

**Independent Community Policing Review Board
April 5, 2023 Meeting
City Council Workroom, City Hall**

MEETING MINUTES

Present: Todd Pilot, Chair
Darryllyn Franklin, Secretary
Rob Krupicka
Chris Lewis
Ingris Moran
Jeanne O'Toole

Absent: Francisco Duran

Also Present: Kim Neal, Independent Policing Auditor
Robert Porter, Assistant City Attorney
Meghan Roberts, Deputy City Attorney

1. Call to Order and Roll Call.

The meeting commenced at 7:04 am.

2. Approval of Meeting Agenda.

WHEREUPON, on motion by Mr. Krupicka, seconded by Mr. Lewis and carried unanimously, the board approved moving agenda item 9 up to create agenda item 5(b) and to approve agenda. The vote was as follows: In favor, Mr. Pilot, Ms. Franklin, Mr. Krupicka, Mr. Lewis, and Ms. Moran; Opposed, none.

3. Approval of Minutes from February 1, 2023, March 1, 2023 and March 22 Meetings.

WHEREUPON, on motion by Mr. Krupicka, seconded by Ms. Franklin and carried unanimously, the minutes for February 1, 2023 were approved. The vote was as follows: In favor, Mr. Pilot, Ms. Franklin, Mr. Krupicka, Mr. Lewis, and Ms. Moran; Opposed, none.

WHEREUPON, on motion by Mr. Krupicka, seconded by Ms. Franklin and carried unanimously, the minutes for March 1, 2023 were approved. The vote was as follows: In favor, Mr. Pilot, Ms. Franklin, Mr. Krupicka, Mr. Lewis, and Ms. Moran; Opposed, none.

WHEREUPON, on motion by Mr. Krupicka, seconded by Ms. Franklin and carried unanimously, the minutes for March 22, 2023 were approved. The vote was as follows: In favor, Mr. Pilot, Ms. Franklin, Mr. Krupicka, Mr. Lewis, and Ms. Moran; Opposed, none.

4. Public Comments.

There were no public comments.

Report by Bylaws Committee (Items 5 – 7)

5. Discussion of Board Member’s comments regarding its enabling ordinance due to City Manager pursuant to City Code Section 2-4-230, which requires the City Manager to submit a review to City Council on the “Independent Community Policing Review” Article in the Alexandria City Code (Article AA, Chapter 4, Title 2 of the City Code).

Mr. Krupicka noted that the comments were sent to the full Board for review. Chair Pilot commented that the changes were discussed in detail at the Bylaws Subcommittee meeting.

WHEREUPON, on motion by Mr. Krupicka, seconded by Ms. Franklin and carried unanimously, the proposed changes to the enabling ordinance were approved. The vote was as follows: In favor, Mr. Pilot, Ms. Franklin, Mr. Krupicka, Mr. Lewis, and Ms. Moran; Opposed, none.

Chair Pilot noted that the changes will be provided to the City Manager’s Office.

- 5B. Discussion regarding draft Board form: Standards of Professional Conduct Agreement (as amended)

WHEREUPON, on motion by Mr. Krupicka, seconded by Ms. Franklin and carried unanimously, the Standards of Professional Conduct Agreement was approved. The vote was as follows: In favor, Mr. Pilot, Ms. Franklin, Mr. Krupicka, Mr. Lewis, and Ms. Moran; Opposed, none.

6. Discussion regarding draft Board Bylaws.

Chair Pilot noted that while the draft Bylaws were sent out previously, there were additional changes recommended by the Bylaws Subcommittee. Four changes will be made, and the revised draft Bylaws will be sent out to vote on at the next Board meeting. Mr. Lewis requested a summary of the proposed changes, of which Mr. Krupicka provided. Mr. Lewis also provided another recommended change that Mr. Krupicka stated would be included.

Mr. Krupicka requested that the MS Word version of the draft Bylaws be sent to him in order to make the changes.

