



# Jerome "Buddie" Ford Nature Center

5750 Sanger Avenue Alexandria, VA 22311

703.746.5559

## School Program Request Form

*All requests must be submitted no later than the 15th of the month before your requested date. ACPS programs are free of charge. Please note we can only travel off-site for programs within the City of Alexandria.*

### Contact Information

School: ACPS Non-ACPS\*

Contact:

Phone:

Email:

Mailing address:

City: State: Zip code:

### Program Information

Date requested: Time requested:

Location: On-site (at Nature Center) Off-site (at school) Address

Grade:

Total number of students: Fee rate:

Number of teachers/chaperones:

Number of classes: Students per class: **Total cost:**

Program length: 30 minutes 45 minutes

Select a program:

Comments:

Send this completed form to [coline.hay@alexandriava.gov](mailto:coline.hay@alexandriava.gov). You will be contacted upon receipt of this request, and will receive a confirmation form once the program is booked.