

MEETING MINUTES

Alexandria Community Services Board Meeting

4850 Mark Center Dr. Alexandria, VA

Conference Room #1352

March 5th, 2025 – 6:30 pm

Members Present: Mary Lyman, Chair
Mary Catherine Gibbs, Vice Chair
Brian Marvin
Michele Walz
Marjorie L. Greenberg
Mouaad Jaani
Raquel Rosa
Luisa Lancetti
Ian Ring
Daniel Gordon

Staff: Kate Garvey, Director
Federico Gutierrez, Assistant Director
Chontelai Patterson-Mendie, Admin Operations Officer
D'Mitre Powell, Supervisory Administrative Support

Ms. Lyman called the Board Meeting to order at 6:42 P.M.

I. PUBLIC COMMENT

There was no public comment.

II. CONSENT ACTION ITEMS

Approval of February Board Minutes: On motion by Louisa Lancetti, seconded by Michele Walz, the Board unanimously approved the minutes of February 5th, 2026.

III. DISCUSSION ITEMS

Ms. Chontelai Patterson-Mendie reviewed the Alexandria DCHS (CSB) Annual Serious Incident Reporting Analysis for Reporting Period 1/1/2025 to 12/31/2025.

Ms. Patterson-Mendie stated that the total incidents increased from an average of 560 incidents per year 2023-2024 to 627 incidents in 2025.

Ms. Patterson-Mendie added that the increase in total incidents in 2025 is primarily due to the increase of Level I Serious Incidents from 210 serious incidents per year in 2023-2024 to 274 Serious Incidents in 2025.

IV. EXECUTIVE DIRECTOR COMMENTS/CONCERNS

Mr. Federico Gutierrez stated that the City Manager presented his budget to City Council.

Mr. Gutierrez added that the Center for Adult Services is proposing their budget cuts to City Council on 3/18/2026.

Mr. Gutierrez stated that the City Manager suggested 1% cuts in all DCHS budgets which resulted in a meeting with directors in all DCHS departments to find equitable ways to decrease budget expenditures.

V. ADJOURNMENT

Motion to adjourn by Michele Walz, seconded by Mouaad Jaani at 7:36 P.M.