City of Alexandria, Virginia
Commission on Information Technology

July 20, 2023 IT Commission Meeting Minutes
7:00 – 8:30 PM
Virtual Meeting

In attendance: Ricardo Alfaro (RA), Sara Crifasi (SC), Timothy Casey (TC), Jay Chauhan (JC), Stephen Morris (SM), Steve Davidson (SD), Rhonda Syler (RS)

City Staff: Stacey Campbell, Steve Chozick, Bryan Smith, Patrick Eze

Others: Donna Walker-James

1. **Call to Order**

2. **Approval of June 15, 2023 Minutes**

3. **Announcements, Meeting Schedule and Projects**

   (a) Summer Meeting Calendar

   - Thursday, July 20, 2023
   - Thursday, August 17, 2023

   (b) Collaboration with Computer Core

   - Computer Core is holding an event at Beatley Library 7/31 & 8/3 to assist people to sign up for free internet through the ACP.
   - Digital Inclusion Week (October 2-6)
   - Cybersecurity Awareness (see #4)

4. **October 2023 Workforce/Cybersecurity Awareness Event**

   Proposed date with Computer Core:
   October 14, 2023 from 10:00am – 12:00pm

   - Discussion about event scope
     - What is the target audience? Young professionals and adults. Senior Services has a session for seniors.
     - We want to make this repeatable and be able to grow it.
     - Have everyone come to the August meeting with an idea for a 'module'.
   - Venue: Farmers' Market? Library?
   - Resources: Should we involve CISA? SANS?
   - Costs

5. **City Council Referrals**

   - Annual Report for the Commission is due at the end of August.
   - Ricardo will create a Google doc that we can all edit and share with each other.
   - Only one Commission member in the Google doc at a time please.

Adjourn at 8:45pm. The next meeting is scheduled for August 17, 2023.