

City of Alexandria  
 Workforce Development Center (WDC)  
 1900 N. Beauregard St., Suite 300  
 Alexandria, Virginia 22311  
 Main Office: 703.746.5940



# April 2015

Mon	Tue	Wed	Thu	Fri
30 <b>No Workshops Scheduled</b>	31 Job Fair Prep Workshop at WDC 10 to 11:30 a.m.  Job Club at WDC 1 to 2 p.m.	1 Program Info Sessions WDC Location. 10 to 11 a.m.	2 <b>No Workshops Scheduled</b>	3 <b>No Workshops Scheduled</b>
6 <b>No Workshops Scheduled</b>	7 Job Fair Prep Workshop at WDC 10 to 11:30 a.m.  Job Club at WDC 1 to 2 p.m.	8 Program Info Sessions WDC Location. 10 to 11 a.m.  T.C. Williams HS Cafeteria Outreach Event	9 Job Club T.C. Williams HS Rm B122 3:15 to 4:30 p.m.	10 College Admissions & Financial Aid Applications 1 to 2 p.m. (WDC)
13 <b>No Workshops Scheduled</b>	14 Job Fair Prep Workshop at WDC 10 to 11:30 a.m.  Job Club at WDC 1 to 2 p.m.	15 Program Info Sessions WDC Location. 10 to 11 a.m.  T.C. Williams HS Cafeteria Outreach Event	16 Job Club T.C. Williams HS Rm B122 3:15 to 4:30 p.m.	17 College Admissions & Financial Aid Applications 1 to 2 p.m. (WDC)
20 <b>No Workshops Scheduled</b>	21 Job Fair Prep Workshop at WDC 10 to 11:30 a.m.  Job Club at WDC 1 to 2 p.m.	22 Program Info Sessions WDC Location. 10 to 11 a.m.  T.C. Williams HS Cafeteria Outreach Event	23 <b>TeensWork! Job Fair</b> T.C. Williams HS Cafeteria 3:15 to 5:00 p.m.	24 College Admissions & Financial Aid Applications 1 to 2 p.m. (WDC)
27 <b>No Workshops Scheduled</b>	28 Federal Job Search & Resume Writing at WDC 10 to 11:30 a.m.  Job Club at WDC 1 to 2 p.m.	29 Program Info Sessions WDC Location. 10 to 11 a.m.  T.C. Williams HS Cafeteria Outreach Event	30 Job Club T.C. Williams HS Rm B122 3:15 to 4:30 p.m.	

## FEDERAL JOB SEARCH & RESUME WRITING

### PATHWAY TO FEDERAL OPPORTUNITIES

This workshop explores the Federal Pathways Internship Program for current students enrolled in a wide variety of educational institutions from high school to graduate level, with paid opportunities to work in agencies and explore Federal careers while still in school.

## COLLEGE READINESS WORKSHOPS

### ENGAGING MINDS • ACHIEVING RESULTS

The College Readiness Workshop helps youth become competitive college/university applicants. The workshop is enrichment focused offering: individual college counseling, admissions essay writing, tutoring, college test preparation, and financial aid planning.

Many students do not consider college an option because of the cost. The YCA offers workshops to prepare early for financing a college education, and on how to tap into free money such as fee waivers, scholarships, and grants.

### Workshop Schedule:

<u>Workshops</u>	<u>Day</u>	<u>Time</u>	<u>Location</u>	<u>Youth Group</u>
College Readiness	Fridays	1 to 2 p.m.	1900 N. Beauregard St., Suite 300	Ages 16-21
Online Job Tools	February 10	10 to 11:30 a.m.	1900 N. Beauregard St., Suite 300	Ages 16-21
Federal Job Search	February 24	10 to 11:30 a.m.	1900 N. Beauregard St., Suite 300	Ages 16-21
Career Info Sessions	Wednesdays	10 to 11 a.m.	1900 N. Beauregard St., Suite 300	Ages 16-21
Job Club (Out-of-School)	Wednesdays	1 to 2 p.m.	1900 N. Beauregard St., Suite 300	Ages 16-21

### Call a Youth Workforce Specialist for more details.

**Tiffany Gray** 703.746.6046  
**Octavius Fulton** 703.746.5857

## REGISTER ONLINE:

[www.alexandriawdc.eventbrite.com](http://www.alexandriawdc.eventbrite.com)

## CAREER INFORMATION SESSIONS

### LEARN ABOUT TEENSWORK EMPLOYMENT TRAINING PROGRAMS

Learn about the TeensWork! Youth Employment Program process for enrollment and ask questions about our various programs. This session is designed to inform you of the support that the Workforce Investment Act (WIA) Program can provide.

## TEENSWORK! JOB CLUB

### LEARN HOW TO NAVIGATE THE WEB TO FIND JOBS AND CREATE A SUCCESSFUL NETWORKING STRATEGY

The workshop will cover Internet job searching, as the internet provides job seekers with a valuable resource and a path to the Hidden Job Market. Participants will also be introduced to Virginia Labor Market Information (LMI) resources. Please bring a draft resume. Get the latest job leads from industry leaders.

- ⇒ Career assessments
- ⇒ Career research
- ⇒ Locating job leads online



The City of Alexandria is committed to compliance with the Americans with Disabilities Act, as amended. To request a reasonable accommodation, please email: [marice.tomdio@alexandriava.gov](mailto:marice.tomdio@alexandriava.gov) or call the video phone 571.384.5244.