

Budget and Fiscal Affairs Advisory Committee

Annual Report, Fiscal Year 2015

Background

The Budget and Fiscal Affairs Advisory Committee advises and supports the City Council by:

- 1) examining the City's budget procedures and processes and recommends ways of improving those processes, including participation by the public;
- 2) forecasting future revenue and expenditure requirements and the effect on the several taxes and fees levied by the City and burden of taxation imposed on Alexandria citizens and business organizations; and
- 3) evaluating the comparative tax, revenue and expenditure levels in Alexandria with those in neighboring jurisdictions and the effect of such differences on the ability of Alexandria to attract new residents and economic development.

Membership

The committee is comprised of 13 members:

- 7 Members designated by City Council
- 3 Members-at-large
- 1 Member designated by the Alexandria School Board
- 2 Members designated by the Alexandria Chamber of Commerce

The committee members as of June 30, 2015 are:

- Engin Artemel – Mayor Euille’s representative
- David Baker – Chamber of Commerce representative
- Michael Carrasco – Member-at-large
- Dak Hardwick – Member-at-large
- Jean Sun Kim – Vice Mayor Silberberg’s representative
- Benjamin Klein – Councilman Smedberg’s representative
- Patrice Linehan – Secretary, Alexandria School Board representative
- Laurie MacNamara – Councilman Lovain’s representative
- H. Skip Maginniss – Chamber of Commerce representative
- John J. Renner, II – Chairman, Councilman Chapman’s representative
- Leonard Rubenstein – Member-at-large
- Clarence Tong – Councilman Wilson’s representative
- Michael Wenk – Councilwoman Pepper’s representative

FY 2016 Accomplishment Overview

A. Participation on other Committees and Review Boards

Several BFAAC members were asked to participate on other committees and review boards as part of their work during FY 2015. Dak Hardwick has been serving on the Policy Advisory Group for the West End Transitway and will be participating into FY 2016. He also was appointed and served on the ad-hoc Add/Delete process sub-committee as the official BFAAC representative to recommend changes to the budget Add/Delete process.

B. Providing Comments to City Council on Budget Guidance

In FY 2015, BFAAC provided City Council with three major reports. The first report titled *Summary of FY 2015 Recommendations and Key Policy Issues for FY 2016 Budget Guidance* discussed a number of items to assist City Council in its formulation of budget guidance. BFAAC emphasized a focus on outcomes, not methods, as part of budget development. It also listed six key policy issues facing Council: Commercial Development; Results Alexandria; Alexandria City Public Schools Budget Process; Long-term Capital Investments and Debt Policy Targets/Limits; Add-Delete Process Sub-Committee; and Employee Compensation.

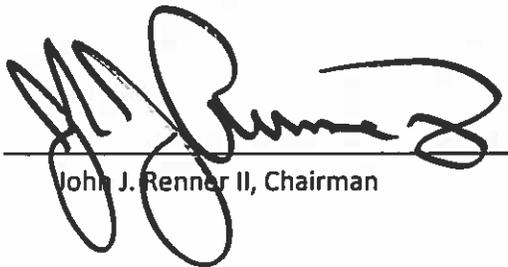
C. Providing Input and Comments on the City's 5-Year Financial Plan

BFAAC wrote its second report on the City's first 5-Year Financial Plan. This 8 page report discussed the BFAAC's observations and recommendations on using the plan for policy and operational decisions. The report also discussed the plan's model and assumptions as well as using the plan as a communication and public engagement tool. BFAAC also recommended the addition of a multi-year revenue strategy as part of the next version of the plan. BFAAC discussed these observations and recommendations at a work session with City Council in April. A list of those observations and recommendations is included at the end of this report.

D. Report on the City Manager's Proposed Budget for FY 2016

BFAAC published its final 17 page report for the year on the City Manager's Proposed Operating Budget and Capital Improvement Program for FY 2016 for City Council's review. This report included over 30 observations and recommendations on issues related to City revenues, operating expenditures, Capital Improvement Program, shared services, and the budget process. BFAAC discussed these observations and recommendations at a work session with City Council in April. A list of those observations and recommendations is included at the end of this report.

Submitted: _____



John J. Renner II, Chairman

Date: _____

8/25/15

CITY OF ALEXANDRIA
BOARDS AND COMMISSIONS
MEETING ATTENDANCE REPORT
JULY 1, 2014 THROUGH JUNE 30, 2015

COMMISSION: BFAAC CHAIRPERSON: John Renner

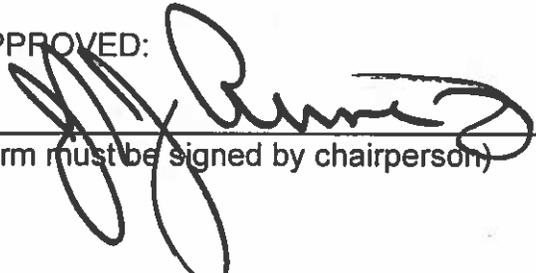
MEMBER'S NAME	2014			2015					
	Sep 23	Oct 21	Nov 18	Jan 20	Feb 10	Mar 10	Mar 24	April 7	April 14
Artemel, Engin	X	E	U	E	X	E	X	X	E
Baker, David	E	X	X	E	X	X	E	X	X
Gullen, Margaret	E	X							
Hardwick, Dak	X	X	X	E	X	E	X	E	X
Kim, Jean Sun	X	X	E	X	X	X	X	X	E
Klein, Benjamin	X	X	E	X	E	X	X	E	X
Linehan, Patrice	X	X	X	X	X	X	X	E	X
Macnamara, Laurie	X	X	X	X	X	E	X	X	X
Maginniss, H. Skip			X	E	X	X	X	X	X
Renner, John	X	X	X	X	X	X	E	X	X
Rubenstein, Leonard	X	X	E	X	X	X	X	X	X
Simer, Brent	X	X	X	X	X	X	X	X	E
Tong, Clarence	X	E	X	X	E	X	X	E	X
Wenk, Michael	X	X	E	X	X	X	X	X	X

INDICATE: X - FOR PRESENT E - FOR EXCUSED U - FOR UNEXCUSED

LIST OF THOSE WHO DID NOT ATTEND 75% OF MEETINGS:

N/A

APPROVED:



(form must be signed by chairperson)

(Chairperson)