



# Summer 2026 POWER-ON/POWER-UP *Parent Packet*

**JUNE 15 - AUGUST 7**



Summer fun  
for ages 6-14

**Program Holidays:** Camps will not be held on Friday, June 19, and Friday, July 3, in observance of Juneteenth and Independence Day.

# Summer 2026 POWER-ON/POWER-UP Program

Campers will engage in theme-based activities and special events that will promote self-awareness and confidence, as well as self-expression and creativity while having fun and making new friends in the Power-On and Power-Up Summer Camp Programs. Registration minimums and maximums vary by location. No program 6/19, 7/3.

**Summer Registration Fee:** Each program will run for eight weeks beginning June 15 through August 7 from 9 a.m. to 6 p.m. Before care is provided 7 a.m.-9 a.m. for an additional \$39 fee, per child, per week. Registration is required prior to attending before care. Registration fees for the full day, 9 a.m.-6 p.m. program is \$459 per child. Financial Assistance is available for families who receive Free/Reduced School Meals \$225, SNAP Free, TANF Free. **Fees subject to increase beginning July 1.**

**Operation Hours:** 9 a.m.–6 p.m.

**Before Care Hours & Fee:** 7 a.m.–9 a.m. / \$39 per week *Please contact your selected summer camp location to register.*

**2 EASY WAYS  
TO REGISTER**

 **Web**

- Payment by credit card (Visa/MC) or eCheck
- alexandriava.gov/Recreation
- Call 703.746.5414 for assistance

 **In-person**

- Lee Center, 1108 Jefferson St. Mon. - Fri. 9 a.m.-7 p.m.
- Hosting location during program operating hours

**Registration Dates:** Pre-Registration for families who receive Federal Assistance will run from Sunday, February 1-Friday, February 6. Registration will open to the general public on Wednesday, February 18 at 9 a.m. (online only). In-person and online registration will open on Thursday, February 19. In-person registration can be completed at any of the neighborhood recreation centers and OSTP locations listed below, during program operating hours.

Items needed for registration:

(new registrants only)

- Completed/signed registration forms
- Copy of child’s “Proof of Identity” (birth certificate, passport or other official document) *for viewing purposes only*
- 2 forms of proof of City residency (1 photo ID)

**ADA Accommodations**

The City is committed to compliance with the Americans with Disabilities Act, as amended. To request a reasonable accommodation, contact ADA Coordinator, Jackie Person at 703.746.5550.

Power-On and the Power-Up Program are not licensed child care programs but are based on local standards approved by Alexandria’s City Attorney and available online at alexandriava.gov/Recreation.

**Summer Power-On Program Locations:**

Charles Barrett Recreation Center	1115 Martha Custis Drive	703.746.5506
Charles Houston Recreation Center	901 Wythe Street	703.746.5552
Leonard “Chick” Armstrong Recreation Center	25 West Reed Avenue	703.746.5554
Mount Vernon Recreation Center	2701 Commonwealth Avenue	703.746.5556
Patrick Henry Recreation Center	4653 Taney Avenue	703.746.5557
William Ramsay Recreation Center	5650 Sanger Avenue	703.746.5558
* John Adams Elementary School	5651 Rayburn Ave.	703.746.5506
* Douglas MacArthur Elementary School	1101 Janneys Lane	703.746.5506

**Summer Power-Up Program Locations:**

Recreation Centers: Leonard “Chick” Armstrong ● Patrick Henry ● William Ramsay

*See address and contact information listed above for each location.*

## Summer 2026 Fee: \$459

Fees subject to increase beginning July 1.

Please visit [alexandriava.gov/Recreation](http://alexandriava.gov/Recreation) to view the full version of Out of School Time Program Standards.

*“Parent” also refers to a legal guardian.*

### Eligibility Requirement

**Power-On:** Rising 1st graders through rising 6th graders, who are between the ages of 6 and 11 are eligible to enroll in this program.

**Power-Up:** Rising 6th graders through rising 9th graders, who are between the ages of 11 and 14 are eligible to enroll in this program.

### Ratios

The ratio of staff to registered participants is as follows:

Grades K-1 (Ages 5-6) is 1:20

Grades 2-6 (Ages 7-12) is 1:25

Grades 6-9 (Ages 11-14) is 1:25

### Hours of Operation

9 a.m.-6 p.m. are programmed hours. Pick-up is required by 6 p.m. All sites are closed on 6/19, 7/3.

### Payments & Refund Policy

Any unpaid balances on Department of Recreation, Parks, and Cultural Activities (RPCA) accounts must be cleared in order for your family members to register in any other RPCA sponsored activities.

A request for refund must be made within 30 days of the day that your child begins attending the program. After 30 days, no refunds will be given and payment plan balances must be paid on schedule in order for your family members to participate in RPCA sponsored activities.

### Dress Code

Children are required to dress in appropriate clothing needed for recreation-style activities for both indoor and outdoor play. Tennis shoes or rubber-soled shoes are required (for your child’s safety, bare feet or open-toed shoes are not permitted). Black-soled shoes are not recommended as they may damage the gym floors. Crocs, flip flops, slides, and sandals are not permitted.

### Sign In & End of Day Pick-Up

Children must be signed in and signed out daily, by a parent/guardian. Parent/guardian or authorized adult (18 and up) are required to sign campers out by 6 p.m. each day. Youth in grades 4 or above whose parents have submitted required documentation (Walk/Bike permission slip) will be allowed to sign themselves out of the program and leave the program on their own. It is encouraged that children are picked up by a parent, guardian, or authorized person and stay for the duration of the program. Parents, guardians, or authorized persons

will be required to produce an official Photo ID upon pick up and should call the center/program from the entrance of the building when they arrive for pick up.

