

**BOARD OF ARCHITECTURAL REVIEW DESIGN GUIDELINES COMMITTEE  
MEETING**

**Conference Room 3, Nannie J. Lee Recreation Center**

**Draft Minutes**

**May 18, 2026**

**7:00 PM**

**MEMBERS PRESENT:**

Andy Scott, Theresa Del Ninno, Christine Roberts, James Spencer

**MEMBERS ABSENT:**

Margaret Miller

**1. WELCOME AND CALL TO ORDER**

The meeting of the BAR Design Guidelines Committee was called to order at 7:11 PM. A quorum of the membership was present.

**2. CONSIDERATION OF MINUTES OF THE NOVEMBER 13, 2025 COMMITTEE MEETING**

On a motion by Mr. Scott, seconded by Ms. Del Ninno, the Committee approved the minutes of the November 13, 2025 meeting as submitted. The motion carried on a vote of 4-0.

**3. MEETING BUSINESS**

Mr. Conkey and Mr. Harris explained the new work plan proposed for the Committee which was approved by the BAR during the April 22, 2026 public hearing. Under the new work plan, the Committee will discuss sets of chapters and then staff will hold a separate community engagement meeting to get additional input from the public before the chapters are presented to the BAR for adoption.

The committee discussed following chapters:

- Utility Meters + Electric Vehicle Chargers
- Mechanical Equipment, HVAC, + Vents
- Exterior Lighting
- Security Features

#### 4. ADJORNMENT

The meeting was adjourned at 8:40 PM.