

MEETING MINUTES

Alexandria Community Services Board Meeting

4850 Mark Center Dr. Alexandria, VA

Zoom Virtual Meeting

February 5th, 2025 – 6:30 pm

Members Present: Mary Lyman, Chair
Mary Catherine Gibbs, Vice Chair
Brian Marvin
Michele Walz
Marjorie L. Greenberg
Mouaad Jaani
Erica Hamilton
Raquel Rosa
Luisa Lancetti
Ian Ring
Daniel Gordon

Staff: Kate Garvey, Director
Federico Gutierrez, Assistant Director
Chontelai Patterson-Mendie, Admin Operations Officer
D'Mitre Powell, Supervisory Administrative Support

Ms. Lyman called the Board Meeting to order at 6:33 P.M.

I. CONSENT ACTION ITEMS

Approval of January Minutes, Board Minutes: On motion by Louisa Lancetti, seconded by Michele Walz, the Board unanimously approved the minutes of January 8th, 2026.

II. DISCUSSION ITEMS

Mara Jacobs (Team Leader, Opioid Treatment Program) held a presentation on the Opioid Treatment Program (OTP) in the City of Alexandria.

Ms. Jacobs discussed the role, program funding and core components for the OTP. Kate Garvey reviewed the Vendor Satisfaction Report and noted that DCHS has 18 active contracts with vendors and did not have any terminations due to poor performance or lack of availability.

Ms. Garvey stated that there are plans to reinstate a satisfaction survey to review vendors for DCHS programs.

Ms. Garvey provided an update on the Fund for Human Services, a grant program for non-profit organizations in the City of Alexandria.

III. EXECUTIVE DIRECTOR COMMENTS/CONCERNS

Ms. Garvey praised DCHS and other City departments for being resilient during inclement weather conditions.

Cindy Kemp, acting Executive Director for the Center of Adult Services, introduced herself to the Board

Ms. Garvey shared that 85 mental health positions in DCHS have been filled, while 29 remain vacant.

IV. ADJOURNMENT

- Motion to adjourn by Louisa Lancetti, seconded by Michele Walz, at 7:54 P.M.