### Attendance & Updating Information

Parents are asked to notify the program supervisor if a participant is going to be absent or on vacation. Registered participants are expected to attend the program on a regular basis, with a minimum requirement of at least three days per week. Continuous lack of attendance may result in the child being classified as inactive. Once inactive, parents must request reinstatement in the program contingent on available space.

Parents must update their personal information when their address or telephone number changes. When information is not current, staff may be unable to contact a parent in case of an emergency.

### Financial Assistance Procedures

To be considered for assistance, the Financial Assistance Application form must be completed and returned, with supporting documentation and a completed registration form, to your preferred location or the Lee Center, Registration & Reservation Office, 1108 Jefferson St, Alexandria, VA 22314. Applicants must demonstrate need in order to receive assistance, and must accompany, free/reduced school meals letter, SNAP documentation, or TANF documentation. Staff will confirm the payment amount with the applicant based on the documentation provided as referenced above.

Any request for fee assistance without the stated documentation or at a level above and beyond the established discount must include an explanation and be approved at the Division Chief level. This process takes additional time and registration in the program will be delayed until approval has been secured.

For more information, please call 703.746.5414

POWER-ON / POWER-UP SUMMER PROGRAM	FEE
Resident	\$459
Resident with Free & Reduced School Meals	\$225
Resident with SNAP	Free
Resident with TANF	Free

Fees subject to increase beginning July 1.

### Snacks/Meals

A healthy meal is provided daily to the participants attending the Power-On and Power-Up programs at qualified sites. All food meets the USDA recommended guidelines. A menu is available to all participants and posted at the center for parents to see. Participants with food allergies must notify staff and may need to make arrangements to bring a meal on days when they cannot eat the meal provided. At no time will children be forced to eat a meal.

## Prohibited Items

Children are not permitted to bring the following items to the program:

- Personal items of value
- Video Games
- Medication of any kind (unless accompanied by Authorization/Permission for Administration of Medication)
- Collectibles that could become lost, broken, or stolen
- Cell phones, if brought to program, will be kept in the center office and only used with staff permission; parents should call the center to speak with their child
- Smart watches are not permitted

## Discipline

Discipline shall be constructive in nature to include using limits that are fair, consistent and appropriate; to provide reasons for limits; and to use positive word directions. No child will be forced to assume an uncomfortable position; be restricted in movement; be enclosed in a confined space; or be assigned exercise.

In the best interest of the program and its participants, staff members reserve the right to enforce restrictive actions on a participant who is causing a disturbance in the program. Restrictive action may include meetings with parents, temporary exclusion from activities, or suspension from current and/or subsequent programs. In severe cases, there may be cause to suspend privileges. For a suspension period of more than three days, the parent will receive notification by the Deputy Director of Recreation Services regarding the status of their child in all city recreation programs.

Failure to abide by prescribed restriction on the part of the participant will result in progressive restrictions up to and including suspension of all recreation privileges.

## Suspected Child Abuse

Unusual marks or bruises that appear on a child's body, inappropriate behavior and/or evidence of any type of abuse or neglect will be noted in an incident report and will be reported to the Program Supervisor. The RPCA Staff will report this information to the Department of Community and Human Services Division and provide all information needed to enable a social worker to investigate the matter.

## Daily Cleaning

All surfaces and equipment are wiped down and disinfected throughout the program day and at the end of each program day. All sports equipment will be disinfected daily and in between group use.

## Daily Hygiene

Everyone is required to wash their hands frequently with soap and water for at least 20 seconds. All staff and children are required to wash their hands and/or use hand sanitizer upon arrival to the program, when entering activity areas, before and after meals or snacks, after outdoor play, after going to the bathroom and prior to leaving for home.

## Illness & Injuries

Children who are running a fever, vomiting or complaining of pain or other symptoms will not be allowed to attend the program. If a child becomes ill during program hours, parent/guardian must make arrangements for the child to be picked up as soon as possible. An ill child will be separated from their group until a parent arrives. If a child is severely injured or ill (when more than simple first aid is needed), staff will attempt to contact a parent/guardian first or at least one person on the emergency contact list if a parent/guardian cannot be reached. If warranted, staff will call emergency services to attend to the injured/ill child. The City does not provide medical insurance for participants. In the event of an illness or injury requiring treatment, hospitalization, and/or surgery, the family's medical insurance must be used.

## Medications

If your child needs medication during the time period that he/she attends the program, the parent and Health Care Provider must complete the Medication Release/Consent Form. All medications must be labeled in their original container and/or packaging. No expired medication will be accepted.

The medication will be stored in a clear Ziploc bag and labeled with the child's name. The medication will accompany the Medication Release/Consent Form and Medication Log. Siblings are not permitted to share medications and cannot administer medication.

All medications will be secured in a red Medical Bag and accessible to all staff members.

## Special Activities

Occasionally, the program will host activities with other agencies and organizations in a special program or activity for the registered participants. In this situation, a permission slip may be required. If a signed permission slip is not returned, the participant is not eligible to participate in the special activity.

## Field Trips

Field trips are typically scheduled during program hours. Transportation will be provided by Alexandria City Public School buses, City vehicles or private transportation company to and from field trip locations. Participants who do not have a signed permission slip or have not paid the fee by the required date will not be allowed to attend the trip.

## Fee-Based Programs

In the event that the host location offers an opportunity for participation in a fee-based class or other enrichment program, all fees must be paid prior to attendance in such programs.