

*City of Alexandria, Virginia*

**MEMORANDUM**

**DATE:** JUNE 29, 2026  
**TO:** JAMES PARAJON, CITY MANAGER  
**FROM:** ROBERT SNYDER, CHIEF INTERNAL AUDITOR *RJS*  
**SUBJECT:** FS26-10 RPCA VDOE CACFP AND SFSP Monitoring Review

**Background**

The City was notified by the Virginia Department of Education (VDOE) School Nutrition Program (SNP) would review the performance of both the Child and Adult Care Food Program (CACFP) and Summer Food Service Program (SFSP) and programs. VDOE-SNP reviews these programs at a minimum every three (3) years and the regulations for the review are contained in 7 CFR Parts 226.6 and 225.7. Their review includes an assessment of the 1) meal access and reimbursement system, 2) nutritional quality and meal pattern compliance, 3) resource management of program finances, and 4) general programmatic areas. **The City received approximately \$300,000 for the FY2026 program year.**

Previous engagements involving this program most recently occurred in 2025. The results are summarized in Table 1 below:

**Table 1 Prior Audits or Monitoring Reviews**

<b>Date</b>	<b>Engagement Name</b>	<b>Notes</b>
02/26/24	<a href="#">FS24-07 RPCA CACFP &amp; SFSP</a>	No findings or required actions
03/11/21	FS21-05 RPCA CACFP & SFSP*	No findings or required actions
02/05/19	<a href="#">FS19-05 RPCA Administrative Review of SFSP</a>	VDOE-SNP identified meal count errors and RPCA was required to complete a corrective action plan.
<b>* Report not posted on external website</b>		

**Discussion**

On April 13, 2026, the City was notified that VDOE-SNP had completed their administrative reviews for CACFP for federal fiscal year 2025-26 and SFSP for federal fiscal year 2024-2025. Their review did not result in any required actions to be taken by RPCA.

**Conclusion**

Based on the fact that VDOE-SNP did not issue any findings and has deemed the review officially closed, this will conclude our review of the program. Please contact us at [internalaudit@alexandriava.gov](mailto:internalaudit@alexandriava.gov) should you have any questions

**CC: Alethea Predeoux, Deputy City Manager  
Kevin Greenlief, Director of Finance**



# COMMONWEALTH of VIRGINIA

DEPARTMENT OF EDUCATION  
P.O. BOX 2120  
RICHMOND, VA 23218-2120

April 13, 2026

Mr. James Parajon, City Manager  
City of Alexandria, Department of Recreation, Parks, and Cultural Activities  
1108 Jefferson St.  
Alexandria, VA 22314

Mr. Randy Little, Program Supervisor  
City of Alexandria, Department of Recreation, Parks, and Cultural Activities  
1108 Jefferson St.  
Alexandria, VA 22314

Ms. Patricia Williamson, Program Monitor  
City of Alexandria, Department of Recreation, Parks, and Cultural Activities  
1108 Jefferson St.  
Alexandria, VA 22314

RE: Child and Adult Care Food Program and Summer Food Service Program Administrative Review – Closure Letter

Dear Mr. Parajon, Mr. Little, and Ms. Williamson:

To ensure compliance with federal regulations, the Virginia Department of Education, Office of School Nutrition Programs, is required to review sponsoring organizations of the At-Risk Afterschool Meals portion of the Child and Adult Care Food Program and the Summer Food Service Program. The VDOE-SCNP selects the sponsoring organizations to be reviewed each fiscal year based on guidance outlined in 7 CFR Parts 226.6 and 225.7. At a minimum, sponsoring organizations are reviewed once every three years, and the review consists of assessing the meal access and reimbursement system, nutritional quality and meal pattern compliance, resource management of program finances, and general programmatic areas.

Mr. Parajon  
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The CACFP administrative review for federal fiscal year 2025-2026 and SFSP administrative review for federal fiscal year 2024-2025 for City of Alexandria, Department of Recreation, Parks, and Cultural Activities, agreement number 4110, included offsite and onsite program documentation review and onsite meal service observation(s). The administrative review did not result in any required corrective action and therefore is officially closed.

The VDOE-SCNP thanks City of Alexandria, Department of Recreation, Parks, and Cultural Activities for its cooperation during this review process. The good work of your organization is imperative to ensure Virginia's children have access to nutritious food year-round.

If you have any questions, please contact Jon Tirk, via phone at (724) 712-6761 or via email at [Jon.Tirk@doe.virginia.gov](mailto:Jon.Tirk@doe.virginia.gov). You may also contact Maggie Parker, Community Nutrition Programs Coordinator, via phone at (804) 802-3888 or via email at [maggie.parker@doe.virginia.gov](mailto:maggie.parker@doe.virginia.gov).

Sincerely,

*Maggie Parker*

Maggie Parker, MSW  
CNP Coordinator, Office of School and Community Nutrition Programs

MVP/cc

Attachment

cc: Jon Tirk, VDOE-CNP Regional Specialist-Lead Reviewer  
Sierra Bailey, VDOE-CNP Regional Specialist  
Stephen Bewley, VDOE-CNP Lead Regional Specialist