

URBAN DESIGN ADVISORY COMMITTEE

TO: **Old Town North Urban Design Advisory Committee**

SUBJECT: Meeting Minutes

DATE: 6 April 2016

FINAL

The Urban Design Advisory Committee met on Wednesday, April 6 at 9:00am at City Hall. The following members were in attendance at the meeting:

Steve Kulinski
Marie McKenney Tavernini
Roger Waud
Bruce Machanic, co-chair
Daniel Straub, co-chair.

The following Staff, representatives for the Applicants, and citizen representatives were also in attendance:

Michael Swidrak	P&Z
Nancy Williams	P&Z
Jim Roberts	P&Z

INTRODUCTION

- The meeting was called to order at 9:00am.

OLD BUSINESS

- The minutes of the February 10th meeting were reviewed. DS inquired if Staff has any recommended changes, or additions, to the Preliminary Minutes.
 - **Motion by MT (second by SK) to approve the minutes; vote: all yes.**
 - **Minutes approved.**

NEW BUSINESS

- **Old Town North: Small Area Plan.** Staff (NW and JR) gave a summary presentation of the status of the planning tasks that have been completed to date and the current progress in the planning process. The following items were presented:
 - Summary of the Land Use and Urban Design Elements (NW)
 - Phase 1 Update
 - Evolution of the Key Goals and Objectives
 - Provide for Affordable Housing
 - Retain a Balance and a Flexibility of Land Uses
 - Reinforce the Retail Focus Areas
 - Implement Active Street Frontages
 - Improve Accessibility and Circulation
 - Provide for Enhanced and Expanded Open Space
 - Evolution of the Arts Corridor Concept
 - Identification of Urban Design Sub-Areas and UD Guidelines
 - Analysis of Potential Development Sites
 - Identification of Sites for Potential Changes in FAR and/or Building Heights
 - Summary of the Streetscape Elements (JR)
 - Identification of the Proposed 'Green Streets'
 - Analysis/Evaluation of Street Tree Conditions (currently 18% coverage vs city goal of 40%)
 - Analysis/Evaluation of Sidewalk and Overhead Electrical Conditions
 - Development of a Composite of Streetscape Conditions
 - Identification of Potential Phase 1 and Phase 2 Opportunities for Streetscape Improvements

In addition, it was reported that a transportation study and a parking study will be completed in conjunction with the SAP; however, these studies will not be completed by the time the SAP Report will be prepared. DS pointed out that the current changes in traffic patterns and circulation in OTN require that

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transportation and parking issues need to be included in the SAP planning process. Discussion also followed about the status of the Hopkins-Tancil and the WMATA Bus Barn development sites. NW pointed out that updates of all SAP committee meetings and activities are posted on the city's website.

Finally, NW and MT emphasized the importance of the other SAP sub-committees that have been established (the Economic Development, and the Infrastructure and Environmental Sustainability sub-committees) and encouraged committee members to attend the next Economic Development sub-committee meeting on April 20th.

- **OTN: Other Potential Projects.** Staff (MS) reported the following:
 - A request for a grading permit (Grading/Site Plan?) has been submitted for 801 North Fairfax; and
 - Staff is continuing to work with Canal Center on potential redevelopment options.
- **UDAC Administrative Matters.** Staff (MS) inquired about UDAC's history of electing officers and reported that we should have an annual election of officers. The start of the new fiscal year (possibly September) may be a good time for UDAC to plan for an election.
 - DS pointed out that the recent Staff Report for the EDENS project refers to UDAC project review and decisions and incorrectly reports those decisions. This indicates the potential complications associated with delaying the formal approval of minutes until the next committee meeting. In any event, Staff should coordinate with the committee on formal decisions taken by the committee on projects prior to reporting on, and referring to, those decisions in Staff Reports.

ADJOURNMENT

- The Committee adjourned at approximately 10:05am.