City of Alexandria, Virginia

MEMORANDUM

DATE: APRIL 5, 2011

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGE~

SUBJECT: BUDGET MEMO # 33 : TRAFFIC TICKET ADMINISTRATIVE
FEES

This memorandum is in response to Councilman Krupicka's question regarding traffic tickets.

Do we charge admin fees on traffic tickets even if they are dismissed? If so, how much is this fee and what would the budget impact of not charging it on dismissed tickets?

The City does not charge an administrative fee for parking tickets or moving violations. Parking tickets may include a convenience charge for paying by credit card, a late fee for failing to meet the payment deadline, a fee for withholding re-registration at the DMV if the ticket remains unpaid after three notices, collection agency fees if non-payment continues, and an adjudication fee if adjudication is requested; however none of these fees would apply to a ticket that was dismissed. Moving violations incur only the fine and court costs, neither of which is assessed if the ticket is dismissed.