

**Independent Community Policing Review Board**  
**November 5<sup>th</sup>, 2025, 7:00 PM – 9:00 PM**  
**City Council Workroom, City Hall**

**MINUTES**

1. Call to Order and Roll Call.

Chair Christopher Lewis started the meeting at 7:00 PM.

Board members present:

Suzanne Berkley  
Darrlynn Franklin  
Christopher Lewis, Chair  
Lawrence Lewis  
Jeanne O'Toole  
Deborah Porter, Secretary  
Alexis Stackhouse, Vice Chair  
Jules Tamegue

City Staff present:

Ameratu Kamara, Interim Independent Policing Auditor/Director  
Ashley Kollmorgen, Management Analyst  
Robert Porter, Assistant City Attorney

2. Introduction (Read by Vice Chair, Alexis Stackhouse)

The Independent Community Policing Review Board (ICPRB) was established by the Alexandria City Council via unanimously adopted Resolution 2950 on June 9, 2020, which condemned police brutality and systemic racism; reaffirmed that Black Lives Matter; and stated Council's intent to establish a community policing review board in our City. The resolution also affirmed that the City of Alexandria and all government officials have a duty to ensure the protection of all communities through actions and reform, including in the justice system. After careful consideration, at its public hearing on April 17, 2021, the City Council voted unanimously to adopt an ordinance establishing the structure of a new Independent Community Policing Review Board, to be effective as of July 1, 2021, along with its authorizing state law. The City Council also established the Office of the Alexandria Independent Policing Auditor (AIPA).

3. Board's Purpose (Read by Vice Chair, Alexis Stackhouse)

The Independent Community Policing Review Board is an eight-member board whose purpose is to enhance policing legitimacy and to increase and maintain trust between and among the police department, city council, city manager and the public. The board shall provide timely, fair and objective review of administrative investigations conducted by the Independent Policing Auditor and Alexandria

Police Department (APD) as well as the Independent Policing Auditor's evaluation of policing policies, practices, procedures, and outcomes in Alexandria. The Board shall also recommend meaningful assessments and corrective recommendations intended to remedy discriminatory practices, including racial and social inequities; ensure the protection of all communities through recommended actions and reform, including in the criminal justice system; and recommend strategies for effectively implementing these reforms in our community.

4. Approval of Meeting Agenda

WHEREUPON, on motion by Member Franklin, seconded by Vice Chair Stackhouse, the Board unanimously approved the agenda. Opposed, none.

5. Approval of Minutes from October 14<sup>th</sup>, 2025.

WHEREUPON, on motion by Vice Chair Stackhouse, seconded by Member Porter, the Board unanimously approved the meeting minutes October 14<sup>th</sup>, 2025. Opposed, none.

6. Public Comments

No Public Comment

7. Updated from Chief McGuire and Office of Professional Responsibility

Lt. John East, Commander of the Office of Professional Responsibility (OPR), addressed the ICPRB to discuss strengthening collaboration and communication moving into FY2026. He proposed establishing a standing expectation of quarterly updates to the Board, during which OPR would provide high-level summaries of applicable cases, specifically those aligned with topics referenced in the MOU, as well as use-of-force incidents. The intent of this proposal is to support transparency and create a consistent public forum for updates, questions, and discussion between APD and the ICPRB.

Chair Chris Lewis raised a question regarding how this proposal aligns with the existing MOU review process. The Auditor provided clarification, noting that the proposed quarterly updates would apply to *all* relevant cases, not just those formally submitted to AIPA, which fall under the scope of the current MOU. The Auditor further explained that OPR's willingness to publicly present case information on a recurring basis reflects an effort to broaden community insight into patterns, practices, and high-level case details beyond the traditional review process.

During discussion, one ICPRB member suggested a semi-annual schedule instead of quarterly meetings. Chair Lewis stated he would consult with Chief McGuire and the Auditor to determine an appropriate cadence. The Auditor also reminded ICPRB members that the MOU is scheduled for review at the end of the year. Member Franklin requested that it be noted for the record that she supports quarterly updates.

*Chief McGuire was not in attendance at the ICPRB meeting as anticipated.*

8. Old Board Business

✓ ICPRB Annual Report

- The annual report was not available to be posted prior to the meeting. Chair Chris Lewis requested that all ICPRB members review the version that was emailed in advance and submit any feedback or recommendations so the report may be finalized and brought forward for a vote at the December 2025 meeting.

9. New Board Business

✓ Newly Appointed Board Member

- Lawrence Lewis

Mr. Lewis provided a brief introduction (earlier in the meeting after the agenda was approved) followed by a roundtable introduction of all other ICPRB members.

✓ NACOLE ANNUAL CONFERENCE Report Out

- ICPRB Leadership takeaways from attending annual conference
  - Chris Lewis
  - Alexis Stackhouse

Both Chair Chris Lewis and Vice Chair Alexis Stackhouse shared their insights and key takeaways from attending the Annual NACOLE Conference. Vice Chair Stackhouse also discussed opportunities for the ICPRB to collaborate with NACOLE and other oversight organizations in the region, including the potential to host regional convenings and further strengthen oversight networks.

Additional information was shared regarding NACOLE organizational memberships. Chair Lewis noted that the City funds the Auditor's NACOLE membership; however, the Auditor clarified that the existing membership is an organizational membership attributed to the Office of the Independent Policing Auditor, listing her as the representative on the organizational membership; not a personal membership.

Vice Chair Stackhouse proposed that the ICPRB obtain its own NACOLE membership, emphasizing that the current membership was never intended for the Auditor's office. Vice Chair, Stackhouse also read aloud part of an email from AIPA staff stating that purchasing a second membership for the ICPRB would be an unnecessary use of taxpayer funds. Vice Chair Stackhouse expressed concern with that position and stated that, in her view, if a membership is to be funded, it should be funded specifically for the ICPRB.

A broader discussion followed regarding the AIPA budget and how ICPRB-related expenses should be prioritized, given that the Board does not have its own independent budget.

10. Stakeholder-Basket Approaches to Strategic Leadership in Policing Presentation by Cara Fishman

Dr. Cara Fishman provided a presentation to the ICPRB members on a Theory of Stakeholder-Based Approaches to Mission Statement Development and Implementation in Policing.

## 11. Agenda Items and Next Meeting Scheduling.

### ✓ Confirm future meeting dates:

- December 3<sup>rd</sup>, 2025 – Board Mtg - PART III NACOLE TRAINING & CAO Legal/Ethical Training (Mtg time will be 6:00 PM – 9:00 PM to accommodate trainings)
- January 7<sup>th</sup>, 2026 – Monthly Board Mtg (Board Officer Elections)
- February 4<sup>th</sup>, 2026 – Monthly Board Mtg – NACOLE Training – Part I (FY26 training)

## 12. Announcements.

### ✓ Reminders:

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Check your city MS Outlook email and calendar regularly for updates regarding upcoming related community engagement activities as well as other important information shared by AIPA staff.

## 13. Motion to Adjourn the meeting.

WHEREUPON, on motion by Member Franklin, seconded by Vice Chair Stackhouse, the Board unanimously approved to adjourn the meeting. Opposed, none.

The meeting concluded at 8:45 PM.

**Thank you for viewing and attending the Independent Community Policing Review Board's meeting today. Remember, the Board is here to help you address any concerns you have regarding interaction with an Alexandria Police Department employee. While our primary purpose is to review investigations of misconduct by APD, even if your concern does not fall within our purview, the Independent Community Policing Review Board will collaborate with the Independent Policing Auditor to address your concerns or commendations with APD.**

**Our Board meetings are open to the public, and all are encouraged to attend.**