

City of Alexandria
 Workforce Development Center (WDC)
 1900 N. Beauregard St., Suite 300
 Alexandria, Virginia 22311
 Main Office: 703.746.5940



Follow us on the web: www.alexandriava.gov/joblink   

Career Information Sessions	Weekly Job Clubs	Labor Market Information	Online Job Applications	College Readiness	Job Coaching & Counseling
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TeensWork! Youth Employment Program

February 2015

Schedule of Events

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1	2 Visit the YCA No Workshops scheduled	3 Visit the YCA No Workshops scheduled	4 WDC Career Day Career Info Sessions 10 to 11 a.m. Job Club cancelled	5 TC Williams HS Job Club No meeting scheduled	6 College Readiness Workshop College Admissions & Financial Aid Applications 1 to 2 p.m. (WDC)
Week 2	9 Visit the YCA No Workshops scheduled	10 WDC Career Day Online Job Tools & Labor Market Info 10 to 11:30 a.m.	11 WDC Career Day Career Info Sessions 10 to 11 a.m. Job Club starts at 1 p.m.	12 TC Williams HS Job Club No meeting scheduled	13 College Readiness Workshop College Admissions & Financial Aid Applications 1 to 2 p.m. (WDC)
Week 3	16 City Offices Closed City Offices Closed	17 Visit the YCA No Workshops scheduled	18 WDC Career Day Career Info Sessions 10 to 11 a.m. Job Club starts at 1 p.m.	19 TC Williams HS Job Club Meet in Room B122 3:30 p.m.	20 College Readiness Workshop College Admissions & Financial Aid Applications 1 to 2 p.m. (WDC)
Week 4	23 Visit the YCA No Workshops scheduled	24 WDC Career Day Federal Job Search & Resume Writing Workshop 10 to 11:30 a.m.	25 WDC Career Day Career Info Sessions 10 to 11 a.m. Job Club starts at 1 p.m.	26 TC Williams HS Job Club Meet in Room B122 3:30 p.m.	27 College Readiness Workshop College Admissions & Financial Aid Applications 1 to 2 p.m. (WDC)



The City of Alexandria
 Workforce Development Center

Visit our Youth Career Academy

The Youth Career Academy is a resource room customized to meet the needs of youth job-seekers ages 16 to 21.

The drop-in center features computers with internet access and reference materials including access to college preparation, youth-friendly job postings and hiring events.

Our on-site youth workforce specialists can provide résumé assistance, interview coaching, and assist with workshops or programs that meet your employment needs.

(YCA) HOURS OF OPERATIONS:

MONDAY – FRIDAY 9 a.m. to 4:45 p.m.

Workshop Schedule:

Workshops	Day	Time	Location	Youth Group
College Readiness	Fridays	1 to 2 p.m.	1900 N. Beauregard St., Suite 300	Ages 16-21
Online Job Tools	February 10	10 to 11:30 a.m.	1900 N. Beauregard St., Suite 300	Ages 16-21
Federal Job Search	February 24	10 to 11:30 a.m.	1900 N. Beauregard St., Suite 300	Ages 16-21
Career Info Sessions	Wednesdays	10 to 11 a.m.	1900 N. Beauregard St., Suite 300	Ages 16-21
Job Club (Out-of-School)	Wednesdays	1 to 2 p.m.	1900 N. Beauregard St., Suite 300	Ages 16-21
Job Club (In-School)	Thursdays	3:30 to 4:30 p.m.	T.C. Williams High School Campus	HS students only

Walk-In Hours: 9 a.m. to 4:45 p.m.

