

FY 2011 Budget Work Session

Financial Sustainability

April 14, 2010



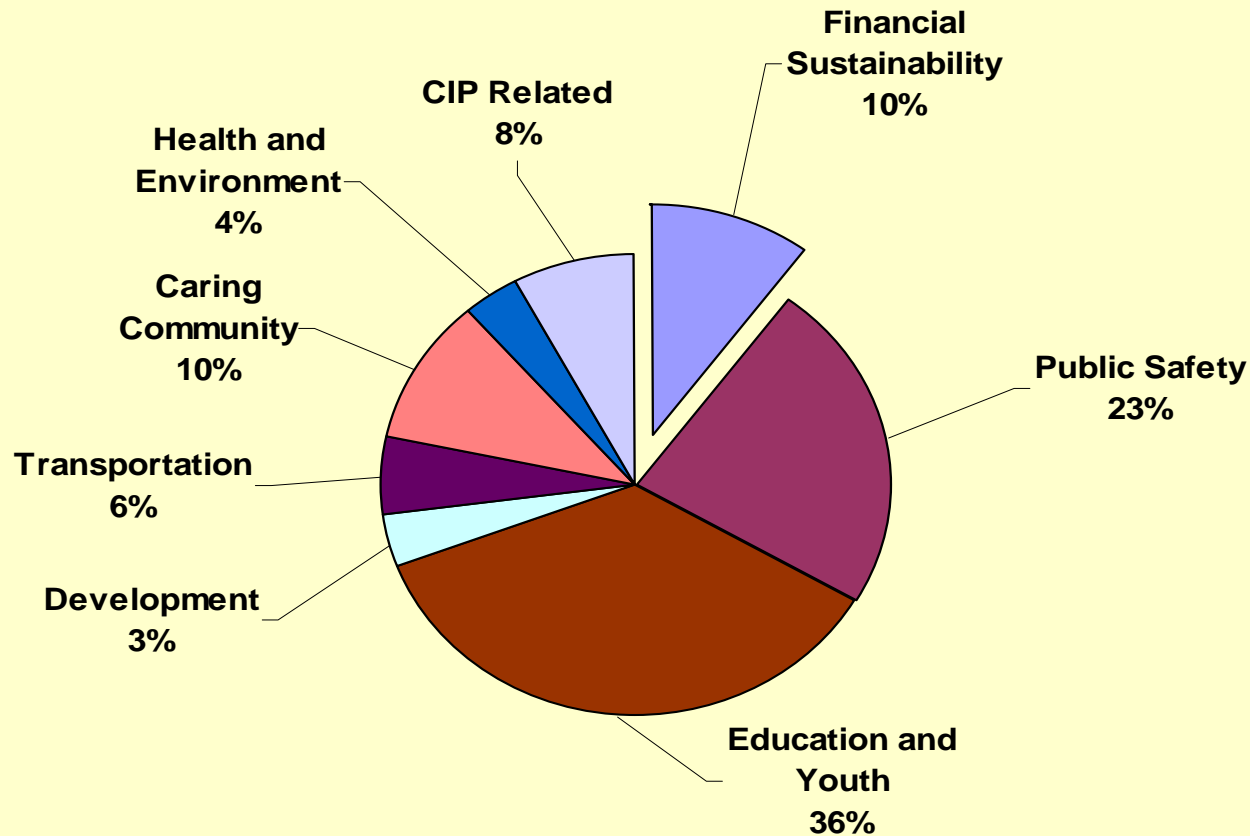
Agenda

- **BFAAC Report (BM #48)**
- **Budget by Strategic Plan Goal (p. 3-3)**
- **Financial Sustainability Budgets by Program**
- **Major Budget Issues**
 - **ITS**
 - **Human Resources**
 - **Finance**
 - **General Services**
 - **City Attorney**
 - **Real Estate**
 - **Human Rights**
 - **Office of Communications**
 - **Other Financial Sustainability Issues (As necessary)**



