

City of Alexandria



Docket

Thursday, November 16, 2023

7:00 PM

COMMISSION ON INFORMATION TECHNOLOGY

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The Commission on Information Technology docket is subject to change.

The Commission on Information Technology reserves the right to vary the order of the meeting or reopen the public hearing on specific items, if so announced. The Commission on Information Technology reserves the right to recess and continue the public hearing to a future date, if so announced.

This meeting will be held in person at City Hall, 301 King Street, Alexandria, Virginia 22314 and electronically. General public may sign up to watch the proceedings over Zoom at <https://apps.alexandriava.gov/Calendar/Detail.aspx?si=56783>

1 Call to Order**2 Minutes**

Approval of the October 19, 2023 minutes

[Click here to read the minutes](#)

3 Announcements, Meeting Schedule, and Projects**(a) Meeting Schedule**

- (i) *Thursday, November 16, 2023*
- (ii) Thursday, December 21, 2023
- (iii) Thursday, January 18, 2024
- (iv) Thursday, February 15, 2024
- (v) Thursday, March 21, 2024
- (vi) Thursday, April 18, 2024
- (vii) Thursday, May 16, 2024
- (viii) Thursday, June 20, 2024
- (ix) Thursday, July 18, 2024
- (x) Thursday, August 15, 2024

(b) Brief update about past deliverables

- (i) [FY2025 Budget Priorities Memo](#) (submitted on November 3)
- (ii) [Legislative Priorities Memo](#) (submitted on October 6)
- (iii) [Open Data Resolution Memo](#) (submitted on October 18)

4 A.I. Committee

Recommendation to create a speaker series that brings experts in the community to discuss various AI related topics (POC: Jay Chauhan)

Discussion on the proposed topics and those who would like to be involved in the subcommittee work selecting speakers and shaping the talks.

- AI and Governance overview

- Status of work on Executive Directive
- AI and Local Business
- AI in Education
- Bias in AI
- Factors government should consider to ensure AI tools account for biases and need for guardrails
- Local pilot projects for AI within the city

Outcome: a report of use cases to City staff and the City Council on how the City of Alexandria local government can use AI.

5 Digital Equity Committee

- (a) Cybersecurity Awareness Event
 - (i) Editing and publishing the event recording on the City's website
- (b) Discussion about next opportunities in line with the recommendations from the original Digital Equity Survey (PRR)

6 City Deliverables

Comments on City Council Public Hearing docket item #7 (24-1599)
Scheduled for Saturday, November 18 - [Docket \(granicus.com\)](#)

[City of Alexandria - File #: 24-1599 \(legistar.com\)](#)

Public Hearing and Consideration of A First Amendment to a Five-Year License Agreement dated November 1, 2022, between the City of Alexandria, Virginia and Crown Castle Fiber, LLC. to Permit Crown Castle to construct and install an additional enterprise fiber route of approximately 400 feet in the City of Alexandria's Virginia Public Rights-of-Ways.

7 Adjournment