kendel Taylor (Management)	

¹Technical Corrections and Plan Document Review Committee

²Vendor & Service Provider Committee

Absent:

Julian Gonsalves (Management)

Jesse Maines (Management)

Ed Milner, Chairman (Police)

CALL TO ORDER

The meeting was called to order at 8:53 AM Thursday, March 13, 2023.

BOARD OFFICER ELECTIONS

Ms. Coley noted that Mr. Milner has sent in a letter of resignation for his position on the Board. A special election will need to be held for a participant representative to fill his vacancy and his position of Chair will also need to be filled.

Ms. Key made a motion to:

Elect Ms. Mammarella as Chair for the remaining 2023-2024 term.

Mr. North seconded the motion. The motion was unanimously approved (6-0).

Ms. Mammarella made a motion to:

Elect Ms. Coley as the election administrator.
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Ms. Key seconded the motion. The motion was unanimously approved (7-0).

Mr. Evans arrived at 8:58 AM.

MEETING RECORD

Meeting minutes were approved.

Ms. Mammarella made a motion to:

Approve the January 12, 2023 minutes.

Ms. Kelleher seconded the motion. The motion was unanimously approved (7–0).

ADMINISTRATORS REPORTS

Regular Investment Reports and Cash Flow Reports

- Mr. Bryant presented the rebalancing report Dahab prepared as of February 28th and explained the actions that were taken.

Other Items

Education, seminars, conferences & training

- An updated education listing was included in the packet.

2023 COLA Update

- Ms. Coley updated the Board on the COLA for 2023 and notices were sent to participants.

FINANCIAL REVIEW

Real Estate – Stopping re-investment

- Mr. Bryant explained that historically the distributions from real estate have been reinvested into the market instead of paid to the Fund. Currently there is too much money allocated to real estate. One way to fix this overweight is to elect to have the distributions paid to the Fund instead of reinvested.

Ms. Mammarella made a motion to:

Elect to have the distributions paid to the Fund instead of reinvested.

Mr. Evans seconded the motion. The motion was unanimously approved (7–0).

Investment Policy Statement

- Mr. Bryant presented the updated investment policy statement and highlighted the changes.

Ms. Mammarella made a motion to:

To approve the updates to the IPS

Ms. Taylor seconded the motion. The motion was unanimously approved (7–0).

Ms. Kelleher, Ms. Coley, Mr. North, and Ms. Taylor left at 9:14 AM. The meeting no longer had a quorum but continued to receive the reports.

Quarterly Performance Report

- Mr. Bryant gave an overview of the current market, and the Plan returns for the fourth quarter of 2022.
- The Fund return for the fourth quarter of 2022 was 5.6% and did not beat the manager's shadow index.
- Brandes, Wellington, and Hardman Johnston each had good quarters.
- London, Champlain, and Polen did not beat the market.
- Ms. Key asked why there is not a focus on the net of fees during the meeting.
 - Mr. Bryant responded that the ability to see how the Fund is doing compared to other funds is only available on the gross of fees numbers.
- Mr. Bryant explained the Silicon Valley Bank situation.
- Mr. Bryant asked if anyone had topics they would like covered at the retreat.
 - Mr. Muse would like to focus on the electric vehicle market and how that might affect returns.
 - Ms. Key would like to have a detailed explanation of how to read fees and hurdle rates for managers on reports.

Asset Allocation Implementation Plan

- Mr. Bryant presented the plan to implement the asset allocation changes elected by the Board.

Active/Passive Discussion Update

- Mr. Bryant presented an updated report on the active versus passive managed accounts and if it's possible for active management to beat the index market over the long term.
- Ms. Mammarella inquired if 10 years is really an adequate amount of time to track investment trends.
 - Mr. Bryant stated that there are always unexpected events happening in the market and 10 years may not be the best for tracking trends but it's the best available method.

OLD BUSINESS

None

NEW BUSINESS

None

NEXT MEETINGS

- a. Thursday, May 11th at 8:45 AM, Interim Meeting
- b. Thursday, June 8th at 8:45 AM, Joint Due Diligence Meeting
- c. Thursday, July 13th at 8:45 AM, Interim Meeting

ADJOURNMENT

The meeting adjourned at 10:47 AM.

HANDOUTS

Distributed to Board members in the Board Packet:

Agenda
Minutes of Prior Meeting
Education Listing
2023 COLA Update
Investment Policy Update
Asset Allocation Implementation Plan
Rebalancing Report

Distributed to Board Members on SharePoint:

Quarterly Performance Report
Active/Passive Handout