

LANDLORD-TENANT RELATIONS BOARD
Wednesday, March 5, 2025 – 7 P.M.
MINUTES OF THE REGULAR MEETING

LOCATION: *Virtual Meeting (Zoom)*

1. CALL TO ORDER

The meeting was called to order by Chairman St. Dennis at 7:10PM.

- **BOARD MEMBERS PRESENT:** Elijah St. Dennis, Victoria Kelley, Bonnie Naugle, Elliott Waters, Amy Purnell, Douglas Lazo
- **BOARD MEMBERS ABSENT:** None
- **STAFF PRESENT:** Mary Horner

2. APPROVAL OF THE AGENDA

Mr. Waters moved to modify and approve the agenda to include the response to the letter to Carlyle Place Tenants Association and City Council. Ms. Naugle seconded. All approved.

Ms. Naugle moved to add a vote on quorum. Motion carried.

3. PUBLIC COMMENT PERIOD: One member of the public was present, but did not provide comments.

4. APPROVAL OF MINUTES OF THE APRIL 3, 2024 and NOVEMBER 6, 2024

MEETING: The Board decided to table the approval of minutes. Staff liaison will locate both April 2024 and November 2024 minutes for future review.

5. OLD BUSINESS

- **Bylaws Amendment** - Discussion to table the bylaws amendment while City Council committee reviews.
- **Housing Master Plan** - The Board was reminded to attend the March 18 event. A brief update of takeaway points was provided.
- **Carlyle Place Tenants' Association** - The Board discussed the February 2024 Tenant letters and agreed to confirm if the residents still live at the addresses. Background information was provided on the tenant letter and the Board's authority in this matter. This item was tabled until the next meeting.
- **Letter to City Council** - The Board agreed to include the relevant 2022 meeting minutes for future discussion.

6. NEW BUSINESS

- **Legislative Update** - The Board received an update on legislative session, further update to be provided in April after Governor's action.
- **Board Meeting Calendar Review** - The Board reviewed the meeting calendar together. Mr. Waters moved to approve the calendar. Ms. Naugle seconded. All approved.
- **Officer Elections**

LANDLORD-TENANT RELATIONS BOARD

Wednesday, March 5, 2025 – 7 P.M.

MINUTES OF THE REGULAR MEETING

- **Chair:** Ms. Naugle nominated Mr. St. Dennis for Chair. Ms. Kelley seconded. All in favor.
- **Vice Chair:** Mr. Waters volunteered to serve as Vice Chair, but it was noted that Board term ends in September. Ms. Naugle nominated Ms. Kelley, who requested time to consider the position. Ms. Naugle nominated herself for Vice Chair. Ms. Kelley seconded. All approved.
- **LTRB Revitalization Proposal**
 - The Board discussed the new boards and commissions website, noting it is more user-friendly. Discussion included different ways to get people involved with the Board, including using media and a brief history about the LTRB.
 - Ms. Kelley suggested doing something on March 18th, potentially creating a one-pager on what is expected. Ms. Naugle suggested talking about what the Board does, with all members committing to keeping this in their conversations.
 - The Board discussed having a current member attend the March 18th event. Mr. Waters said he is willing to see if information can be posted at the Voters Registration Office and will check about media possibilities.
- **Set Aside Compliance Inspection — Initial Findings**
 - The Board decided to table the Set Aside Compliance Inspection findings until the Housing Analyst position is filled.

7. MEMBER REPORTS: Mr. Waters provided a report including the current status of who is serving on the Board. Mr. Waters also mentioned speaking with communications about putting together a media presentation for City academies.

8. STAFF REPORT: Staff Liaison delivered the staff report, providing updates on Set Aside, PSH, and Fair Housing testing in advance of upcoming meetings.

9. ADJOURNMENT: Mr. Waters moved to adjourn. Ms. Kelley seconded. All approved.

Meeting adjourned at 8:48PM.