



## APPLICATION SPECIAL USE PERMIT

### ADMINISTRATIVE CHANGE OF OWNERSHIP OR MINOR AMENDMENT

☒ Change of Ownership

☒ Minor Amendment

[must use black ink or type]

**PROPERTY LOCATION:** 5125 Duke Street

**TAX MAP REFERENCE:** 048.04-05-02

**ZONE:** \_\_\_\_\_

#### APPLICANT

**Name:** Kody Imports IV LLC

**Address:** 3750 Richmond Highway Alexandria VA 22305

#### PROPERTY OWNER

**Name:** Rosenthal Automotive t/a Landmark Honda

**Address:** 5125 Duke Street Alexandria VA 22304

**SITE USE:** New and Used Automobile sales display and repair

**Business Name:** **Current:** Rosenthal Automotive t/a Landmark Honda **Proposed (if changing):** Kody Imports IV LLC t/a Landmark Honda

☒ **THE UNDERSIGNED** hereby applies for a Special Use Permit for **Change in Ownership**, in accordance with the provisions of Article XI, Division A, Section 11-503 (5)(f) of the 1992 Zoning Ordinance of City of Alexandria, Virginia.

☒ **THE UNDERSIGNED**, having read and received a copy of the special use permit, hereby agrees to comply with all conditions of the current special use permit, including all other applicable City codes and ordinances.

☐ **THE UNDERSIGNED** hereby applies for a Special Use Permit for **Minor Amendment**, in accordance with the provisions of Article XI, Division A, Section 11-509 and 11-511 of the 1992 Zoning Ordinance of City of Alexandria, Virginia.

☒ **THE UNDERSIGNED**, having obtained permission from the property owner, hereby requests this special use permit. The undersigned also attests that all of the information herein required to be furnished by the applicant are true, correct and accurate to the best of his/her knowledge and belief.

Dianna DiAngelo, Controller

Print Name of Applicant or Agent

3750 Richmond Highway

Mailing/Street Address

Alexandria VA 22304

City and State Zip Code

Signature

(703) 797-5344

Telephone #

(703) 683-2708

Fax #

ddiangelo@alexandriatoyota.com

Email address

09/04/2025

Date

#### DO NOT WRITE IN THIS SPACE - OFFICE USE ONLY

Application Received: \_\_\_\_\_

Legal advertisement: \_\_\_\_\_

ACTION - PLANNING COMMISSION \_\_\_\_\_

Fee Paid: \$ \_\_\_\_\_

ACTION - CITY COUNCIL: \_\_\_\_\_

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**The following information must be furnished to the Department of Planning and Zoning to determine if the current use conducted on the premises complies with the special use permit provisions and all other applicable codes and ordinances.**

**1. Please describe prior special use permit approval for the subject use.**

Most recent Special Use Permit # 2003-0031

Date approved: 06 / 14 / 2023  
month day year

Name of applicant on most recent special use permit Rosenthal Automotive t/a Landmark Honda

Use New and Used Automotive sales display and repair

**2. Describe below the nature of the *existing operation in detail* so that the Department of Planning and Zoning can understand the nature of the change in operation; include information regarding type of operation, number of patrons served, number of employees, parking availability, etc. (Attach additional sheets if necessary.)**

New and Used Automotive Sales Display and Repair

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**3. Describe any proposed *changes* to the business from what was represented to the Planning Commission and City Council** during the special use permit approval process, including any proposed changes in the nature of the activity, the number and type of patrons, the number of employees, the hours, how parking is to be provided for employees and patrons, any noise emitted by the use, etc. (Attach additional sheets if necessary)

~~No proposed changes~~

The only change would be the hours of operation  
AS NOTED ON PAGE 4 # 6

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4. Is the use currently open for business? ☒ Yes ☐ No

If the use is closed, provide the date closed.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
month day year

5. Describe any proposed changes to the conditions of the special use permit:

no proposed changes

6. Are the hours of operation proposed to change? ☒ Yes ☐ No

If yes, list the current hours and proposed hours:

Current Hours:

9:00 am - 9:00 pm Mon- Sat

Noon - 6 pm Sunda

Proposed Hours:

Mon - Fri 9:00 am - 8:00 pm

Saturday 9:00 am - 7:00 pm

Sunday 11:00 am - 5:00 pm

7. Will the number of employees remain the same? ☒ Yes ☐ No

If no, list the current number of employees and the proposed number.

Current Number of Employees:

Proposed Number of Employees:

8. Will there be any renovations or new equipment for the business? \_\_\_\_ Yes X No

If yes, describe the type of renovations and/or list any new equipment proposed.

9. Are you proposing changes in the sales or service of alcoholic beverages? \_\_\_\_ Yes X No

If yes, describe proposed changes:

n/a

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10. Is off-street parking provided for your employees? ☒ Yes ☐ No  
If yes, how many spaces, and where are they located?

Approx 30 spaces on lot

11. Is off-street parking provided for your customers? ☒ Yes ☐ No  
If yes, how many spaces, and where are they located?

Approx 30 spaces on lot

12. Is there a proposed increase in the number of seats or patrons served? ☐ Yes ☒ No  
If yes, describe the current number of seats or patrons served and the proposed number of seats and patrons served. For restaurants, list the number of seats by type (i.e. bar stools, seats at tables, etc.)

Current:

Proposed:

13. Are physical changes to the structure or interior space requested? ☐ Yes ☒ No  
If yes, attach drawings showing existing and proposed layouts. In both cases, include the floor area devoted to uses, i.e. storage area, customer service area, and/or office spaces.

14. Is there a proposed increase in the building area devoted to the business? ☐ Yes ☒ No  
If yes, describe the existing amount of building area and the proposed amount of building area.

Current:

Proposed:

15. The applicant is the (check one) ☒ Property owner ☐ Lessee

☒ other, please describe: purchaser

16. The applicant is the (check one) ☐ Current business owner ☒ Prospective business owner

☐ other, please describe: \_\_\_\_\_

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17. Each application shall contain a clear and concise statement identifying the applicant, including the name and address of each person owning an interest in the applicant and the extent of such ownership interest. If the applicant, or one of such persons holding an ownership interest in the applicant is a corporation, each person owning an interest in excess of ten percent (3%) in the corporation and the extent of interest shall be identified by name and address.

For the purpose of this section, the term "ownership interest" shall include any legal or equitable interest held in the subject real estate at the time of the application. If a nonprofit corporation, the name of the registered agent must be provided.

**Please provide ownership information here:**

\_\_\_\_\_  
Thomas M Kody Sole Mbr 8548 Georgetown Pike Mclean VA 22102  
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