7. Discussion regarding draft Board Remote Participation Policy.

WHEREUPON, on motion by Mr. Krupicka, seconded by Ms. Franklin and carried unanimously, the Board Remote Participation Policy was approved. The vote was as follows: In favor, Mr. Pilot, Ms. Franklin, Mr. Krupicka, Mr. Lewis, and Ms. Moran; Opposed, none.

8. Welcome Chief Don Hayes, Alexandria Police Department.

Alexandria Police Department (APD) Presentations

There was an initial greeting by Don Hayes, Chief of Police, who responded to Board questions.

APD's Office of Professional Responsibility (Captain Monica Lisle, Sergeant Jeff Harrington, Sergeant Loren King) provided a refresher on the office in addition to an overview of complaint statistics and use of force statistics.

APD's Public Information Officer Marcel Bassett provided an overview of the new body worn camera program and its implementation.

APD presenters responded to Board member questions.

9. Discussion regarding draft Board form: Standards of Professional Conduct Agreement (as amended) – **Note: This item was moved to create 5B on the agenda above.**

10. Discussion of Full Day Continuing Education Dates in September 2023.

- Saturday (8 hours)
- September 9, 2023
- September 16, 2023¹
- September 23, 2023
- September 30, 2023

Ms. Neal noted that September 16, 2023 was the date where partial consensus was reached. That date has been provided to APD for coordination of trainers. Polling attempts occurred for the other dates, but a consensus was not reached regarding the other dates provided. There were at least 5 Board members who stated that would attend on September 16th; they included Ms. Franklin, Rob Krupicka, Chris Lewis, Jeanne O'Toole and

¹ Partial consensus has been reached.

Ingris Moran. There was also a discussion around recording the training for those members who miss the training.

11. Discussion of 8-Hour Civilian Oversight Training Dates.

<u>Wednesday (2 hours)</u>	<u>Saturday (4 hours)</u>
April 19, 2023	April 29, 2023
May 3, 2023	May 6, 2023
May 17, 2023 ²	May 13, 2023
May 31, 2023	May 20, 2023
June 7, 2023 ³	June 17, 2023

Ms. Neal noted that May 17, 2023 and June 7, 2023 were the dates where partial consensus was reached. Polling attempts occurred for the other dates, but a consensus was not reached regarding the other dates provided. Additional polling occurred for other dates provided by NACOLE that included July 8, July 12, July 19, July 22, July 26 and August 5, but no consensus was reached. There was also a discussion around recording the training for those members who miss the training. Board members should provide Ms. Neal with the dates that they can attend.

12. New Business/Announcements.

Ms. Franklin nominated Mr. Krupicka as the Board's next Vice Chair. The Board will discuss and vote for the Vice Chair at its next meeting.

Ms. Neal notified the Board that she will be absent from the Board's May meeting.

Ms. Neal informed the Board that she was asked to speak to the Human Rights Commission on April 18, 2023. Since the Commission would like to know more about the Board and its status, Ms. Neal offered that, if available, Board members were welcome to attend. Ms. Neal also noted that she informed the Office of Human Rights Director of the Board's April 5 meeting, and that anyone from the Commission or the Director was welcome to attend the meeting as well as any future Board meeting.

There was further discussion regarding the City Manager's Office compiling the recommended changes received into one document to be shared.

Ms. Neal also updated the Board that the City Secretary's Office has received applications for the vacant Board seat, which City Council would review and decide.

13. Agenda Items and Scheduling Next Meeting – May 3, 2023.

² Partial consensus has been reached.

³ Partial consensus has been reached.

The agenda items will include voting on the Board's Bylaws and the new Vice Chair.

The next board meeting was scheduled for May 3, 2023 at 7:00 pm.

14. Meeting Adjournment.

WHEREUPON, on motion by Ms. Franklin, seconded by Mr. Lewis and carried unanimously, the meeting was adjourned at 9:25 pm. The vote was as follows: In favor, Mr. Pilot, Ms. Franklin, Mr. Krupicka, Mr. Lewis, and Ms. Moran; Opposed, none.