

MEETING MINUTES

Alexandria Community Services Board Meeting

4850 Mark Center Dr. Alexandria, VA

Conference Room #1301

June 6, 2024 – 6:30 pm

Members Present: Mary Lyman, Chair
Mary Catherine Gibbs
Michele Walz
Marybeth Plaskus
Luisa Lancetti
Krista Oberlander

Members Absent: Erica Hamilton (Excused)
Ian Ring (Excused)
Brian Marvin (Excused)
Abdulahi Abdalla (Excused)
Marjorie Leong Greenberg (Excused)

Staff: Phillip Caldwell, Center Director for Adult Services, DCHS
Chontelai Patterson-Mendie, Administrative Operations Officer
Celestine Chew, Admin Support Supervisor

Ms. Lyman called the Board Meeting to order at 6:50 p.m.

I. PUBLIC COMMENT

II. CONSENT ACTION ITEMS

- Approval of May 9, 2024, Board Minutes: On a motion by Ms. Mary Catherine Gibbs, seconded by Ms. Michele Walz, the Board unanimously approved the minutes of the May 9, 2024, Board meeting.

III. DISCUSSION ITEMS

- Ms. Patterson-Mendie discussed the Diversity Report. It's a list of clients that are City residents in Alexandria broken down demographically. The breakdown showed that of the 4,001 clients seen in FY 2024 s, 3292 were City residents. A pie chart showed the diversity of clients by race, origin, age, residence, education, and language. The age group for older adults is those 60 and above. Emergency Services saw 800 clients. The Diversity Report also included a demographic report for the employees.
- Board Policies 1-10 were reviewed. No changes were suggested for Policies 1-4 and 6-10. Policy 5 will be updated by Ms. Patterson-Mendie and reviewed and approved by Board members in

September. All members are in favor of this policy being amended. The policies are reviewed every year by CARF, which looks in particular at the revision dates of Board policies.

- Ms. Lyman and Mr. Caldwell reported that they met with Allen Lomax from CHIP (Community Health Improvement Plan). He is looking for a CSB Board member to join this organization. The Board members responded they would like more information before joining this board. The top 3 priorities of CHIP are mental health, children in schools and neighborhood health.
- Mr. Caldwell will meet on June 7, 2024, with representatives of the school system to discuss SUD and Opioid.
- ABHA (Alleviated Behavioral Health Alliance) is going to work across the city with different groups. There will be a fall summit in September or October discussing room to grow, following national standards and cross collaboration for increased partnership opportunities.
- Mr. Caldwell stated that the effect of the letter the Board wrote to the City Council in December regarding funds for staffing leaked to other departments. It has been hard to hire in other departments as well. The state is reallocating the budget for distribution, allowing us to pay interns and offer stipends. Ms. Patterson -Mendie will submit the CSB Workforce development plan to DBHDS to receive the money.

IV. CLOSED SESSION AND ADJOURNMENT

- At 8:00pm Ms. Lyman called an executive session of the Executive Committee to discuss a personnel matter, specifically the annual review for the Executive Director of Alexandria CSB/Center Director of Adult services DCHS, Phillip Caldwell, pursuant to Sections 2.2-3711(A)(1) of the Code of Virginia. The executive session then was motioned by Mary Catherine Gibbs, seconded by Michele Walz and unanimously agreed to.
- Having accomplished all items on the published agenda and on a motion by Ms. Michele Walz seconded by Ms. Mary Catherine Gibbs, Ms. Lyman adjourned the full Board meeting at 8:03 pm. The Executive Committee then went into closed executive session until 8:10pm, when the executive session was adjourned.

Respectfully submitted,
Celestine Chew