FY 2011 Proposed Expenditures

by Strategic Plan Goal



FY 2011 Proposed Expenditures

by Strategic Plan Goal

Strategic Plan Goal	FY2009	FY2010	FY2011	% Change FY11-FY10
Financial Sustainability	\$57,574,278	\$54,499,721	\$54,629,963	0.2%
Public Safety	123,489,637	123,596,411	123,540,100	0.0%
Education and Youth	192,092,645	188,865,347	191,953,168	1.6%
Development	19,604,643	18,007,437	18,363,359	2.0%
Transportation	26,332,509	29,566,421	29,757,200	0.6%
Caring Community	59,279,610	54,870,275	55,165,244	0.5%
Health and Environment	17,854,805	18,778,754	18,802,191	0.1%
CIP Related	44,174,392	41,818,652	41,916,774	0.2%
Total	\$540,402,519	\$530,003,018	\$534,127,999	0.8%



Financial Sustainability Budgets

	General Fund Expenditures	FY 2011 Proposed
City Council	City Council Program	528,231
City Clerk & Clerk of Council	City Clerk & Clerk of Council Program	411,493
City Attorney	City Attorney Program	2,999,272
Internal Audit	Internal Audit Program	228,976
Management & Budget	Budget and Management Services	1,186,244
Procurement	Contract & Contract Administration	946,506
Registrar of Voters	Voter Registration and Election	1,128,902
City Manager	City Council Support Program	283,276
City Manager	Organizational Management	638,656
City Manager	Economic & Community Development	287,284
City Manager	Responsive Government	117,560
City Manager	Intergovernmental Relations	376,922
Citizen Assistance	Citizen Assistance Program	448,283
Citizen Assistance	Consumer Affairs	105,620
Human Rights	Enforcement	447,776
Human Rights	Community Inclusiveness & Awareness	163,276



Financial Sustainability Budgets (cont'd)

	General Fund Expenditures	FY 2011 Proposed
ITS	Leadership and Management Services	1,011,311
ITS	IT Security Operations	261,796
ITS	IT Project Management	661,905
ITS	Customer Services	513,203
ITS	Network Operations	1,934,465
ITS	Applications Support	1,510,088
ITS	Communications Support	1,053,777
Communications	Public Information Services	294,740
Communications	E-Government	937,976
Finance	Leadership & Management Support	310,428
Finance	Accounting & Financial Reporting	2,536,251
Finance	Treasury	2,546,513
Finance	Revenue Assessments and Enforcement	3,469,804
Finance	Pension Administration	306,101
Finance	Risk Management	291,013



Financial Sustainability Budgets (cont'd)

	General Fund Expenditures	FY 2011 Proposed
Human Resources	Leadership & Management Support	557,202
Human Resources	Employee Relations & Training	417,766
Human Resources	Classification & Compensation	485,197
Human Resources	Employee Recruitment & Selection	438,472
Human Resources	Benefit & Records	762,281
General Services	Leadership & Management Support	1,279,817
General Services	Facility Maintenance & Management	4,789,812
General Services	Vehicle Operations & Maintenance	2,512,732
General Services	Capital Projects Management	887,963
General Services	Energy Management	1,665,080
General Services	Space Management	413,647
General Services	Printing & Mail Services	186,596



Financial Sustainability Budgets (cont'd)

	General Fund Expenditures	FY 2011 Proposed
Real Estate	Real Estate Assessment Program	1,030,820
Real Estate	Property Data Services	634,798
Non Departmental	City Membership	280,230
Non Departmental	Contingent Reserves	300,000
Non Departmental	City -Wide Radio Maintenance	457,063
Non Departmental	Waste Energy Program	550,000
Non Departmental	Insurance	4,209,025
Non Departmental	Other Expenditures	3,133,814
Non Departmental	O.P.E.B.	1,700,000
	Total General Fund Expenditures	54,629,963



