

CAPITAL PROJECT DETAILS

PAGE LEFT BLANK INTENTIONALLY

Capital Project Details Sheets

The detail sheets contained in sections 7 – 14 of the Capital Improvement Program (CIP) document provide a variety of information about the City’s Capital Improvement Program (CIP) projects. The FY 2015 CIP document builds upon changes made beginning in FY 2014 to provide clear, concise and relevant information for each project. The display of the financial (budget) details is provided through individual “Sources and Uses” tables. The following information is provided on each project details sheet:

Project Header Section

Project Title – The title by which the project is referred to in official documents.

Document Subsection – Identifies the group of like projects in which the project is included, within the section.

Managing Department – Identifies the agency that is primarily responsible for planning and managing the project.

Supporting Department(s) – Identifies agencies providing project support to the managing department.

ORG – Organizational Cost Account, for accounting purposes.

Project Location – Specific location of project, Citywide initiative, or regional project.

Reporting Area – Reporting areas used by Planning and Zoning to identify areas of the City, Citywide initiative, or regional project.

Project Category – Describes the project type. There are three project categories: Category 1 – Asset Maintenance; Category 2 – (One-Time) Renovation to Existing Assets; Category 3 – New Facilities (or support of new facilities).

Estimate Useful Life – Where possible, information on the useful life of the improvement.

Financial (Budget) Information

For Category 1 projects, financial information (budget) is displayed by providing information on unallocated and allocated project balances, and then FY 2015 – 2024 projects. Since these are annual maintenance of effort projects, that allocated and unallocated balances provide information on the rate of implementation and in some cases may be utilized to reprogram planned funding if sufficient balances exist to complete the work plan for the coming fiscal year. A Category 1 project is shown below:

Ball Court Renovations													
	A	B	C	D	E	F	G	H	I	J	K	L	M (C:L)
	Allocated Balance (02/14)	Unallocated (02/14)	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Total FY 2015-2024
Expenditure Budget	410,647	16,000	0	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	1,350,000
Financing Plan													
Prior City Funding	410,647	16,000	0	0	0	0	0	0	0	0	0	0	0
General Obligation Bonds	0	0	0	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	135,000
Cash Capital	0	0	0	135,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	1,215,000
Total Financing Plan	410,647	16,000	0	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	1,350,000
Add. Operating Impact													
Annual Impact			0	0	0	0	0	0	0	0	0	0	0
Cumulative Impact			0	0	0	0	0	0	0	0	0	0	0
Changes from Prior Year CIP: Reduced funding planned in last year's CIP in FY 2015 from \$150,000 to \$0 based on available project balances. No changes from FY 2016 - 2023. Add funding for FY 2024.													

For Category 2 or 3 projects, financial (budget) information is displayed by providing the total cost of the project, which is equal to all project funding through FY 2014, and then planned funding for FY 2015 – 2024. Since these projects have a defined start and finish date, providing total project costs is more beneficial than providing allocated and unallocated balances. Before the FY 2014 CIP, the total project was not always clear, or not included. Providing the total project cost will also make it easier to track changes in the project budget over the years. A Category 2 project is shown below:

Windmill Hill Park Improvements													
	A (B+M)	B	C	D	E	F	G	H	I	J	K	L	M (C:L)
	Total Budget & Financing	Through FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Total FY 2015-2024
Expenditure Budget	5,697,500	1,697,500	300,000	3,700,000	0	0	0	0	0	0	0	0	4,000,000
Financing Plan													
General Obligation Bonds	2,868,953	923,953	0	1,945,000	0	0	0	0	0	0	0	0	1,945,000
Cash Capital	2,793,547	738,547	300,000	1,755,000	0	0	0	0	0	0	0	0	2,055,000
Private Capital Contributions	35,000	35,000	0	0	0	0	0	0	0	0	0	0	0
Total Financing Plan	5,697,500	1,697,500	300,000	3,700,000	0	0	0	0	0	0	0	0	4,000,000
Add. Operating Impact													
Annual Impact			0	0	0	0	0	0	0	0	0	0	0
Cumulative Impact			0	0	0	0	0	0	0	0	0	0	0
Changes from Prior Year CIP: No changes from prior year CIP. There is an allocated and unallocated project balance of \$1,299,692 that will be used to support the \$4.0 million planned for this project in FY 2015 and FY 2016.													

Additionally, information providing the costs of additional operating impacts associated with project completion and any budget changes from the prior year CIP is provided in the financial (budget) information tables.

Project Description and Justification

Each project contains a clear and concise project description and justification for the project. The project description and justification contains the following information:

- Description of the project
- History of the project (if relevant to the current year's plan)
- Project status
- Discussion of non-City funding sources
- Benefits of completing the project

Linking to the City's Strategic Plan & City Manager's Performance Plan

Relevant information to link the project to the City's Strategic Plan and the City Manager's Performance Plan is contained in the table on the right hand side of each page. Each table contains:

- Primary Strategic Plan Goal, with the goal listed tied to the spreadsheet in the Expenditure Summary Section.
- Focus Area in City Manager's Performance Plan and Long-Term Outcomes as developed by the Office of Performance Accountability (OPA) and City staff.
- External or Internal Adopted Plan or Recommendation (if applicable)
- Explanation of additional operating impact corresponding to the numbers in the financial (budget) information table.

Additional Operating Impact

An explanation of any additional operating impact associated with project implementation that was not included in the FY 2014 budget is discussed. The funding source for the additional impact is also identified.