2024 Calendar Alexandria Circuit Court

Posted to Website: 10/17/2023

CLERK OF CIRCUIT COURT 703-746-4044

520 King Street, Room 307 Alexandria, VA 22314

8:00 a.m. to 4:00 p.m.

JUDGES' CHAMBERS 703-746-4123

Telephone hours: 8:30am to 1:00pm / 2:00pm to 4:00pm

Address: 520 King Street, 4th floor Alexandria, VA 22314

Drop box for courtesy copies: 4th floor (next to door)

Website: www.alexandriava.gov/CircuitCourt

INCLEMENT WEATHER AND EMERGENCY POLICY

- <u>Circuit Court</u> will be closed when the City Government (not Alexandria City Public Schools) is closed or when the City Government is two (2) or more hours late in opening due to inclement weather or emergency. Refer to the City's website at <u>www.alexandriava.gov</u> or call the City Employee Hotline at 703-746-4636.
- AJIS/Courts IT Offices follows the City's inclement weather policy and shall report to work if the City is open or on delayed arrival (policy revised 2/22/2021).

2024 COURT HOLD	(as 01 9/16/2023)
January 1 (Monday)	New Years Day
January 2 (Tuesday)	Supreme Court of VA
* Exception: AJIS/Courts IT is	holiday
not closed	_
January 15 (Monday)	M.L. King, Jr.
February 19 (Monday)	George Washington Day
May 13-17 (Monday-Friday)	Judicial Conference
* Offices are open;	
Court is not in session	
May 27 (Monday)	Memorial Day
June 19 (Wednesday)	Juneteenth
July 4 (Thursday)	Independence Day
September 2 (Monday)	Labor Day

2024 COURT HOLIDAYS (as of 9/18/2023)

October 14 (Monday)	Indigenous Peoples Day
November 5 (Tuesday) * Exception: AJIS/Courts IT is not closed	Election Day (state holiday)
November 11 (Monday)	Veterans Day
November 27 (Wednesday) * Exception: AJIS/Courts IT does not close early November 28 (Thursday)	Court closes at 12:00pm Thanksgiving
November 29 (Friday)	City Holiday
December 24 (Tuesday)	Christmas Eve (City holiday)
December 25 (Wednesday)	Christmas Day

CRIMINAL CASES

Website: www.alexandriava.gov/CircuitCourt > click on Criminal Local Procedures

Website has detailed instructions on procedures and policies; and available criminal trial dates (updated after every CW Day)

Thursday CW Day docket, when only 1 judge shall have a Cocket. Refer to website for guidance.	Matters lasting	Schedule for		Only matters lecting t	n to 1 hour may be scheduled for the E
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CIVIL CASES

Website: www.alexandriava.gov/CircuitCourt scroll down for Civil Local Procedures
Website has detailed instructions on Court's procedures and policies, including remote Motions Day instructions

March 11, 2024 March 11, 2024 March 11, 2024 April 8, 2024 April 8, 2024 April 2024 - no Term Day May 13, 2024 May 13, 2024 May 13, 2024 June 10, 2024 June 10, 2024 June 2024 - no Term Day July 8, 2024 July 8, 2024 July 8, 2024 August 12, 2024 August 12, 2024 August 2024 - no Term Day September 9, 2024 September 9, 2024 September 9, 2024 October 15, 2024 (Tues.) October 15, 2024 (Tues.) October 2024 - no Term Day November 12, 2024 (Tues.) November 12, 2024 (Tues.) November 12, 2024 - no Term Day UNCONTESTED docket at 9:00 a.m. In person. To schedule: Call 703.746.4123 at least 3 weeks in advance after all documents have been filed. Specific deadlines are posted on Court's website. January 12 and 26 (2024) September 13 and 27 (2024 February 16 (2024) June 14 and 28 (2024) October 11 and 25 (2024) March 1, 15, and 29 (2024) July 12 and 26 (2024) November 15 (2024)				er notice; no in-person h		
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Instructions Refer to Court's website.		Filing deadline	for initi	al motions is 2.5 weeks	prior to the M	Motions Day. Specific deadlines are
Instructions Refer to Court's website for detailed Motions Day instructions.		~			,	- was a series of the series o
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Time limit: 2:00 pm. M.D. hearings Dimension of the limit per case for all scheduled motions. Mandatory instructions to sched			n, remo	te Motions Day praecipe	, etc. Remote	e Motions day praecipe is on Court
2:00 p.m. 2:00pm hearing: Counsel or pro se litigant shall call a law clerk to reserve a spot on the litigant shall call a law clerk to the deadline). 2024			it ner	ease for all scheduled m	notions Ma	ndatory instructions to schedule
M.D. hearings p.m. Motions Day docket (then file a praecipe prior to the deadline).						
Selection of Trial Date For GDC and JDR Appeals Scheduled by the Court Scheduled by Count Scheduled by C						
January 10 and 24 (2024) May 8 and 22 (2024) September 11 and 25 (2024)				(. <u>F</u>	
February 14 and 28 (2024) June 12 and 26 (2024) October 9 and 23 (2024)				R and 22 (2024)	September	: 11 and 25 (2024)
March 13 and 27 (2024)						
Selection of Trial Date For GDC and JDR Appeals 9:00am / 4th floor lobby First return scheduled by GDC or JDR clerk (the date is included on the Notice of Appeal) January 8, 2024 January 8, 2024 January 8, 2024 February 12, 2024 February 12, 2024 April 8, 2024 January 8, 2024 January 8, 2024 April 8, 2024 January 12, 2024 (Tues.) October 15, 2024 (Tues.) October 1024 - no Term 1024 January 12, 2024 (Tues.) December 9, 2024 December 2024 - no Term 1024 January 12, 2024 (Tues.) December 9, 2024 December 13, 2024 (Tues.) December 2024 - no Term 1024 January 12, 2024 (Tues.) December 9, 2024 December 13, 2024 (Tues.) December 13, 2024 (Tues						
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*No Court on December 25 (Holiday) Selection of Trial Date For GDC and JDR Appeals 9:00am / 4th floor lobby 9:00am / By telephone only To 703.746.4123 Pro se litigant 9:00am / 4th floor lobby To 703.746.4123 Pro se litigant 9:00am / 4th floor lobby Pro se litigant Pro se li	April 10 and 24 (2	2024)	Augu	st 14 and 28 (2024)		
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