Major Budget Issues

- **ITS (p. 13-67 & p. 13-68)**
 - **Information Technology Assessment Report**
 - **Staff Reductions**
 - Eliminate 2 Computer Programmer Analyst I & II positions (2.0 FTE; \$158,583)
 - Eliminate a Network Engineer position (1.0 FTE; \$86,626)
 - **Non-personnel Reductions**
 - Reduce Lotus Notes Hosting costs (\$64,500)
 - Eliminate ITS staff training (\$29,994)
 - Eliminate training on standard software (\$20,000)
 - Reduce maintenance costs for Log Solution and Access Control devices (\$26,000)
 - Reduce costs associated with paper and printing (\$12,789)
 - Eliminate external security assessment (\$8,000)



Major Budget Issues (cont'd)

- **ITS (p. 13-67 & p. 13-68)**
 - **Non-personnel Reductions, cont'd**
 - Reduce various expenditures such as publications (\$6,995); small software and hardware tools (\$6,000); regional travel (\$1,000); and programming software licensing (\$1,800)
- **ITS (p. 13-67)**
 - **Non-personnel Increases**
 - City's Institutional Network Maintenance (\$244,867)
 - Connectivity Costs for the TLS Broadband Internet (\$102,000)
 - LaserFiche, Lotus Notes & Citrix Software Maintenance (\$71,800)
 - Voice Over Internet Protocol (VOIP) maintenance (\$65,000)



Major Budget Issues (cont'd)

- **Human Resources (p. 13-50 & p. 13-51)**
 - **Staff Reductions**
 - Eliminate Human Resources Technician in Classification & Compensation (0.57 FTE; \$26,328)
 - Eliminate Human Resources Technician in Benefits & Records (1.0 FTE; \$56,593)
 - Reduce Fees for Temporary Services (\$43,500)
 - **Non-personnel Reductions**
 - Reduce Employee Development and Training Programs (\$50,430)
 - Reduce Employee Wellness Program Costs (\$25,000)
 - Reduce Advertising, Internal Printing and Overtime Costs (\$14,006)
 - Education and Training (Citywide - \$76,000)
 - **O.P.E.B. (BM #52) to be delivered earlier next week**
 - **Pensions (BM #53) to be delivered earlier next week**



Major Budget Issues (cont'd)

- **Finance (p. 13-23)**
 - Eliminate Administrative Technician Position (1.0 FTE; \$71,302)
 - Increase Street Parking Permit Fees (\$200,000; BM#20)
- **General Services (p. 13-38 & p. 13-39)**
 - **Staff Reduction**
 - Hold Vacant Building Services Coordinator (1.0 FTE; \$60,695)
 - **Non-personnel Reductions**
 - Reduce Utility Expenses (\$14,946)
 - Reduce Parking Management Contract (\$125,725)
 - Reduce Car Wash Costs (\$15,000)
 - Transfer Postage Costs to Departmental Budgets (\$43,000)



Major Budget Issues, cont'd

- **City Attorney (p. 11-17)**
 - Supplemental to fund outside legal counsel and real estate consultants for the defense of CY2010 assessments before the Board of Equalization and possible litigation in the courts (\$155,000)
- **Real Estate (p. 13-96)**
 - Senior Appraiser to provide additional expertise for commercial real estate valuations (1.0 FTE; \$100,000)



Major Budget Issues, cont'd

- **Human Rights (p. 13-57)**
 - **Non-personnel Reductions**
 - Reduce ADA Accommodation costs (\$20,000)
 - Reduce various non-personnel costs including equipment rentals, conferences, memberships, and operating supplies (\$2,575)
- **Office Of Communications (p. 13-13)**
 - **Staff Reduction**
 - Unfund a Vacant Media Content Coordinator Position (1.0 FTE; \$85,374)
 - **Non-personnel Reductions**
 - Decrease funding for production and delivery of FYI Alexandria and AlexNews; and, reduce operating supplies/data processing equipment (\$15,861)
 - **Office of Communications Re-organization**



Major Budget Issues: Other Financial Sustainability Issues (As Necessary)

- **Other Compensation (p. 13-80)**
 - Health Self-Insurance Fund (BM #51)
 - Claims against the City (BM #51)
 - Workers Compensation (BM #51)
- **Other Budget Issues (p. 13-81 & p. 13-85)**
 - Council Contingent Reserves (BM #21)

