

LANDLORD-TENANT RELATIONS BOARD

Wednesday, November 6, 2024 – 7 P.M.

MINUTES OF THE REGULAR MEETING

1. CALL TO ORDER

The meeting was called to order by Chairman Elijah St. Dennis at 8:30PM.

- **BOARD MEMBERS PRESENT:** Elijah St. Dennis, Victoria Kelley, Bonnie Naugle, Elliott Waters, Amy Purnell
- **BOARD MEMBERS ABSENT:** Amber Pendergrass
- **STAFF PRESENT:** Mary Horner and Gwen Lassiter

2. APPROVAL OF THE AGENDA: Ms. Naugle moved to approve the agenda. Mr. Waters seconded the motion which was carried out unanimously.

3. PUBLIC COMMENT: No members of the public were present.

4. APPROVAL OF THE MINUTES OF APRIL 3, 2024: Ms. Kelley moved to approve the minutes. It was noted that there was an error in the year and needs to be corrected. Mr. Waters seconded, and the minutes were approved unanimously.

5. CHAIR'S REPORTS: Chairman St. Dennis did not have a report.

6. STAFF REPORT: Ms. Horner:

- 151 calls in October. About half and half between landlords and tenant's disputes.
- AGAPE House is doing renovations, and they have given the tenants notice to vacate.

7. MEMBER REPORTS: Tabled until the next meeting

8. OLD BUSINESS: Letters to Tenants and City Council – Tabled until the next meeting

9. NEW BUSINESS:

- **Electronic Meeting Policy Adoption:**
 - Chairman St. Dennis said that we have to adopt the electronic meeting policy passed by the City Council. We need to adopt this policy so we can meet electronically. Ms. Naugle moved to adopt the electronic policy so the board can meet electronically. Ms. Kelley seconded. The policy passes unanimously.
- **LTRB Bylaws Update Discussion:**
 - Chairman St. Dennis states that the quorum is a set number. If they could change it to fill seats better, then they can have a meeting even with four members. The board agreed to table this discussion in the interest of time for the next meeting.
- **Housing Master Plan Discussion:**
 - The official launch was in September. The first event was on September 18th and the second on September 25th. The videos from these events are on the Office of Housing website. There have been a few "Lunch and Learn" events. The Housing Education Month was in October. We're hoping to do a January 2025 meeting with the Eviction Prevention Taskforce. The goals and principals don't discuss the

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real issues with finding housing.

There will be a community event in March 2025 to review some draft goals for legislative proposals. Ms. Horner suggests that the board come by the pop-ups to talk with the community and listen to their concerns.

- Review Guidance: Tabled until the next meeting

10. ADJOURNMENT: The meeting was adjourned at 9:05 PM