

MEMORANDUM

DATE: April 23, 2024
TO: CITY BOARDS AND COMMISSIONS
FROM: GLORIA SITTON, CITY CLERK AND CLERK OF COUNCIL
SUBJECT: POLITICAL ACTIVITY FOR BOARDS AND COMMISSIONS

This memorandum is a reminder that City Boards and Commissions should refrain from engaging in political activity and/or campaigning while conducting City business.

The primary purpose of City boards and commissions is to serve as advisory bodies to the City Council by gathering information, reviewing specific concerns, and making recommendations to City Council within the scope of their responsibilities as outlined in the applicable section of the state and city code.

As members of City Boards and Commissions:

1. Members will not solicit political contributions from any employee of the City or any other individual while conducting board/commission business and/or during board/commission meetings or activities at any city facility.
2. Members will not engage in any form of partisan political campaign activity, including the wearing, display, or distribution of buttons, stickers, or other political campaign literature or paraphernalia while conducting board/commission business or during board/commission meetings or activities.
3. Members will not engage in any form of partisan political campaign activity when wearing a City logo or any other item which identifies them as a member of a city board or commission.
4. Nothing in this section precludes a member of a City board or commission from engaging in partisan political activities away from a City facility when not engaged in activities related to their role as a member of a City board or commission.

Please contact me, Gloria Sitton at gloria.sitton@alexandriava.gov if you have any questions or concerns.

Thank you!

cc: Jim Parajon, City Manager
Cheran Cordell Ivery, City Attorney