

Sec. 2-4-112 - Creation, composition and organization.

- (a) There is hereby established a commission known as the Alexandria Commission on Information Technology ("commission").
- (b) The commission shall consist of 15 members to be appointed by the city council. The composition of the commission shall be as follows:
 - (1) Two members from the city council;
 - (2) One member representing the Alexandria City School Board;
 - (3) One member from and representing the Alexandria Chamber of Commerce;
 - (4) One member representing the Alexandria City Library Board;
 - (5) One member from and representing the budget and fiscal affairs advisory committee;
 - (6) One member representing an institution of higher education located in Northern Virginia;
 - (7) One student representing T.C. Williams High School, recommended by the faculty; and
 - (8) Seven citizens-at-large.
- (c) Members of the commission shall be appointed in the manner prescribed in article A of this title; provided, that a member who, under subsection (b), is representing an organization shall be nominated by the organization and appointed by city council.
- (d) Members shall serve for a term of three years.
- (e) All members of the commission shall, by virtue of their education, experience, interests, or employment, have a competence in one of more of the following areas:
 - (1) Computer and networking technologies;
 - (2) Communication technologies;
 - (3) Application of computer technologies in an education environment;
 - (4) Application of computer technologies for improvement of business processes and analytics;
 - (5) Budget and fiscal analysis; or
 - (6) Public access policies. (Ord. No. 3953, 10/25/97, Sec. 2; Ord. No. 4840, 11/16/13, Sec. 1)

Sec. 2-4-113 - Functions.

- (a) The functions of the commission shall be as follows:
 - (1) To review annually the city manager's proposed information technology plan;
 - (2) To make recommendations to and advise the city government in the formulation and implementation of information and telecommunications policy, and to promote citizen participation in the formation of such policy;

- (3) To promote civic engagement through the use of digital technologies;
 - (4) To identify new information and telecommunications technologies, to evaluate their potential for enhancing the delivery of services by the city, and to identify the resources and legislative changes required to implement these technologies;
 - (5) To make an annual report to the city council which shall include a review and evaluation of the activities of the commission, including any comments or recommendations relative to its functions that it may choose to make;
 - (6) To promote education of Alexandria's citizens and businesses with regard to information and digital technologies;
 - (7) To promote innovation and commerce within the city in the use and application of information, telecommunication and digital technologies;
 - (8) To act as a proponent for the expanded use of wireline and wireless broadband and an increased number of providers within the city; and
 - (9) To perform such other duties or functions as assigned by the city council.
- (b) The commission shall hold at least four regular meetings each year, and as many special meetings as the commission may deem advisable.
 - (c) The commission is empowered to adopt rules and regulations in regard to procedure so long as the same are not inconsistent with the city code, including, but not limited to, the establishment of committees through which it may carry on its functions and purpose.
 - (d) A commission chair, vice-chair and secretary shall be elected annually by the commission members at the organizational meeting designated by the commission.
 - (e) The department of financial and information technology services and other departments of city government as determined by the city manager shall provide administrative and logistical support to the commission and its chair. (Ord. No. 3953, 10/25/97, Sec. 2; Ord. No. 4840, 11/16/13, Sec. 1)