BOARD OF ARCHITECTURAL REVIEW DESIGN GUIDELINES COMMITTEE MEETING

Community Meeting Room A, Oswald Durant Center

Approved Minutes

September 23, 2026

7:00 PM

MEMBERS PRESENT:

James Spencer, Andy Scott, Christine Roberts

MEMBERS ABSENT:

Margaret Miller, Theresa Del Ninno

1. WELCOME AND CALL TO ORDER

   The meeting of the BAR Design Guidelines Committee was called to order at 7:00 PM. A quorum of the membership was present.

2. CONSIDERATION OF MINUTES OF THE JULY 13, 2026 COMMITTEE MEETING

   On a motion by Mr. Spencer, seconded by Ms. Roberts, the committee approved the minutes of the July 13, 2026 meeting as submitted. The motion carried 3-0.

3. MEETING BUSINESS

   The committee discussed the following chapters:

   - Accessibility Features
   - Paving + Access to Parking
   - Storefronts

   Mr. Scott proposed to open up the meeting to public comment and to waive the 3-minute speaker limit for the accessibility features chapter. Ms. Roberts made a motion, seconded by Mr. Spencer. The motion carried 3-0.

   The committee requested that staff bring the storefronts chapter back for further discussion after doing more research.

   The committee decided to meet again in October 2026.

4. ADJOURNMENT

   The meeting was adjourned at 9:09 PM.