

*City of Alexandria, Virginia*

MEMORANDUM

DATE: MARCH 16, 2010

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: BUDGET MEMO #21 : STATUS OF CONTINGENT RESERVES

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This memo is a response to Councilman Krupicka's question, "Could staff produce a list of unused contingent reserves that had been set aside in the last budget?"

The attached spreadsheet shows the status of Contingent Reserves as of March 13, 2010. The Approved FY 2010 Budget included \$1,543,160. As part of the FY 2010 Fall Reappropriations Ordinance, City Council reappropriated \$755,218 in incomplete projects from the FY 2009 Contingent Reserves. To date in FY 2010, City Council has authorized \$517,000 to be expended from Contingent Reserve. Funds for the City's Economic Development entities (AEDP, ACVA and SBDC) have been authorized by City Council, but have not been released to the organizations, pending submission of performance contracts to the City Manager. At this point in FY 2010 there is \$1,781,378 in available funds designated in Contingent Reserves.

The funds identified in Contingent Reserves for economic development in FY 2010 were added to the base budgets of each agency for FY 2011. Other Contingent Reserves designations in FY 2010 are considered one-time funding and have not been incorporated in the base budgets of any departments or agencies.

Attachment

## **FY 2010 Contingent Reserves**

\$ 80,000	Urban Forestry Plan Position
\$ 222,696	Safety Improvement for Fire
\$ 228,522	Watson Wyatt Study
\$ 74,000	Senior Needs Study
\$ 50,000	Alexandria Arts Districts
\$ 100,000	Air Quality Monitoring
<b>\$ 755,218</b>	<b>Subtotal - Carried forward as incomplete projects from FY 2009</b>
\$ 187,000	Economic Development (AEDP and ACVA)
\$ 50,000	Economic Development (SBDC)
\$ 60,000	Sheriff - Creation of Additional Sober Living Unit
\$ 11,160	Sister Cities Funding
\$ 200,000	WMATA and DASH Subsidies
\$ 50,000	Fort Ward Planning - (for historic and archaeological study)
\$ 455,000	Home Ownership Assistance Focused on Distressed Properties
\$ 500,000	Watson Wyatt Implementation
\$ 30,000	Census Complete Count Activities
<b>\$ 1,543,160</b>	<b>Subtotal - Contingent Reserves July 1 Available Balance</b>
\$ (30,000)	Census Complete Count Activities
\$ (50,000)	Fort Ward Planning - (for historic and archaeological study)
\$ (137,000)	AEDP
\$ (50,000)	SBDC
\$ (50,000)	ACVA
\$ (200,000)	DASH
<b>\$ (517,000)</b>	<b>Subtotal - Expended Year to Date - March</b>
<b>\$ 1,781,378</b>	<b>Total Contingent Reserves available - March 13, 2010</b>